



**LONDON BOROUGH OF ENFIELD**

**AGENDA FOR THE COUNCIL MEETING  
TO BE HELD ON WEDNESDAY, 9TH  
NOVEMBER, 2016 AT 7.00 PM**



## **MEETINGS THAT HAVE TAKEN PLACE SINCE THE LAST COUNCIL**

Set out below is a list of meetings that have taken place since the last Council meeting. The contact names for the relevant officers are included.

<b>Name of Meeting</b>	<b>Date</b>	<b>Officer</b>	<b>Contact Telephone</b>
Child Sexual Exploitation and Associated Risk to Young People Task Group	22 September 2016	Clare Bryant	020 8379 5003
Southgate Ward Forum	27 September 2016	Clare Bryant	020 8379 5003
Audit and Risk Management Committee	29 September 2016	Metin Halil	020 8379 4091
Bush Hill Park Ward Forum	29 September 2016	Clare Bryant	020 8379 5003
Local Pension Board	3 October 2016	Paul Reddaway	020 8379 4730
Housing Repairs Scrutiny Workstream	4 October 2016	Susan O'Connell	020 8379 6151
Overview and Scrutiny Committee	4 October 2016	Stacey Gilmour	020 8379 4187
Winchmore Hill Ward Forum	4 October 2016	Clare Bryant	020 8379 5003
Licensing Sub-Committee	5 October 2016	Jane Creer	020 8379 4093
Health and Wellbeing Board	5 October 2016	Jane Creer	020 8379 4093
Health Scrutiny Standing Workstream	5 October 2016	Elaine Huckell	020 8379 3530
Appointment Panel – Director of Children's Services	6 October 2016	Jane Creer	020 8379 4093
Palmers Green Ward Forum	6 October 2016	Clare Bryant	020 8379 5003
London Borough of Enfield/ Enfield Racial Equality Council	6 October 2016	Elaine Huckell	020 8379 3530
Councillor Conduct Committee	10 October 2016	Penelope Williams	020 8379 4098
Conservation Advisory Group	11 October 2016	Andy Higham	020 8379 3848
Ponders End Ward Forum	11 October 2016	Clare Bryant	020 8379 5003
Overview and Scrutiny Committee	11 October 2016	Stacey Gilmour	020 8379 4187
Electoral Review Panel	12 October 2016	Clare Bryant	020 8379 5003
Enfield Highway Ward Forum	12 October 2016	Clare Bryant	020 8379 5003
Schools Forum	13 October 2016	Sangeeta Brown	020 8379 3109

Remuneration Committee	13 October 2016	Clare Bryant	020 8379 5003
Southbury Ward Forum	13 October 2016	Clare Bryant	020 8379 5003
Green Belt Forum	13 October 2016	Stacey Gilmour	020 8379 4187
Planning Committee	18 October 2016	Jane Creer/Metin Halil	020 8379 4093/ 020 8379 4091
Enfield Lock Ward Forum	18 October 2016	Clare Bryant	020 8379 5003
Local Plan Cabinet Sub-Committee	20 October 2016	Clare Bryant	020 8379 5003
Crime Scrutiny Workstream	20 October 2016	Stacey Gilmour	020 8379 4187
Grange Ward Forum	26 October 2016	Clare Bryant	020 8379 5003
Edmonton Green, Haselbury and Upper Edmonton Ward Forum	27 October 2016	Clare Bryant	020 8379 5003
Audit and Risk Management Committee	1 <sup>st</sup> November 2016	Metin Halil	020 8379 4091
Safer Neighbourhood Board	2 <sup>nd</sup> November 2016	Clare Bryant	020 8379 5003
Planning Committee	8 November 2016	Jane Creer/Metin Halil	020 8379 4093/ 020 8379 4091

**THE WORSHIPFUL THE MAYOR  
AND COUNCILLORS OF THE  
LONDON BOROUGH OF ENFIELD**

**Please  
Reply to:** Penelope Williams

**Phone:** (020) 8379 4098

**Textphone:** (020) 8379 4419

**E-mail:** Penelope.Williams@enfield.gov.uk

**My Ref:** DST/PW

**Date:** 01 November 2016

Dear Councillor,

You are summoned to attend the meeting of the Council of the London Borough of Enfield to be held at the Civic Centre, Silver Street, Enfield on Wednesday, 9th November, 2016 at 7.00 pm for the purpose of transacting the business set out below.

Yours sincerely

*Asmat Hussain*

Assistant Director Legal & Corporate Governance

**1. ELECTION IF REQUIRED OF THE CHAIR/DEPUTY CHAIR OF THE MEETING**

**2. MAYOR'S CHAPLAIN TO GIVE BLESSING**

The Mayor's Chaplain to give a blessing.

**3. MAYOR'S ANNOUNCEMENTS IN CONNECTION WITH THE ORDINARY BUSINESS OF THE COUNCIL**

**4. MINUTES OF THE MEETING HELD ON 21 SEPTEMBER 2016 (Pages 1 - 22)**

To approve the minutes of the meeting held on 21 September 2016 as a correct record.

**5. APOLOGIES**

**6. DECLARATIONS OF INTEREST**

Members are asked to identify any disclosable pecuniary, other pecuniary or non-pecuniary interests relating to items on the agenda.

**7. REFURBISHMENT AND RE-PROVISION WORK ON ENFIELD HIGHWAY LIBRARY BUILDING (Pages 23 - 36)**

To receive the joint report from the Director of Health, Housing and Adult Social Care and the Director of Finance, Resources and Customer Services on the proposed refurbishment and re-provision work on the Enfield Highway Library Building. Report No:110)

**(Key Decision Reference Number: 4335)**

The report will need to be read in conjunction with Report No: 116 on the Part 2 agenda.

Members are being asked to note the recommendations approved by Cabinet at their meeting on 20 October 2016 and to approve the addition to the council's Capital Programme as in Recommendation 2.3 and as detailed further in the Part 2 report.

**8. ENFIELD ADULT SAFEGUARDING BOARD ANNUAL REPORT 2015-16 (Pages 37 - 84)**

To receive a report from the Director of Health, Housing and Adult Social Care on the Enfield Adult Safeguarding Board Annual Report 2015-16. (Report No: 95)

Council is asked to note the progress being made in protecting vulnerable adults in the Borough as set out in the annual report of the Safeguarding Adults Board.

Please note that this report has been referred on for information from Cabinet at their meeting on 19 October 2016 and has also been considered by the Health and Wellbeing Board.

**9. ENFIELD CHILD SAFEGUARDING BOARD ANNUAL REPORT 2015-16 (Pages 85 - 128)**

To receive a report from the Director of Children's Services on the Enfield Child Safeguarding Board Annual Report 2015-16. (Report No: 96)

Council is asked to note the progress being made to safeguard children and young people and specifically note this report and the Enfield Safeguarding Children Board Annual Report which is attached as an appendix to this document.

Please note that this report has been referred on, for information, from Cabinet at their meeting on 19 October 2016, and has also been considered

by the Health and Wellbeing Board.

**10. HOUSING GATEWAY LIMITED - INCREASED BUDGET ENVELOPE**  
(Pages 129 - 136)

To receive a report from the Director of Finance, Resources and Customer Services seeking approval for new Council borrowing to be on lent to Housing Gateway Limited. (Report No: 140)

**(Key decision – reference number 4406)**

This report will need to be read in conjunction with the Report No: 141 on the part 2 agenda.

Please note that the Leader has agreed under the Cabinet urgent action procedure to recommend that Council approves the new borrowing as set out in the Part 2 report.

**11. BOUNDARY COMMISSION FOR ENGLAND'S 2018 REVIEW OF PARLIAMENTARY CONSTITUENCY BOUNDARIES - COUNCIL RESPONSE** (Pages 137 - 142)

To receive a report from the Chief Executive on behalf of the Electoral Review Panel recommending a Council response to the Boundary Commission for England's 2018 review of Parliamentary constituency boundaries as they affect Enfield. (Report No: 125)

Council are asked to consider whether the representations set out in paragraph 3.8.1 of the report should be submitted to the Boundary Commission for England.

**12. MOTIONS**

**12.1 In the name of Councillor Terry Neville:**

“The Council notes that on 22 September this year former Labour Councillor Nesimi Erbil was convicted at Highbury Corner Magistrates Court of an offence under section 4, Public Order Act 1986 and was given a six week custodial term, suspended for two years and ordered to pay fines and costs totalling £1080. The conviction is his third in a year following upon two convictions for fraud at Southwark Crown Court last September, and the Council believes that because of this he is entirely unsuitable to continue as a councillor and calls upon him to resign forthwith.”

**12.2 In the name of Councillor George Savva:**

“This Council would welcome a new stance by the Government to increase infrastructure spend (as widely reported) to boost the economy, in contrast to the austerity position of the last leader of the Conservative government.

This Council therefore resolves to:

1. Inform residents of the impact of the Government's austerity measures upon their well-being.
2. Encourage the Government to increase funding of local authorities as the ideally positioned public bodies to best serve local people to increase their well-being and to develop the local infrastructure.
3. Ask the Leader of the Council to write to the Prime Minister bringing to her attention that there should be fair funding for Enfield Council and the added value that this Council can bring for the residents of Enfield."

### **12.3 In the name of Councillor Joanne Laban:**

"This Council agrees with the Prime Minister's conference speech in which she remarked that the Labour Party is now the 'nasty party' of British politics. This is even truer locally when you look at the Labour Council's persecution of a group which supports the poorest and most vulnerable in our borough."

### **12.4 In the name of Councillor Anne Marie Pearce:**

"This Council is concerned that with the rise in population in Enfield, ever increasing demands are being placed on our local health services. Successive governments have failed to recognise that 'fair funding' has not supported local health services to the necessary levels. In comparison with neighbouring boroughs in the North Central London Sector, Enfield is under-funded. For example, Camden, with a population of 260,000 gets an NHS grant of £372 million, while Enfield receives £10 million less with the higher population of 320,000.

The Council instructs the Cabinet Member for Health and Social Care together with the Shadow Cabinet Member to write jointly to the Secretary of State for Health requesting him to review the funding mechanism and allocate available monies in a more equal manner across London. The Council also calls upon Enfield's three Members of Parliament to support the Council in seeking a revision of the formula."

### **12.5 In the name of Councillor Sarah Doyle:**

"The Council calls upon the Government to make fair transitional state pension arrangements for all women born on or after 6th April 1951, who have unfairly borne the burden of the increase to the State Pension Age (SPA) with lack of appropriate notification.

Hundreds of thousands of women had significant pension changes imposed on them by the Pensions Acts of 1995 and 2011 with little/no/personal notification of the changes. Some women had only two years notice of a six-year increase to their state pension age. Figures show that more than 15,000 women living in the London Borough of Enfield have had their State Pension



receipt date moved to the ages of between 63 and 66 years old.

Many women born in the 1950's are living in hardship. Retirement plans have been shattered with devastating consequences. Many of these women are already out of the labour market, caring for elderly relatives, providing childcare for grandchildren, or suffer discrimination in the workplace so struggle to find employment.

Women born in this decade are suffering financially. These women have worked hard, raised families and paid their tax and national insurance with the expectation that they would be financially secure when reaching 60. It is not the pension age itself that is in dispute - it is widely accepted that women and men should retire at the same time.

The issue is that the rise in the women's state pension age has been too rapid and has happened without sufficient notice being given to the women affected, leaving women with no time to make alternative arrangements. The Council calls upon the Government to reconsider transitional arrangements for women born on or after 6th April 1951, so that women do not live in hardship due to pension changes they were not told about until it was too late to make alternative arrangements.

We call upon the Leader of Enfield Council to write to the Secretary of State for Work and Pensions in the strongest possible terms, urging that fair transitional arrangements are introduced forthwith.”

#### **12.6 In the name of Councillor Mary Maguire:**

“This Council asserts that Councillors should uphold the principles of democracy and fair representation. It is, therefore, appalled that an entire political grouping of this Council should show such contempt for the democratic process through a planned walkout, en masse after 20 minutes, and mislead our residents present in the public gallery. The actions of the minority group on 21<sup>st</sup> September 2016 ensured they were absent for important debates.

Such actions produce a democratic deficit and show a scandalous disregard for the Council, its officers, the Mayor and residents of the London Borough of Enfield.

This Council calls on the Councillors concerned to apologise publicly to the Mayor, the officers and the residents of Enfield.

Furthermore, this Council agrees to refer this matter to the Monitoring Officer and the Councillor Conduct Committee.”

#### **12.7 In the name of Councillor Dinah Barry:**

“This Council believes that the Bus Services Bill is yet another example of the Government’s hypocritical attitude to Local Authorities.

We were told that the Localism Act aimed to devolve more decision making powers from Central government back into the hands of individuals, communities and councils.

However, since it was passed, Central Government have overridden decisions made by Local authorities and reduced our powers. Local authorities can no longer open new schools - and soon we won't even be able to run any; we are forced to sell off our housing stock and to allow development even when it may not be in the interest of our residents. And now Local authorities are to be effectively banned from setting up new bus companies.

Most of our buses are run by TfL but a significant number of our residents need to travel to and from Hertfordshire, especially Waltham Cross, by bus.

We therefore ask the Leader to write to Lord Ahmad and to call on the Department for Transport to omit Clause 21 from the final legislation of the Bus Services Bill; to write to our local MPs: David Burrowes, Kate Osamor and Joan Ryan to ask them to oppose clause 21 when the Bus Services Bill reaches the House of Commons and ask them to write to Lord Ahmad and the Department of Transport to raise concerns about Clause 21.”

#### **12.8 In the name of Councillor Alessandro Georgiou:**

“The people of the United Kingdom have voted to leave the European Union. Therefore the Council resolves that the flag of the EU should be removed from the flag pole on the civic centre premises and replaced with the Union Flag of the United Kingdom's of Great Britain and Northern Ireland.”

#### **12.9 In the name of Councillor Alessandro Georgiou:**

“This Council resolves that the National Anthem of the United Kingdom of Great Britain and Northern Ireland should have time reserved to be sung during the beginning of each Full Council Meeting.”

### **13. COUNCILLOR QUESTION TIME (Pages 143 - 150)**

#### **13.1 Urgent Questions (Part 4 - Paragraph 10.2.(b) of Constitution – Page 4-9)**

With the permission of the Mayor, questions on urgent issues may be tabled with the proviso of a subsequent written response if the issue requires research or is considered by the Mayor to be minor.

Please note that the Mayor will decide whether a question is urgent or not.

The definition of an urgent question is “An issue which could not reasonably have been foreseen or anticipated prior to the deadline for the submission of questions and which needs to be considered before the next meeting of the

Council.”

Submission of urgent questions to Council requires the Member when submitting the question to specify why the issue could not have been reasonably foreseen prior to the deadline and why it has to be considered before the next meeting.

13.2 Councillors’ Questions (Part 4 – Paragraph 10.2(a) of Constitution – Page 4 - 8)

The list of 40 questions are attached and the responses will be published on Tuesday 8 November 2016, the day before the Council meeting in accordance with the Council procedure rules.

**14. REVIEW OF PROPORTIONALITY ARRANGEMENTS AND COMMITTEE MEMBERSHIPS (Pages 151 - 152)**

**14.1 Review of Council Proportionality Arrangements, following a change in political balance on the Council**

To receive a briefing paper from the Director of Finance, Resources & Customer Services, advising members of a change in the political balance of the Council and associated review of the proportionality arrangements relating to the allocation of seats on the committees, joint committees and panels that have been set up for discharge of the Council’s functions.

**14.2 Other Changes to Committee Memberships**

To confirm any changes to the committee memberships.

Please note any changes received once the agenda has been published will be tabled on the Council update sheet at the meeting.

**15. NOMINATIONS TO OUTSIDE BODIES**

To confirm the following changes to the nominations on outside bodies.

Edmonton United Charities – Councillor Celebi to remain a member and Councillor Steven to be removed due to changes to the Edmonton United Charities terms of reference.

Please note any other changes notified once the agenda has been published will be tabled on the Council update sheet at the meeting.

**16. CALLED IN DECISIONS**

None Received.

**17. DATE OF FUTURE MEETINGS**

To note that the date of the next meeting of the Council will be held on Wednesday 25 January 2017 at 7pm at the Civic Centre.

**18. EXCLUSION OF PRESS AND PUBLIC**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business moved to the part 2 on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006) as listed on the agenda.

(Members are asked to refer to the part two agenda)

**MINUTES OF THE MEETING OF THE COUNCIL  
HELD ON WEDNESDAY, 21 SEPTEMBER 2016**

**COUNCILLORS**

**PRESENT**

Bernadette Lappage (Mayor), Christine Hamilton (Deputy Mayor), Abdul Abdullahi, Daniel Anderson, Ali Bakir, Dinah Barry, Yasemin Brett, Alev Cazimoglu, Nesil Cazimoglu, Erin Celebi\*, Lee Chamberlain\*, Bambos Charalambous, Jason Charalambous\*, Katherine Chibah, Dogan Delman\*, Nick Dines\*, Guney Dogan, Sarah Doyle, Christiana During, Patricia Ekechi, Nesimi Erbil, Turgut Esendagli, Peter Fallart\*, Krystle Fonyonga, Achilleas Georgiou, Alessandro Georgiou\*, Ahmet Hasan, Elaine Hayward\*, Robert Hayward\*, Ertan Hurer\*, Suna Hurman, Jansev Jemal, Doris Jiagge, Nneka Keazor, Adeline Kepez, Joanne Laban\*, Dino Lemonides, Derek Levy, Mary Maguire, Donald McGowan, Andy Milne\*, Ayfer Orhan, Ahmet Oykenner, Daniel Pearce\*, Vicki Pite, Michael Rye OBE, George Savva MBE, Toby Simon, Alan Sitkin, Edward Smith\*, Andrew Stafford, Jim Steven\*, Claire Stewart, Doug Taylor, Haydar Ulus and Glynis Vince\*

**ABSENT**

Chris Bond, Lee David-Sanders, Eric Jukes, Michael Lavender, Terence Neville OBE JP, Anne-Marie Pearce and Ozzie Uzoanya

\*These members left the meeting at 7:20pm and did not return.

**1**

**ELECTION IF REQUIRED OF THE CHAIR/DEPUTY CHAIR OF THE MEETING**

Not required.

**2**

**MAYOR'S RECOGNITION OF THE UNITED NATIONS INTERNATIONAL DAY OF PEACE**

In a break with tradition, instead of a blessing from the Mayor's chaplain, on account of it being the United Nations International Day of Peace, the Council choir sang the Louis Armstrong's classic "What a Wonderful World".

In introducing the song, the Mayor quoted the United Nations Secretary General, Ban Ki Moon "Let us all work together to help all human beings

achieve dignity and equality to build a greener planet and to make sure no one is left behind.”

### **3**

## **MAYOR'S ANNOUNCEMENTS IN CONNECTION WITH THE ORDINARY COUNCIL BUSINESS**

The Mayor made the following announcements:

The Mayor began by hoping that everyone had enjoyed their summer and saying that she had been very busy since the last Council meeting, 10 weeks ago.

### **1. Engagements since the last Council**

Since then the Mayor's engagements had included the following:

- An end of year Mass at St Ignatius School.
- The launch of the Firs Farm Wetlands Festival. She hoped that this area would be enjoyed by local residents for years to come.
- A Central Criminal Court lunch at the Old Bailey, at the invitation of the High Sheriff.
- The Enfield Sounds Great Instrument Amnesty in Palace Gardens. A large number of instruments had been donated including a cello, a violin, a very old recorder and many keyboards and guitars. She had been touched by the generosity of Enfield residents. Buskers had raised £300 for her charity on the day. She added that her son had given up a week of his holiday to repair and clean the instruments, ready for distribution.
- Hosting an large group of 130 Chinese young people – only 30 had been expected - with whom she was photographed. They had all learned a lot from each other.
- A Mamma Mia Film Night in Town Park with delicious food and drink, which had raised £1,600 for the Mayor's charity. Fun was had by all.

The Mayor thanked officers in the Mayoral Team and the Deputy Mayor and her consorts for their support as well as the people of Enfield for their invitations.

### **2. Visit to Gladbeck in Germany**

The Mayor had also visited Gladbeck, a town that was twinned with Enfield, together with her husband, Councillor Erin Celebi and Paul Everitt (Millfield

Arts Centre Manger). They had all been treated with affection and friendship and gained a valuable cross country insight into each other's countries.

The Mayor was looking forward to greeting a group of young people from Gladbeck who will soon be coming to Enfield to play football. She was planning to host a small reception for them in the Mayor's Parlour. Gifts received from Gladbeck were also on display in the Parlour.

### **3. Mayor's Fun Run**

The Mayor's Fun Run was held last Sunday. The Mayor said that it had been inspirational and hundreds of people had turned out including many female councillors and pupils from Waverley School. She praised the winners and the Council's leisure team for doing such a good job promoting health and wellbeing in Enfield.

### **4. Future Engagements**

Future engagements include:

- A fundraising evening in honour of the Mayor's Charity organised by Southgate Light Opera on Friday and Saturday 23 and 24 of September 2016.
- A visit to the Parker Day Centre on Friday morning to see the benefits of music played by local residents to those suffering with dementia.
- Finally the Mayor said that she was looking forward to welcoming Enfield Paralympians and Olympians to a reception in the Mayor's Parlour. Members would be invited to join her in congratulating them. There was a round of applause.

## **4**

### **MINUTES OF THE MEETING HELD ON 13 JULY 2016**

The minutes of the meeting held on 13 July 2016 were received and agreed as a correct record.

## **5**

### **APOLOGIES**

Apologies for absence were received from Councillors Bond, David Sanders, Jukes, Lavender, Neville, AM Pearce and Uzonanya.

**6**

**DECLARATION OF INTERESTS**

The Monitoring Officer advised that all members had been granted a standard dispensation by the Councillor Conduct Committee in May 2013 in relation to matters relating to members' allowances.

This meant that during any discussion relating to this issue they were able to remain in the meeting, take part in the discussion and vote.

Councillor Achilleas Georgiou, Dino Lemonides, and Ahmet Oykenner declared non pecuniary interests in items 16 and 27 as they were directors on the Housing Gateway Limited Board.

**7**

**PETITION - SUPPORT YOUR LOCAL ADVICE CENTRE**

The Council received pursuant to Section 100(B) of the Local Government Act 1972 (as amended) a report from the Director of Finance, Resources and Customer Services including details of a petition that has been received which meets the criteria (in terms of numbers of signatures) for debate at Council.

Vicki Dungate, Chair of the Federation of Enfield Community Associations, presented the petition to Council, on behalf of the Lead Petitioner.

**NOTED**

1. The petition contained the request that Enfield Council reconsider its decision not to renew the lease of the Federation of Enfield Community Associations (FECA) Advice Centre at 11 Mottingham Road, Edmonton, N9 8DX.
2. The Monitoring Officer advised the chamber that consideration of the petition will be split into part 1 and part 2 of the meeting. Part 2 following the exclusion of the press and public. This will allow councillors to debate the subject matter and to avoid any infringement of sub judice. (See also minute 25)
3. The comments from the lead petitioner including:
  - Her support for the FECA advice and guidance centre was non-political.
  - There was a need for a face to face advice service in Enfield, particularly in the light of the current changes to council services.



- Her thanks to the many supporters who had attended the meeting that evening.

## **8 CHANGE IN THE ORDER OF BUSINESS**

Following the presentation of the Petition, Councillor Alessandro Georgiou moved and Councillor Laban seconded a proposal under paragraph 2.2(b) of the Council Procedure Rules to change the order of items on the agenda so that the following would be dealt with as the next item of business:

- Item 24 - Petition on the Part 2 Agenda

The change in order of the agenda was put to the vote and not agreed.

For: 18  
Against: 37  
Abstentions: 0

At this point in the proceedings, Councillor Laban referred to Council Procedure Rule 21.2 and expressed concern that it was unlikely that there would be enough time to debate the item if left to the end of the agenda. As a result she and all the Opposition members present withdrew from the meeting and did not return.

## **9 OPPOSITION BUSINESS - DEMOCRATIC DEFICIT**

Due to the absence of the Opposition, the Opposition Business Paper was not considered at the meeting.

## **10 BOUNDARY COMMISSION FOR ENGLAND PARLIAMENTARY CONSTITUENCY REVIEW 2018**

Councillor Jemal moved and Councillor Bambos Charalambous seconded a report from the Director of Finance, Resources and Customer Services providing an update on the Boundary Commission for England's 2018 review of Parliamentary constituency boundaries as they affect Enfield (Report No: 87).

NOTED

1. The tribute to James Kinsella (Head of Governance and Electoral Services) for producing the report so quickly.
2. The regret of the majority party at the proposed reduction in the number of MPs.
3. Regret at the proposed deletion of the Enfield Southgate constituency.
4. That Enfield would be directly affected. Under the proposals, five MPs would have an interest in the borough. Administering elections in the borough would be more complicated as more boroughs would be involved.
5. A date would be arranged for a meeting of the Electoral Review Panel to discuss the details of the proposals and to decide what formal response the Council would make to the consultation.
6. Concern on behalf of the Majority Group that the changes amounted to gerrymandering. To reduce the number of elected Labour representatives in the House of Commons while increasing the number of unelected representatives in the House of Lords could be seen as increasing the democratic deficit.
7. Regret at the absence of the Opposition for this debate but the hope that an appropriate cross party consensus could be reached as a response on the issue.

#### **AGREED**

1. To note the publication of the initial parliamentary constituency boundary review proposals by the Boundary Commission for England and the timetable for the review process.
2. To refer the review proposals on to the Electoral Review Panel for more detailed consideration and in order to consider whether Council should be recommended to make formal representations to the Boundary Commission of England as part of the review process.

#### **11**

#### **MONTAGU ESTATE ASSET MANAGEMENT**

Councillor Sitkin moved and Councillor Lemonides seconded the report of the Director of Finance, Resources and Customer Services on the Montagu Estate Redevelopment. (Report No: 69)

NOTED

1. The report was considered in conjunction with report No: 74 on the part 2 agenda. (See Minute 26).
2. The majority party view that there was not enough development space in the borough so that intensifying development on the Council's own land was one of the key options. The Montagu Estate, which was mainly owned by the Council, had been developed haphazardly in the past, was in poor repair, and so it made sense to knock it down and rebuild, making more efficient use of the space available.
3. Financial analysis supported this option. Rebuilding would provide more space for more businesses which would enable higher levels of employment, people would therefore be able to buy more goods and this would generate more taxes.

### **AGREED**

1. To note that Cabinet had approved the various options available for the use of the Montagu Industrial Estate and the economic and financial rationale for the establishment of a joint venture special purpose vehicle.
2. To note that Cabinet had approved the redevelopment of the Montagu Industrial Estate for employment uses with the objective of securing wider economic and social regeneration benefits, as well as generating revenue funds for the Council to reinvest in Council services, and approves the demolition of Unecol House to facilitate the phased redevelopment of the Montagu Industrial Estate.
3. To note that Cabinet had approved the establishment of a special purpose vehicle, joint venture LLP, to take forward the redevelopment of the estate and delegates authority to the Director of Finance, Resources and Customer Services in consultation with the Assistant Director (Legal and Governance Services) and the Cabinet Member for Finance and Efficiency to enter negotiations, finalise the terms and enter into agreements associated with establishing the special purpose vehicle.
4. To note that Cabinet had approved the use of the Council's real assets (property) located in the Montagu Estate to be used as an equity stake for the Council in the Joint Venture special purpose vehicle and delegates authority to the Director of Finance, Resources and Customer Services in consultation with the Cabinet Member for Finance and Efficiency, and the Cabinet Member for Economic Regeneration and Business Development to transfer these assets into the special purpose vehicle as and when required (subject to compliance with the Council's Property Procedure Rules (PPRs)).
5. To note that Cabinet had approved the procurement of a joint venture partner with which to form the special purpose vehicle and delegates

authority to the Director of Finance, Resources and Customer Services in consultation with the Cabinet Member for Finance and Efficiency and, the Cabinet Member for Economic Regeneration and Business Development to enter into negotiations, finalise the terms and enter into agreement with the procured recommended development partner.

6. To approve the addition to the Council's capital programme to fund the creation of the SPV that will manage the redevelopment of the Montagu Estate to be funded from Borrowing as detailed in the Part 2 report.
7. To approve as recommended to Council by Cabinet the addition to the Council's capital programme to fund the acquisition of property on the Montagu Estate, which is to be funded from Borrowing in the 2017/18 financial year.
8. To note that Cabinet had approved:
  - (a) The acquisition of land in the Estate subject to the PPRs and delegates authority to the Director of Finance, Resources and Customer Services (FRCS) in consultation with the Cabinet Member for Finance and Efficiency and, the Cabinet Member for Economic Regeneration and Business Development to negotiate and agree the final terms of the acquisition and
  - (b) In principle the use of the Council's compulsory purchase powers (CPO) to acquire such land that may be needed to facilitate the area's redevelopment and agrees to the commencement of background work. Noting that negotiations will be conducted with landowners and a resolution to make the CPO will be brought back to Cabinet at an appropriate time.
9. To note that Cabinet had approved and delegated authority to the Director of Finance, Resources and Customer Services to submit a planning application for demolition work at Unecol House and to obtain planning permission for the site's future development.
10. To note that Cabinet had approved the delegated authority to the Director of Finance, Resources and Customer Services to demolish this building.
11. To approve as recommended by Cabinet an addition to the Capital Programme for the demolition of Unecol House as detailed in the report.

12

**OVERVIEW AND SCRUTINY ANNUAL WORK PROGRAMME AND WORKSTREAMS FOR 2016/17 AND DESIGNATION OF COUNCIL'S STATUTORY SCRUTINY OFFICER**

Councillor Levy moved and Councillor Abdullahi seconded the report of the Overview and Scrutiny Committee setting out the Scrutiny Annual Work Programme and Workstreams identified for 2016/17.

**NOTED**

1. The report had been considered at Cabinet at its meeting on 6 September 2016.
2. Councillor Levy's view that the scrutiny function was an important part of the democratic process and it was the duty of the Overview and Scrutiny Chair to uphold its impartiality and robustness.
3. The work programme and workstreams had first been approved at an Overview and Scrutiny Committee meeting held on 25 May 2016.
4. The two standing panels on health and crime were working well, each with their own work programme. The workstreams were also effective. Three were due to come forward with recommendations in the near future including those on Meridian Water, Enforcement and Council Communications.
5. Deep probing work was being carried out on the quality of communications, including working with residents on their concerns.
6. The work plan was flexible: items could be added if new issues arose.
7. New innovations included a community call in for members of the Cabinet, single item agendas, Councillor Lemonides is due to speak on the budget process, pioneering pre decision scrutiny and scrutiny in a day.
8. Thanks to the Chair of Overview and Scrutiny for his work during the year.

**AGREED**

1. To approve the scrutiny work programme and workstreams for 2016/17.
2. To approve that the Head of Governance and Electoral Services was designated as the Council's Statutory Scrutiny Officer as detailed in section 6 of the report.

**13**

**RE-PROVISION 2 – CARE HOME CAPITAL FUNDING AND PROCUREMENT**

Councillor Cazimoglu moved and Councillor Lemonides seconded the report of the Director of Health, Housing and Adult Social Care and Director of Finance, Resources and Customer Services summarising the need to secure additional high quality nursing supply for Enfield residents which was affordable and compliant with Care Quality Commission standards. (Report No: 67)

**NOTED**

1. The report was considered in conjunction with report number 72 on the Part 2 Agenda. (See Minute 27)
2. There was an increasing shortage of nursing and dementia residential care in the borough. The numbers of beds available had been reduced to single figures and there was an upward pressure on the cost of providing them. Other boroughs are prepared to pay more than Enfield. Problems accessing care also leads to a delay in discharges from acute beds.
3. There are increasing numbers of people over 65. In 2015 Enfield needed 1,300 beds: it is estimated that this will reach 1,780 by 2025.
4. Securing high quality affordable beds is a high priority. It was important to act now to meet the needs of elderly and vulnerable residents as well as providing the Council with an additional revenue stream.
5. The Council would have nomination rights on all the new beds. Doing nothing would create even more pressure on existing beds.
6. The report outlines the project in more detail.

**AGREED**

1. To note that Cabinet had approved the delegation to the Director(s) of Health, Housing and Adult Social Care and Finance, Resources and Customer Services, in consultation with Cabinet member(s) for Health and Social Care and Finance and Efficiency, the approval to appoint a contractor(s) to deliver the demolition and redevelopment of the Coppice Wood Lodge site for the purposes of a new care home.
2. To note that Cabinet had approved the redevelopment of the Coppice Wood Lodge Care Home Facility and recommended to Council the

approval of additional funds to the Capital Programme as detailed within Part II of this report.

3. To note that Cabinet had delegated authority to the Director of Health, Housing and Adult Social Care to approve the submission of a planning application for a new care facility at Coppice Wood Lodge Site.
4. To note that Cabinet had delegated authority to the Director(s) of Health, Housing and Adult Social Care and Finance, Resources and Customer Services in conjunction with Cabinet Member(s) for Health and Social Care and Finance and Efficiency to appoint a service provider.
5. To note that Cabinet had approved the capital expenditure for Pre-construction services up to Contract Award from the Capital Programme as detailed within Part II of this report.

#### **14**

#### **ANNUAL TREASURY OUTTURN REPORT 2015/16**

Councillor Lemonides moved and Councillor Oykenner seconded the report of the Director of Finance, Resources and Customer Services presenting the Treasury Annual Outturn report for 2015-16 in accordance with Treasury Management practices. (Report No: 29).

#### **NOTED**

1. It is regulatory requirement for Council to receive this report by 30 September each year.
2. That the Council had been able to retrieve the £5m with interest that had been lost when the Icelandic Heritable Bank went under in 2008.
3. Outstanding debt had increased by £125m from 2014/15. Much of the extra borrowing had been used to fund major regeneration schemes, property acquisitions and other long term projects.
4. Doing nothing would cost more in the long term. The extra expenditure was creating extra revenue for the Council, about £1m per year.

**AGREED** to accept the Treasury Outturn report for 2015/16.

**15**

**UPDATE FROM TRENT PARK WORKING GROUP**

Councillor Charalambous moved and Councillor Stewart seconded the report of the Trent Park Working Group summarising the work of the group since being set up by Council in March 2015. (Report No: 81)

NOTED

1. Eight meetings had been held since the group was first set up. The group had worked well together with good cross party co-operation.
2. The proposals being put forward for preserving the house and guaranteeing public access, were better than could have been foreseen when the group began its work. This was a good outcome for the borough.
3. Thanks to officers for their strong support in getting the best deal for the borough.

**AGREED** to note the contents of the report as set out in appendix A.

**16**

**AUDIT AND RISK MANAGEMENT COMMITTEE ANNUAL REPORT 2015/16**

Councillor Maguire moved and Councillor Dogan seconded the annual report of the Audit and Risk Management Committee for 2015/16.

NOTED

1. The report had been referred on to Council following the approval by the Audit and Risk Management Committee.
2. Councillor Maguire's thanks on behalf of the Council to all the officers involved, to Councillor Dogan, her Vice Chair and Councillor Lemonides, the previous Chair, as well as the other committee members for their help and support.
3. The role of the Audit and Risk Management Committee was to ensure that arrangements were in place to make sure that the Council is scrupulous in its accountancy procedures.
4. Issues considered over the year included risk registers, reducing the number of contract waivers granted, counter fraud, treasury management, Enfield 2017, deprivation of liberty safeguards and the Regulation of Investigatory Powers Act 2000 (RIPA).



5. The Committee had benefited from the advice of the newly appointed Independent Member, Chaitali Roy, who was thanked for her support.

**AGREED** to approve the Audit and Risk Management Committee Annual Report for 2015/16.

## **17**

### **HOUSING GATEWAY LIMITED PROPERTY ACQUISITION**

Councillor Oykenor moved and Councillor Lemonides seconded the report of the Director of Finance, Resources and Customer Services (Report No: 83) seeking Council approval for a loan to Housing Gateway Limited.

#### **NOTED**

1. This report was considered in conjunction with the report (Report No: 84) on the Part 2 agenda. (See Minute 28)
2. The Leader, under the Cabinet Urgent Action Procedure, had approved a report to enable Housing Gateway Limited to purchase Southbury House, a five story block, recently refurbished, with 124 units on the Southbury Road. This could be used to house people who would otherwise have to be placed in nightly paid accommodation which was much more expensive for the Council.
3. Council were being asked to approve the addition to the Council's Capital Programme to release the required funds to Housing Gateway Limited.
4. The situation was urgent, as although the agent had accepted Enfield's offer, it needed to be confirmed quickly. Other authorities were interested in the building which they would use to place their homeless people. This would create added pressure on Enfield's public services.

#### **AGREED**

1. To note that the Leader had agreed, under the Cabinet Urgent Action Procedure, to recommend to Council that additional funding should be allocated to the Capital Programme to enable the purchase of a block of 124 units and its use as temporary accommodation.
2. To approve new Council borrowing (as set out in Part 2) and on-lend this to Housing Gateway Limited (HGL) in accordance with the Facility Letter, to allow the purchase of 124 units. This will require an addition to the existing capital programme fully funded by repayments from HGL.

3. To approve new borrowing by the Council (as set out in Part 2) for the Affordable Housing Capital Programme (currently shown as part of the Indicative Capital Programme budget) and for this funding to be provided to HGL for the purchase of the Block.
4. To note that the project will result in a net cost saving to the Council which will help meet the pressure on nightly paid accommodation. This saving will be taken into account in the 2017-18 budget and medium term financial plan.
5. To note that the terms of the Facility Letter were agreed by the Director of Finance, Resources and Customer Services; Director of Health, Housing and Adult Social Care; Cabinet Member for Finance; and Cabinet Member for Housing and Estate Regeneration in September 2014 and the HGL Board of Directors in April 2014.
6. To note that the treasury management decisions regarding the Council's borrowing to enable the on-lending to HGL will be subject to the Council's existing Treasury Management Strategy.
7. To note that, although an offer has been submitted, the purchase of the block is not complete and negotiations are ongoing.

## **18 MOTIONS**

### **Motion 17.1 in the name of Councillor Alessandro Georgiou**

In the absence of Councillor Georgiou and in accordance with Council Procedure Rule 11.4 Councillor Stewart moved and Councillor Bambos Charalambous seconded the following motion:

"This Council recognises that the Union Flag of the United Kingdom of Great Britain and Northern Ireland is a symbol of Freedom and represents all that is great about the United Kingdom.

The Council will therefore have the Union Flag of the United Kingdom of Great Britain and Northern Ireland present in all full Council meetings. The flag will have a prominent place either hanging behind the Mayor of Enfield's chair or on a flagpole to the right of the Mayor."

This motion was put to the vote and not agreed with the following result:

For: 0  
Against: 36  
Abstentions: 0

### **Motion 17.3 in the name of Councillor Taylor**

Councillor Taylor moved and Councillor Savva seconded the following motion:

“The Council notes the importance of motivated and properly supported junior doctors to the health of Enfield residents.

The Council calls upon the Secretary of State to negotiate with the BMA, in good faith, to ensure we have a safe NHS and for the Government to properly fund the NHS to meet public need.”

Following a debate the motion was put to the vote and agreed with the following result:

For: 37

Against: 0

Abstentions: 0

### **Motion 17.5 in the name of Councillor Pite**

Councillor Pite moved and Councillor Brett seconded the following motion:

“It is widely reported that an update to the Department of Education’s (DfE) Design in Fire Safety in Schools BB100 states that “Building Regulations do not require the installation of fire sprinkler suppression systems in school buildings for life safety”. All fire service professionals, the Chief Fire Officers Association, the Fire Brigades Union, the Fire Sector Federation, have condemned this bewildering, inexplicable and retrograde change to the regulations.

In recent years many children in Enfield have had the opportunity to learn in brand new buildings protected from the risk of fire by the appropriate installation of fire sprinklers under the guidance of BB100. There are many new schools to come and in future young people may not be afforded the same protection.

This Council believes that this is a cross party concern that affects many young people in Enfield and asks the Lead members of both parties to write to the Government requesting an explanation of the change and the reinstatement of the 2007 guidance in BB100 “Designs in Fire Safety in Schools” that established the “expectation that all new schools will have fire sprinklers fitted”.

Following a debate, the motion was put to the vote and agreed with the following result:

For: 37

Against: 0

Abstentions: 0

### **Motion 17.6 in the name of Councillor Laban**

In the absence of Councillor Laban and in accordance with Council Procedure Rule 11.4 Councillor Stewart moved and Councillor Taylor seconded the following motion:

“The Council resolves to hear the petition apparently containing approximately 3500 plus signatures relating to lease of 11 Mottingham Road, London, N9 8DX.”

Following a debate the motion was put to the vote and agreed with the following result:

For: 37  
Against: 0  
Abstentions: 0

### **Motions Not Moved**

#### **Motion 17.2 in the name of Councillor Alessandro Georgiou**

“60,481 residents from across the London Borough of Enfield have voted to leave the European Union. They are joined by 17,410,472 or 52% of votes cast of the British electorate in leaving the European Union. As the country has voted to leave the European Union, this Council therefore will write to all three of the Borough’s Members of Parliament asking them to respect the democratic will of the British people.”

#### **Motion 17.4 in the name of Councillor Delman**

“This Council is very concerned that the majority of our libraries are being effectively downsized and their management handed over to volunteers and community groups. This is likely to lead to reductions in stock and poor service to our customers. Whilst we acknowledge that some changes are inevitable, we believe that it is possible to retain professional management at our libraries. We therefore call upon this Labour Administration to re-examine the available management options in order to establish if full professional management is feasible.”

The two motions above (Motion 17.2 and Motion 17.4) were not moved, were therefore treated as withdrawn in accordance with Council Procedure Rule 11.4 and were not considered at the meeting.

## **19**

### **COUNCILLOR QUESTION TIME**

#### **1.1 Urgent Questions**

None received.

## **1.2 Questions by Councillors**

NOTED

1. The thirty seven questions on the Council agenda and written responses provided by the relevant Cabinet members.
2. The following supplementary questions and responses received, for the questions indicated below:

### **Question 4 (Forthcoming Budget Round) from Councillor Savva to Councillor Lemonides, Cabinet Member for Finance and Efficiency**

“Will the Cabinet Member engage members of the Council in consultation on the budget?”

#### **Reply from Councillor Lemonides:**

“I welcome input on the budget discussions and have set up a working group to consider the budget. Public meetings will be held in January and February 2016 including a meeting of the Overview and Scrutiny Committee and I welcome anyone who wishes to write to me on any areas during the budget setting process, doing so.”

### **Question 6 (Meridian Water Construction Schemes) from Councillor Ekechi to Councillor Sitkin (Cabinet Member for Economic Regeneration and Business Development)**

“Can the Cabinet Member tell us how many construction jobs will be created to build Meridian Water?”

#### **Reply from Councillor Sitkin**

“Ten thousand jobs will be created. We are looking at ways to overcome the difficulties of finding people for construction jobs, to encourage people to take up the training to gain the skills to enable them to fill the jobs”.

### **Question 8 (Annual Adult Safeguarding Board Report) from Councillor N Cazimoglu to Councillor A Cazimoglu (Cabinet Member for Adult Health and Social Care)**

“In view of the increased number of concerns being raised in relation to adult safeguarding, as referenced in paragraph 3 of your response, can you say how really important it is to have an approach which will help get the numbers down?”

#### **Reply from Councillor A Cazimoglu:**

“Yes I agree. It is great work that we do, but we are not complacent and want to improve. We are the envy of other councils having achieved a gold standard validation of our services. Adults at risk are placed at the centre of decision making. This is a concept developed in Enfield which has been recognised as good practice and has been included in the Government Guidance produced for the Care Act 2014. We have an early warning system in place which enables early investigation to provide support at an earlier stage. Independent investigations are routine. We have the quality checkers who provide independent challenge, we learn from the feedback we receive and this provides ongoing assurance.”

**Question 24 (Fracking in Enfield) from Councillor Chibah to Councillor Taylor (Leader of the Council)**

“Does the leader anticipate any circumstances where there might be an interest in fracking in Enfield?”

**Reply from Councillor Taylor:**

“I don’t think that Enfield has a geological structure which would encourage fracking. But any proposals for fracking would have to meet stringent requirements. If there was a fracking application the conditions listed in my earlier response would offer robust strictures”.

**20  
USE OF COUNCIL'S URGENCY PROCESS**

NOTED the details provided of a decision taken under the Council’s urgency procedure relating to a waiver of call in. The decision had been made in accordance with the urgency procedures set out in paragraph 17.3 of Chapter 4.2 (Scrutiny) and Paragraph 16 of Chapter 4.6 (Access to Information) of the Council’s Constitution.

- Decision taken by the Director of Finance Resources and Customer Services concerning the Housing Quarterly Electricity Contract Renewal.

**21  
COMMITTEE MEMBERSHIPS**

**AGREED** to confirm the following:

**Revised Membership for the Public Transport Consultative Group:**

Councillor Daniel Anderson  
Councillor Dinah Barry

Councillor Chris Bond  
Councillor Erin Celebi  
Councillor Christiana During  
Councillor Peter Fallart  
Councillor Eric Jukes  
Councillor Vicki Pite

### **Fostering Panel**

Councillor Ekechi to replace Councillor Hurman.

## **22**

### **NOMINATIONS TO OUTSIDE BODIES**

**AGREED** the following change in the nominations to outside bodies:

- Councillor Nesil Cazimoglu to replace Councillor Lemonides on Enfield Norse Limited.

## **23**

### **CALLED IN DECISIONS**

None.

## **24**

### **EXCLUSION OF PRESS AND PUBLIC**

**AGREED** in accordance with Section 100(A) of the Local Government Act 1972 to exclude the press and public from the meeting for consideration of Item 1 listed on Part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information) of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

## **25**

### **PETITION**

Councillor Achilleas Georgiou moved and Councillor Oykenor seconded the part 2 report on the petition entitled "Save Our Local Advice Centre" which was received earlier in the meeting.

NOTED

1. That the report was considered in conjunction with Report No 85 on the Part 1 Agenda. (See Minute 7)
2. The list of dates and the sequence of events which had led the Council to take Court proceedings, starting with the letting of the advice centre lease in 1995.
3. The governance of the Council community hall lettings, when managed by FECA between 2011 and 2014.
4. That the Council was waiting for court determination on the lease and the hall lettings cases. A court hearing on both matters was due to take place on 27 October 2016.

**AGREED** to note that, given the matter raised was subject to ongoing legal proceedings, at this stage no further action would be taken and due process would be followed.

**26**

**MONTAGU ESTATE ASSET MANAGEMENT**

Councillor Lemonides moved and Councillor Savva seconded the part 2 report of the Director of Finance, Resources and Customer Services (Report No: 74) setting out the proposals for asset management on the Montagu Estate.

NOTED

1. This report was considered in conjunction with report No: 69 on the part 1 agenda. (See minute 11)
2. Having considered all options for the estate, it had been agreed that it should be maintained for commercial and industrial use, for which there was much demand.
3. The redevelopment would regenerate the area for future generations through a joint venture and would give the Council a good return on its investment.
4. That Cabinet had agreed recommendations 2.1, 2.2, 2.3, 2.4, 2.5, 2.8, 2.9, 2.10 as set out in the part 1 and 2 reports.

**AGREED**

1. To approve the addition of a sum set out in the part 2 report to the Council's capital programme to fund the creation of the SPV, that will



manage the redevelopment of the Montagu estate to be funded from borrowing as detailed in section 8.1 with other sums to be allocated in 2016/17; in 2017/18; and a further sum per annum for three years from 2017/1

2. To approve as recommended by Cabinet the addition of a sum detailed in the part 2 report to the Council's capital programme to fund the acquisition of property on the Montagu Estate, which is to be funded from Borrowing in the 2017/18 financial year.
3. To approve as recommended by Cabinet the additional sum as detailed in the part 2 report to the Capital Programme for the demolition of Unecol House as detailed in the report.

## **27**

### **RE-PROVISION 2 – CARE HOME CAPITAL FUNDING AND PROCUREMENT**

Councillor Lemonides moved and Councillor A Cazimoglu seconded the part 2 report of the Director of Finance, Resources and Customer Services on Re-provision 2 – Care Home Capital Funding and Procurement. (Report No: 72)

#### **NOTED**

1. This report was considered in conjunction with the part 1 report, number 67. (See also minute 13)
2. The new home will be Care Quality Commission compliant, provide value for money and the whole re-provision project will enable the creation of a state of the art, fit for purpose new care home for borough residents.

#### **AGREED**

1. To approve, as recommended by Cabinet, the addition of funds to the Capital Programme of a sum set out in the part 2 report for the total scheme expenditure including the proposed works, technical services, furniture and equipment and any other associated costs and note potential opportunities to use receipts as detailed in paragraph 5.6 to offset this.
2. To note that Cabinet had approved the capital expenditure for pre-construction services up to contract award from the Capital Programme up to a sum set out in the part 2 report.

**28**

**HOUSING GATEWAY LIMITED PROPERTY ACQUISITION**

Councillor Oykenor moved and Councillor Lemonides seconded the report of the Director of Finance, Resources and Customer Services seeking approval for an additional loan from the London Borough of Enfield to Housing Gateway Limited to enable purchase of a large property block. (Report No: 84).

**NOTED**

1. This report was considered in conjunction with report no: 83 on the part 1 agenda. (See also Minute 17)
2. Council was being asked to approve the increases to the capital programme.

**AGREED**

1. To approve new borrowing by the Council in 2016-17 of the figure stated in the part 2 report and on-lend this to Housing Gateway Limited (HGL) in accordance with the Facility Letter to allow the purchase of 124 units. This will require an addition to the existing capital programme fully funded by repayments from HGL.
2. To approve new borrowing by the Council in 2016-17 of the figure stated in the part 2 report from the Affordable Housing Capital Programme (Currently shown as part of the Indicative Capital programme budget) and provide this to HGL for the purchase of the property.
3. To note the project will result in a net cost saving to the Council as set out within the financial implications which will help reduce the budget pressure on nightly paid accommodation. This saving will be taking into account in the 2017-18 budget and medium term financial plan.

## MUNICIPAL YEAR 2016/2017 REPORT NO. **110**

**MEETING TITLE AND DATE:**

**Cabinet**  
**19<sup>th</sup> October 2016**  
**Council – 9 November**  
**2016**

<b>Agenda – Part: 1</b>	<b>Item: 7</b>
<b>Subject: Refurbishment and Reprovision work of Enfield Highway Library building</b> <b>Wards: All</b> <b>Key Decision No: KD 4335</b>	

**REPORT OF:**

Director of Housing,  
 Health & Adult Social  
 Services

Director of Finance,  
 Resources & Customer  
 Services

**Cabinet Members consulted:**

Cllr Ayfer Orhan  
 Education, Children's Services & Protection

Cllr Krystle Fonyonga  
 Community Safety & Public Health

Contact officer and telephone number:

Christine Williams: 020 8379 5559

Email: [christine.williams@enfield.gov.uk](mailto:christine.williams@enfield.gov.uk)

### 1. EXECUTIVE SUMMARY

- 1.1 In accord with the Councils Library Strategy 2015-18, a procurement process has been completed for the renovation of the Enfield Highway Community Library building to create (i) a modified library service consistent with the Library Strategy, (ii) the Hub clinic for Enfield Integrated Sexual Health Community Services [Cabinet Report No. 30] for which previous Cabinet decisions have been made and (iii) the Young Person's Drug & Alcohol Treatment Service, which is currently being delivered from Folkestone Road.
- 1.2 This innovative project will bring these community based services into a community hub, operating from a refurbished landmark site.
- 1.3 The Tendering Procedure was undertaken in accordance with the principles of: 'JCT Practice Note 6 (Series 2) Main Contract Tendering Arithmetical errors; Alternative 1 is to apply' and was managed by the Council's Procurement and Commissioning Hub.
- 1.4 The financial envelope for this programme is fixed and will be covered by Capital allocations supported by revenue from the Public Health Grant.
- 1.5 The contract is for approximately eight (8) weeks with the handover to service providers over an agreed phased timeline:
  - Phase 1: Library Service (ground floor)
  - Phase 2: Integrated Sexual Health Hub Clinic (ground floor)
  - Phase 3: Young Person's Drug & Alcohol Treatment Service (first floor)

## **2. RECOMMENDATIONS**

That Council:

- 2.1 Note the tender process has adhered to Corporate Procurement Procedures, EU Procurement Regulations; and
- 2.2 Note that Cabinet at its meeting on 19 October 2016 had approved the award of the contract to the preferred Bidder as detailed in Part 2 of this Report.
- 2.3 Approve the re-directing of resources and addition to the existing capital programme to be met from new borrowing, noting that the repayments of principle and interest will be met from the existing Public Health budgets over 7 years (as detailed in the Part 2 report).

## **3. BACKGROUND**

### **3.1 Library Services:**

3.1.1 The Library Development Strategy (2015 – 2018) reflects the Council's vision for libraries and places them at the heart of local communities offering in particular:

- A digital network offering Wi-Fi and improved computer facilities along with a range of digital inclusion activities
- Greater involvement by local communities in the management of library services through a variety of different and innovative models and partnerships
- Facilitated access to government services such as education, welfare reform, economic growth and well being

3.1.2 Enfield Council has considered the Department for Culture, Media and Sport (DCMS) Independent Library Report for England (2014), which states that 'local authorities should continue to have the statutory duty to provide a comprehensive and efficient service for all persons desiring to make use thereof taking into account local needs and within available resources.

3.1.3 Enfield is one of the few London councils to have made the commitment to maintain a full library service in these tough economic times and designed a strategy that will continue to deliver this service while addressing financial constraints through innovation and partnership working.

3.1.4 With its community library status, Enfield Highway Library will continue on, sharing the facility with other services to meet the needs of the community.

This report sets out the plan to remodel the building to become a multi-service site, working with other Council and partner services to provide a cluster of services aimed at the youth and young adult communities.

### **3.2 Integrated Sexual Health Services:**

3.2.1 Cabinet Report No. 30 – Award of Contract for Enfield Integrated Sexual Health Community Services – presented a multi-site service provision to:

- address the demands of the population
- ensure access across the Borough
- reduce the out-of-borough spend on GUM

3.2.2 The Cabinet Report outlined the multi-site service design offering a Hub and Spoke framework which included the following identified sites and locations for sexual health services:

- Enfield Highway (Hub clinic)
- Enfield Town (Spoke clinic)
- North Middlesex University Hospital Trust site (part-time Spoke clinic)
- Bowes/Palmers Green/Arnos Grove area (part-time Spoke clinic)
- Outreach mobile clinic

3.2.3 The Hub clinic had been temporarily based at Evergreen Surgery in Edmonton from the commencement of the new contract (November 2015) to July 2016 to address service continuity and contain the out-of-borough activity for GUM. The licence agreement to occupy the Evergreen Surgery building expired 31 July 2016 with no possibility of extension. The cost of renting this facility was financially prohibitive, as detailed in Part 2 of this report.

3.2.4 The temporary service delivery programme is to redirect service users to the Town Clinic (Burleigh Way) with some appointments being redirected to the Alexander Pringle HIV Clinic on the North Middlesex University Hospital site.

This is an unsustainable solution as access to the service has been reduced by 35% with appointment only service available one day per week in the eastern part of the Borough

Integrated Sexual Health Services is a mandated service.

### **3.3 Young Person's Drug & Alcohol Treatment Service:**

3.3.1 This is a service for young people identified as misusing drugs or alcohol. The target group is Enfield's young people at risk (i.e. not in education, employment or training - NEET) and other community members.

This service also delivers psychosocial support and other health improvement services for young people affected by parental and/or other family members' substance misuse.

3.3.2 It is currently delivered from 29 Folkestone Road, London N18 2ER, which is a Council property included on the 2016/17 Capital Disposal Programme to support Enfield's 2017 efficiency targets.

The property is not fit for purpose for seeing young people due to the limitations of its size and poor location. It was therefore primarily utilised for office purposes and offered a limited site to deliver a young people's substance misuse service.

3.3.3 The inclusion of the young people's substance misuse service at Enfield Highway Library affords excellent access to young people due to its anonymity and proximity to the largest college, whom remain the second largest young people's substance misuse referral services, and other educational establishments in the Borough as well as being co-located with a library and sexual health service.

The delivery of Drug and Alcohol Services has strategic relevance as part of the Government's National Drug and Alcohol strategies<sup>1</sup>.

3.4 Enfield Highway Library was identified as the site for the Integrated Sexual Health Hub Clinic and Young Person's Drug & Alcohol Treatment Service as it is located in the middle of the highly populated eastern part of the Borough, close to a large education college that serves Enfield students and easily accessible via public transport and being a stand-alone building, the opening hours will not affect residents. It is also recognised as neutral territory with regards to gang culture in Enfield.

3.5 The initial plan, in December 2015, to commence the tender programme for the renovation works to be carried out at the site in time for an April 2016 completion was not possible due to a number of accommodation moves which needed to be resolved by the Council and the need to establish that the building could be converted to clinical use which included undertaking detailed asbestos and electrical surveys.

3.6 The renovation work must now move to a swift completion to enable effective service delivery to Enfield's residents.

### 3.7 **The Tender Process**

3.7.1 The priorities for this tender are :

(i) Effective time management – with the re-opening of the Library service and Integrated Sexual Health clinic to take place as close to late summer 2016 as possible.

(ii) Ensuring that the strict NHS governance for clinical and infection control for the clinic was adhered to as the clinic would not open without passing inspection from Clinical Quality Commission (CQC).

3.7.2 Procurement timeline:

November 2015	Approval received from the Strategic Procurement Board
Dec 2015 – Jan 2016	Full asbestos and electrical surveys carried out on the building by CMCT to ensure that it was fit for purpose.
Feb – April 2016	<p>CMCT drafts:</p> <ul style="list-style-type: none"> <li>Floor plans</li> <li>Preliminaries</li> <li>Service specification</li> <li>Schedule of Works</li> <li>Pricing document</li> <li>Occupation of building reviewed</li> <li><i>1<sup>st</sup> floor renovations (DAAT service) removed from tender</i></li> </ul> <p>CMCT amend documents to accommodate the ground floor refurbishment only, due to the urgency of required location for the Library and Integrated Sexual Health Clinical Hub services</p>
Published:  22 <sup>nd</sup> April 2016	<p><b>Corporate Maintenance &amp; Construction Team (CMCT) leading on tender process:</b></p> <p>Tender goes live on a fixed price basis</p> <p>Five (5) Tenderers were selected from Constructionline as per PCR Rules and procedures</p>
Submission Return:  6 <sup>th</sup> May 2016 @ 12pm noon	<p>Three (3) completed submissions received</p> <p>One (1) Incomplete submission, therefore declined</p> <p>One (1) submission not received</p>
	<p>Stakeholders meeting to discuss Report</p> <p>Procurement process reviewed by Corporate Procurement Hub who highlighted potential anomalies with regards to conversations that took place on LTP between CMCT and one of the Bidders</p>

<p>6<sup>th</sup> - 13<sup>th</sup> June 2016</p>	<p>CPR and EU procurement rules state that all communications should be sent publicly on LTP ensuring that all Bidders are aware and none are given any advantage.</p> <p>The review also highlighted that the criteria did not include Quality, which was a requirement due to the clinic being subject to Care Quality Commission (CQC) inspection.</p>
<p>20<sup>th</sup> - 27<sup>th</sup> June 2016</p>	<p>Subject to the review carried out, it was agreed that the clarification questions needed to be circulated to all Bidders publicly and a Quality criteria was to be added.</p> <p>As there would be a delay in the process, it was agreed to include the 1<sup>st</sup> floor renovations for the Young Person's DAAT service in the process</p> <p>In line with the Council's new way of working, Corporate Procurement Hub was given the lead on completing the process and CMCT would provide the expertise.</p> <p>CMCT amended all documents to include the renovations to the 1<sup>st</sup> floor, which included the installation of a lift to ensure the building is DDA compliant.</p> <p>Bidders informed that an Addendum will be going live on London Tenders Portal (LTP) on the 3<sup>rd</sup> July</p>
<p>Note: Option to choose Addendum to Invitation To Quote (ITQ) option based on:</p> <ul style="list-style-type: none"> <li>▪ There were no changes to the Terms &amp; Conditions</li> <li>▪ There was no change to the procedure</li> <li>▪ There was no change to the pricing structure</li> <li>▪ Adding the Quality criteria for evaluation previously omitted was not changing the process or T&amp;Cs: <ul style="list-style-type: none"> <li>• Price 60%</li> <li>• Quality 40%</li> </ul> </li> <li>▪ Minor changes to the Specification was not changing the process or T&amp;Cs</li> <li>▪ It was concluded that this was not a re- tender</li> <li>▪ This option was discussed with and agreed by all the bidders.</li> </ul>	



Published 3 <sup>rd</sup> July 2016	<b>Corporate Procurement Hub leading on tender process:</b> Addendum to ITQ with Quality criteria + clarification questions + changes to specification and additional works on LTP sent to the four (4) Bidders that had submitted and returned their tenders.
Submission Return: 11 <sup>th</sup> July 2016 @ 12am midnight	Two Submissions received  Two Submission not received both companies sighting work commitments as the explanation
13 <sup>th</sup> July 2016	Evaluation panel meet to discuss individual scoring  Panel agree that further clarifications are required in regard to specific clinical and mechanical items
Published 22 <sup>nd</sup> July 2016	Clinical clarifications published and confirmation of fixed price requested
29 <sup>th</sup> July 2016	Clinical submissions scored
3 <sup>rd</sup> August 2016	Submissions reviewed with CMCT, who will be project managing the work.  Agreed to contact Bidders requesting them to submit documentation to evidence some quotes for final clarification plus One (1) Bidder needed to confirm fixed price
Published: 12 <sup>th</sup> August 2016	Evidence of prices quoted in submission and confirmation of Fixed price requested
Submission Return: 18 <sup>th</sup> August 2016 @ 4pm	Both companies submitted a response  <ul style="list-style-type: none"> <li>• Both reported issue with LTP, which resulted in one (1) Submission not received until 4.48pm</li> <li>• Advised by Corporate Procurement Hub to accept late submission due to issue with LTP experienced by both Bidders</li> </ul>
Note: The Tender was based on JCT Minor Works Building Contract with Contractor's Design (MWD) 2001 Edition	

### 3.7.3 Further details in Part 2

## 4. ALTERNATIVE OPTIONS CONSIDERED

4.1 There was no alternative to tendering externally as Enfield Council was unable to directly provide a building renovation service that is NHS compliant in-house

4.2 Services:

4.2.1 The Council is committed to providing a first rate Library Service and has designed an innovative and effective way to retain more libraries than any other London borough by working in partnership with reputable and credible partners to bring vital community services that people rely on into library buildings while retaining libraries in all of our neighbourhoods.

Following the restructure of the Borough's library service Enfield Council designed a Flagship and Community infrastructure.

Enfield Highway Library will reopen as a community library aimed at the youth and young adult community.

The Council will continue to run these community libraries and library card holders will be able to use their account to access a wide range of library services. However the community library structure requires the sharing of the premises with other services and organisations to bring in income, share costs and provide added benefits to the local community.

4.2.2 It was not possible for the Sexual Health Clinic to remain at the Evergreen site (Edmonton) without the Council facing significant cost pressures (see Part 2 report).

The Evergreen clinic was open 25 hours per week, attending to circa 210 patients per week, which included a clinic for under 19s, with limited accommodation and poor IT support. This includes patients who required clinical interventions to avoid long term medical and psychological consequents from sexually transmitted disease and pregnancies.

The Enfield Highway Library site offers 60% more treatment rooms and is also consistent with the strategy previously agreed at Cabinet for delivering improved and effective Sexual Health Services to local residents.

4.2.3 The Young Person's Drug and Alcohol Treatment service is currently delivered from 29 Folkestone Road, London N18 2ER, which is a Council property included on the 2016/17 Capital Disposal Programme to support Enfield's 2017 efficiency targets.

Folkestone Road does not offer an environment to encourage young people to attend the service, which is currently being offered on a peripatetic basis. There are minimal suitable buildings in the Borough that allows for a D1 service to operate from and this new location will afford excellent access to young people due to its anonymity and proximity to the largest college and other educational establishments in the Borough.

## 5. REASONS FOR RECOMMENDATIONS

5.1 Tenderers have submitted responses as part of a thorough, transparent and fair procurement process.

- All responses have been evaluated against a specification, written by the Council's Corporate Maintenance & Construction Team (CMCT), detailing quality requirements (40%) and price (60%).
- The procurement process was managed by the Corporate Procurement Hub.
- The Evaluation Panel consisted of representation from:
  - Corporate Maintenance & Construction Team (CMCT)  
Planning, Highways & Transportation  
Regeneration and Environment Department
  - North Middlesex University Hospitals NHS Trust  
(Contracted Sexual Health Provider)  
Design and Commissioning  
BEH Clinical Strategy  
Estates and Facilities Department
  - Drug & Alcohol Services  
Health, Housing & Adult Social Care
  - Public Health (Sexual Health)  
Health, Housing & Adult Social Care

Note: representation for Assisted Services Delivery – Customer Gateway (Finance, Resources and Customer Services, being the Library Service) was not available due to annual leave and capacity.

5.2 The Bidders were asked to evidence delivering a comparable clinical environment to ensure that the premises would pass CQC inspection.

5.3 The timeline for delivery of the building works is eight (8) weeks for the library and clinic in order to reduce the gap re the continuation of the library and clinical services in the Eastern part of the Borough. In particular it is essential that any break in provision of clinical sexual health services to patients is minimised.

The timeline for the Young Person's Drug and Alcohol Treatment service will be longer than eight weeks, as the delivery for the lift is dependent on the stockist.

- 5.4 Bidders have submitted applications, provided evidence to confirm their experience in delivering the renovation works as per specification and clarification on the fixed price criteria.

## **6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

### **6.1 Financial Implications**

6.1.1 Please refer to the accompanying Part 2 Report

### **6.2 Legal Implications**

6.2.1 Section 1 of the Localism Act 2011 permits the Council to do anything that individuals generally may do provided it is not prohibited by legislation and subject to Public Law principles.

6.2.2 Furthermore, section 111 of the Local Government Act 1972 gives a local authority power to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of its functions. The works/services proposed within this Report are incidental to the functions of the Council's departments and will ensure effective support to the Council.

6.2.3 The Council must comply with its Constitution, Contract Procedure Rules ("CPRs") and (where contract values exceed the OJEU Threshold) the Public Contracts Regulations 2015. The Council must also be mindful and adhere to the EU Treaty Principles regarding equality, fairness and transparency during procurement processes. The Council has conducted a restricted procedure and invited 5 bidders to partake in the procurement process.

6.2.4 As the contract value exceeds £250,000 this is a Key Decision and the Council must comply with its Key Decision Procedure.

6.2.5 The Council must comply with its obligations with regards to obtaining best value under the Local Government (Best Value Principles) Act 1999.

6.2.6 All legal agreements arising from the matters described in this Report must be approved in advance of contract

commencement by the Assistant Director of Legal and Governance Services. Contracts whose value exceeds £250,000 are required to be executed under seal and performance security should be obtained unless the Relevant Service Director and the Director of Finance Resources and Customer Services considers this to be unnecessary (in accordance with CPR 21).

### **6.3 Property Implications**

6.3.1 Pursuant to Cabinet Report KD4160, which authorised the lease arrangements and properties for consideration for the Reproductive and Sexual Health (RaSH) integrated sexual health contract, this report sets out the fit out and procurement / award of contract for the refurbishment of the EHL building.

6.3.2 The lease agreement for the Enfield Highway Building will be granted for a minimum term of 7 (seven) years.

6.3.3 Property Services are to be sent the floor plans with room data for the purposes of the Asset Management System, Atrium.

6.3.4 Planning permission has been gained for the new build, Building Regulations will be adhered to as part of the infrastructure enabling and construction works. The oversight of this will fall under the Council's Contract Administrators (CA's).

6.3.5 Once the development is completed, Building Control will need to sign off on the completed development. All warranties and guarantees will be available in the event that building failure occurs. These guarantees will be assigned after practical completion occurs and held on behalf of the Council by Legal Services.

6.3.6 There should be a requirement upon the contractor at certain set dates for snagging inspections. These inspections will be organised by the Council's CA's.

## **7. KEY RISKS**

**7.1** The management of quality and performance during the renovation works process, ensuring that the clinic is CQC compliant.

- This has been managed by requesting evidence of the Bidders' portfolio to ensure that the work will be to NHS standards

**7.2** The work needs to be carried out within a tight timeframe

- This has been managed by asking the Bidders for Work Plans

## **8. IMPACT ON COUNCIL PRIORITIES**

### **8.1 Fairness for All**

The tender process has been conducted in accordance with both the Council's Contract Procedure Rules and EU Procurement Regulations. Therefore the tender process has adhered to the principles of transparency and fairness to encourage healthy competition within this specialist sector and bidders have accordingly been appropriately supported throughout the process.

### **8.2 Growth and Sustainability**

The redesign of the library will open the service to more users whilst improving health opportunities in more appropriate and cost effective community settings.

As a result of the refurbishment, the service provider for Integrated Sexual Health services – North Middlesex University Hospital Trust – will carry out a big advertising campaign for the service announcing both Enfield Highway Library and the Town Clinic in Burleigh Way and the extended hours. This campaign will inform the residents and encourage usage, thereby reducing activity and the high costs we are currently paying to out-of-borough providers.

### **8.3 Strong Communities**

Both the library service and Enfield's Integrated Sexual Health Community service will be community services working with the voluntary sector and other community services.

The Young Person's Drug and Alcohol Treatment service sharing location with the library and sexual health services will address one of the Borough's identified hard to reach population for testing for STIs. Substance misusers are recognised to carry out risky behaviours one of which is unprotected sexual practices. This location will provide a safe, confidential and convenient environment for young people to receive a holistic service addressing their emotional and physical needs.

The clinic sharing location with the library service will assist in removing the stigma of attending a sexual health clinic but will also enable the Library Services to continue to be provided as the Sexual Health Services provider will be responsible for opening and closing the building etc.

## **9. EQUALITIES IMPACT IMPLICATIONS**

Equalities Impact Assessment has undertaken by both services  
The findings and recommendations are still current to this process.  
The renovations work will improve the equality of access to services in the local area for all Enfield Residents.

## 10. PERFORMANCE MANAGEMENT IMPLICATIONS

10.1 Project and contract monitoring will be carried out by the Principal Building Surveyor/Project Manager from CMCT.

10.2 Weekly updates will be reported to the stakeholders

## 11. HEALTH AND SAFETY IMPLICATIONS

The Contractor is responsible for executing H&S guidelines

## 12. HR IMPLICATIONS

The Contractor is responsible for executing HR guidelines

## 13. PUBLIC HEALTH IMPLICATIONS

The **Library** will provide a co-ordinating centre for accessing information, advice and services. It will be better used within the community and meet the demands of a new generation of library users in the right location in a fit for purpose building

The **Sexual Health** Strategy addresses the need to reduce teenage pregnancy and late detection of STIs and HIV in Enfield.

Since the transfer from NHS to LAs, the activity for GUM in Enfield has been growing year on year, mainly through patients attending expensive out-of-borough providers which have seen activity increasing by up to 18% year on year.

The new model, which commenced 01 November 2015, extends hours and increases locations, thereby increasing access to address the needs of the residents with the expected outcome of increasing in-borough and reducing out-of-borough activity.

The **Drug and Alcohol** Strategy (HM Government 2010) focusses on reducing demand, restricting supply and building recovery to support people in living drug free lives. There is a strong steer towards increasing support for young people, especially those that are vulnerable through early interventions, education, treatment and family focussed support packages.

The National Alcohol Strategy (HM Government 2012) sets out one of its key aims as 'A sustained reduction in both the numbers of 11-15 year olds drinking alcohol and the amounts consumed.'

Working Together to Safeguard Children (HM Government 2015) emphasises the impact parental substance misuse and young people's

substance misuse has on the outcomes experienced by families. This is also reflected in Every Child Matters where the Government made a clear commitment to 'reduce frequent use of any illicit drug amongst all young people under the age of 25'.

The delivery of drug and alcohol services supports Enfield Council in achieving the above. It contributes to the Council's Business Plan (2016/14) across all three priorities, in particular through early, targeted support for children, adults and families who need it and helping residents make healthier choices and having access to quality local healthcare. This is also reflected in Enfield's Children's Plan (2016 -2019) with regards to helping families to deal with challenges, embrace opportunities and stay together whenever possible and Enfield's Health and Well-Being Strategy (2014-19) through prevention and early intervention, addressing health inequalities and ensuring good quality services.

**14. Background Papers**

None.



**MUNICIPAL YEAR 2016/2017 REPORT NO. 95****MEETING TITLE AND DATE:**

Cabinet – 19 October  
2016  
Council – 9 November  
2016

**REPORT OF: Ray James**

Director of Health,  
Housing and Adult Social  
Care

**Agenda – Part: 1****Item: 8**

**Subject: Safeguarding Adults Board  
Annual Report 2015-16**

**Wards: All  
Non Key**

**Cabinet Member consulted:**

Cllr Alev Cazimoglu

Contact officer and telephone number:

Georgina Diba, Strategic Safeguarding Adults Service, tel: 020 8379 4432

E mail: Georgina.diba@enfield.gov.uk

**1. EXECUTIVE SUMMARY**

The Safeguarding Adults Board Annual Report 2015-2016 presents the work completed during the first year of statutory responsibility for safeguarding as defined by the Care Act 2014. This was a year in which a strong partnership embedded the legislative requirements for safeguarding, while at all times keeping the focus on how we can collectively prevent abuse from happening, while assuring when harm does occur we support recovery and resilience through the 'Making Safeguarding Personal' agenda.

The Safeguarding Adults Board is a partnership of statutory and non-statutory organisations which seeks to assure itself that local safeguarding arrangements and partners act to help and protect adults in its area. The Safeguarding Adults Strategy 2015-2018 sets out the priorities of partners across Enfield, what we intend to achieve and the actions we will take to get there. This document was developed through consultation with local people, service users, carers and organisations.

The Annual Reports presents the key accomplishments of the Safeguarding Adults Board, both in their strategic and assurance role for safeguarding in Enfield, but also the actions across the partnership which prevent abuse and ensure a robust response when harm does occur. The annual report aims to set out a summary of Board activities and its effectiveness in assessing and driving forward safeguarding practice which keeps adults at risk safe.

**2. RECOMMENDATIONS**

To note the progress being made in protecting vulnerable adults in the Borough as set out in the annual report of the Safeguarding Adults Board.

### 3. BACKGROUND

- 3.1 The Safeguarding Adults Board meets quarterly and has a number of responsibilities as set out by the Care Act 2014 and statutory guidance. Our annual report sets out how we have met these aims and the significant accomplishments over 2015-2016. The Board is proud of their successes in **Making Safeguarding Personal**, following achievement previously to be acknowledged at gold standard level, and we have expanded on this work by all partners effecting actions which will put adults at risks central to the safeguarding process.
- 3.2 Across the partnership many organisations completed specific pieces of work which will improve the effectiveness of the safeguarding response. We set out a new multi-agency policy and procedure for responding to self-neglect and hoarding, while partners in the Clinical Commissioning Group set out a Prevent Strategy and Delivery Plan, which was adopted by NHS England as good practice. Much of the work is done through strong partnership and collaboration between partners; our **Fatal Fire Working Group** was set up to learn how we can prevent a similar occurrence in the future following death of two individuals, while our work around **dehydration** prevention continues to implement actions to reduce hospital admissions from care providers.
- 3.3 During this year we saw the operation of the Multi Agency Safeguarding Hub (MASH), a team that receives all safeguarding concerns. Through working together and sharing information, while in partnership and listening to the outcome expressed by the adult at risk, the team helps to manage risk and promote safeguarding planning. There were **3,511** reports made to the MASH, of these 1,602 were Police Merlins and 665 notifications raised by partners were about adults whom may be vulnerable but not in need of safeguarding actions. The remaining **1,244 safeguarding concerns** were considered as to whether they met Section 42 criteria for safeguarding. We know that neglect (33.9% of cases) and multiple abuse (29.2% of cases) are the most reported, and this follows previous years. Those alleged to have caused harm are often family members, which is followed by paid care workers. In 84% of cases there is a nominated advocate, often of the persons choosing where they have capacity, to support them through the process. At the time of reporting, 58.3% of cases were substantiated or partially substantiated. Our full data can be found in Section 8 of the annual report.
- 3.4 The Safeguarding Adults Board has a strong assurance role and in holding partners to account. We took part in a North Central London Challenge and Learning event following partner self-assessments. Every year adult social care has external assurance of case practice and we are establishing more diverse ways of how to include service

user feedback in this process. Our **Quality Checkers** are a pivotal part of this, and have completed a number of projects including one which focuses on establishing the quality of activities in Care Homes across the borough.

- 3.5 The Board now has a statutory duty to report on all Safeguarding Adult Reviews (previously known as Serious Case Reviews). Two of these reviews were completed during the year and have action plans monitored by the Board. There are also two further safeguarding adults reviews started, which will be completed and reported on in the next financial year.
- 3.6 Looking forward we have set ourselves some clear tasks to accomplish, which have been set out by requirements in the Care Act 2014, identified via themes and trends in our data, and through consultation feedback from service users, carers and local people:
- Produce information in a wider variety of formats, including a DVD
  - Consider how we can prevent harm from occurring within care providers
  - Increase awareness of mate crime, particularly in mental health
  - Focus our data on the extent to which a person's outcomes have been met and whether this has made them feel safer
- 3.7 Every partner on the Board has a strong commitment to safeguarding adults and activities take place within each organisation to contribute towards enabling people to keep themselves safe and respond when harm does occur. Our statement from partners, which includes their planned actions over the coming year, can be found in the final section of the annual report.

#### **4. ALTERNATIVE OPTIONS CONSIDERED**

The Care Act places a duty on Safeguarding Adults Boards to publish an annual report. Further guidance goes onto state that the SAB must publish a report on:

- what it has done during that year to achieve its objective,
- what it has done during that year to implement its strategy,
- what each member has done during that year to implement the strategy,
- the findings of the reviews arranged by it under section 44 (safeguarding adults reviews) which have concluded in that year (whether or not they began in that year),
- the reviews arranged by it under that section which are ongoing at the end of that year (whether or not they began in that year),
- what it has done during that year to implement the findings of reviews arranged by it under that section, and
- where it decides during that year not to implement a finding of a review arranged by it under that section, the reasons for its decision.

The statutory requirement for an annual report negates any alternative options.

## **5. REASONS FOR RECOMMENDATIONS**

The report is being presented to Cabinet and Council to bring to attention the progress which has been made to support and enable adults at risk to be safe from harm, abuse and neglect.

## **6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

### **6.1 Financial Implications**

The Care and Support Statutory Guidance sets out guidance for members on the assistance they may provide to support the Board in its work. As a result of this for 2015-2016 the Board established an allocated budget for the administration and implementation of the Boards work plan. This took into account the expected increase in Safeguarding Adults Reviews, which was due to their statutory nature. The total budget allocated for the Board was £63,500 and was made up of all partner contributions. The contribution from the Local Authority was made up of £43,000 from the Better Care Fund.

The Boards budget was managed by the London Borough of Enfield Strategic Safeguarding Adults Service.

### **6.2 Legal Implications**

Section 43 of the Care Act 2014 imposes a duty on each local authority to establish a Safeguarding Adults Board (SAB) for its area. Schedule 2 of the Care Act 2014 sets out various requirements for SABs, including at paragraph 4 the duty to publish an annual report. Paragraph 4 prescribes the subjects which must be covered in an annual report and the people and bodies to whom the SAB must send copies.

The parts of the Care Act 2014 concerning SABs have been in force since 1 April 2015.

The proposals set out in this report comply with the above legislation.

### **6.3 Property Implications**

None identified.

## **7. KEY RISKS**

- 7.1 Mitigation of risks in relation to vulnerable adults is demonstrated in the Board's annual report. The Board is required to work effectively within partner resources while ensuring it can meet the changing needs and trends emerging in relation to the harm and abuse of adults in its area. Taking into account changes by the Care Act, the Board seeks assurances from partners through quality assurance mechanisms that they are able to keep people safe and manage risks. This is evidenced, by one example, via partner self-assessments and the North Central London Challenge and Learning event.
- 7.2 The Board is continually looking at options to enhance efficiency and joint working that minimises duplication while provide quality and safe services to adults at risk. Needing to deliver in times of austerity, the Board will work in partnership with its statutory partners, namely the Police and Clinical Commissioning Group, alongside existing partnership Boards, to maximise its impact. The Board will continue to work closely with the Safeguarding Children Board and other partnerships to effectively keep people safe.
- 7.3 The community and those whom use services have inputted strongly into the development of the Board strategy action plan, which sets out the work program on an annual basis. The Boards action plan is reviewed at each quarterly meetings and highlights progress against each action.
- 7.4 Co-production and challenge on safeguarding adults is crucial and a clear requirement in the Care Act. This risk has been mitigated by the Service User, Carer and Patient sub group of the Safeguarding Adults Board. In addition, London Borough of Enfield are working on alternative digital and face to face options for adults or their representatives to provide feedback.

## **8. IMPACT ON COUNCIL PRIORITIES**

### **8.1 Fairness for All**

The Board is strongly committed to tackling inequalities, with an emphasis in improving the wellbeing of those at risk of abuse or whom have experienced harm. The Board undertakes this through a range of activities with communities on improving the identification and reporting of abuse, as well as preventative activities as set out the Boards Prevention Framework 2015-2018.

Accessibility is a key part of ensuring service users, carers and local people understand what abuse is and how to report concerns. The Board has undertaken significant work on addressing these alongside the Service User, Carer and Patient sub-group of the Board, with robust plans during the coming year on diversifying communication

methods. This has been set out in the Boards Communication Plan for 2015-2016.

## **8.2 Growth and Sustainability**

The Board's work has not directly impacted on the Council's priority of growth and sustainability.

## **8.3 Strong Communities**

The Safeguarding Adults Board has strong leadership through an independent chair. In addition, partners on the Board are of appropriate seniority and commitment to promote the vision that 'safeguarding is everyone's business.' The work of the Boards is responsive to the needs of local people and those who use services; this is achieved through a range of activities, including consultations, events, sub-groups of the Board and quality assurance activities.

Above all, the Boards work in partnership to improve safety of people in Enfield, linking to issues such as hate crime, domestic abuse, and female genital mutilation in partnership with other Boards, such as Safeguarding Children's Board and Safer and Stronger Communities Board.

## **9. EQUALITIES IMPACT IMPLICATIONS**

- 9.1 Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment is neither relevant nor proportionate for the approval of the Safeguarding Adults Board Annual Report. Safeguarding forms part of the Councils programme of retrospective equalities impact assessments (EQIA) and this was completed in June 2016. The retrospective EQIA collates equalities monitoring of service users, and consider how the service impacts on disadvantaged, vulnerable and protected characteristic groups in the community.
- 9.2 Equalities in relation to the performance data for safeguarding are considered at each Safeguarding Adults Board meeting and as part of the Quality, Safety and Performance sub-group. The themes and trends emerging from data help direct the actions of the Board. Equalities Impact assessments will be completed for each of the project streams as appropriate.

## **10. PERFORMANCE MANAGEMENT IMPLICATIONS**

- 10.1 The Safeguarding Adults Board Strategy Action Plan 2015-2018 was developed through strong consultation, including with those whom use services, carers and via Enfield Healthwatch. The performance of the

Board is assessed against this action plan and the annual report reflects the achievements and areas which require further work.

## **11. PUBLIC HEALTH IMPLICATIONS**

- 11.1 Safeguarding of adults at risk is recognised as a significant public health issue; preventing abuse and promoting choice will increase wellbeing within these populations. Safeguarding interventions are focused on recovery and resilience from abuse, which has the potential to further improve wellbeing of adults at risk.
- 11.2 Prevention of abuse has focused not solely on individuals, but also on working with services and organisations to provide assurances that care is safe and of significant quality.
- 11.3 The Board is also reviewing the data we collect so that outcomes for service users from safeguarding link to the wellbeing principles, allowing the Board to address the areas of wellbeing most important to adults whom may be at risk of abuse.

### **Background Papers**

None

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# ENFIELD SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2015/16





WORKING IN PARTNERSHIP WITH LOCAL PEOPLE AND



# STATEMENT FROM THE CHAIR



Thank you for your interest in safeguarding adults in Enfield. As independent chair of the Adult Safeguarding Board I am pleased to be introducing this Annual Report. This is an exciting year with the implementation of the Care Act and the Board being made statutory. In Enfield we have had an effective Safeguarding Adults Board for many years but it has been helpful to have legal backing. We are required to demonstrate even closer partnership working to ensure people do not slip through gaps in services. The Care Act increases the types of abuse we now have to consider, and all of this is done within the context of reducing resources for all partners.

We have continued to make sure that we hear the voice of people who have been identified as “at risk”. Nationally Enfield has been identified as an area where we have made significant progress in involving victims in the safeguarding process. We need to continue to make sure that they are included in any actions and their views are listened to. It is good to see that many people are supported by advocates of their choosing, which includes independent advocates. Most importantly we want to make sure people feel safer at the end of the safeguarding process and will continue to ensure that the outcomes people wanted from the safeguarding enquiry are achieved wherever possible.

Our Dignity in Care Panel has continued to look in depth at the quality of services provided by the Council and make recommendations for improvements. They have also carried out “mystery shopping” to help the Council to get a true account of what it is like to use local services. We also have an active service user, carer and patient sub group of the Board to ensure their views are represented.

The number of referrals for safeguarding concerns has dropped this year for the first time, with an increase in notifications by organisations such as Police and NHS 111 around people they feel are vulnerable. Enfield has established a Multi-Agency Safeguarding Hub which is where all agencies, police, NHS and social care get together to share information and pick up early indications that abuse may be happening. This team also helps to ensure that all agencies are involved in helping to protect people at risk.

We continue to hear nationally about concerns of the quality of some health and care services, and of cases where adults have suffered harm in care homes, their own homes and hospitals. Since 2010 Enfield has had a safeguarding information panel to help to identify places where poor care may be happening. Where we do discover instances of poor care we ensure that improvements are made and the Board scrutinises these improvements.

This year we have completed 2 Safeguarding Adult Reviews into incidents of poor care and have ensured that the lessons learnt from these reviews are understood by all Board partner agencies; two more of these reviews are in progress.

I am very grateful for the support of all partner organisations for our work. I would particularly like to thank the Councillors and staff in Enfield Council, particularly Councillor Alev Cazimoglu for their interest and encouragement. Lastly, I would like to thank the people of Enfield for their vigilance.

**Marian Harrington**

Independent Chair, Enfield Safeguarding Adults Board

# STATEMENT FROM SERVICE USERS, CARERS AND PATIENTS



It's important that disabled people and other vulnerable service users are represented in the group as their safety concerns can easily be overlooked."



Regarding the group and its recent achievement of 'Staying out of the Closet', this shows that by the group working together, it is possible to make a change to individuals and the community, when we get a result for the better. I do look forward to our meeting."



ENDIG's committees found every Safeguarding Carers and Patients Groups (SCP) meeting very interesting and learnt a lot of issues which we don't know.

"The meeting were very useful information.

"Attendees showed their supportive toward Deafies and have their knowledge about Deaf Awareness.

"Many thanks for provided BSL Interpreter in every meetings.

"We would like to see SCP meeting continue and stay strong!"



I have great pleasure in working with this concerned and informative group. They are the added value aspect of adult safeguarding."

Irene Richards, SAB Lay Member and Co-chair of the Service User, Carer and Patient Group



As a Citizens Advice Bureau, working with thousands of vulnerable clients every year, it's great to have the opportunity to engage regularly with this group of service users, carers and patients who are passionate about contributing to how we keep people in Enfield safe."

Jill Harrison, Enfield Citizens Advice Bureau



Victim Support were delighted to be invited to sit on the Safeguarding Adults: Service Users, Carers and Patients Group as it provides us with a real opportunity to engage with key stakeholders in Enfield and ensures the issue of safeguarding adults is kept as a top priority for everyone."

Caroline Birkett, Area Manager, Victim Support

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# ABOUT US

## WHO WE ARE

The Enfield Safeguarding Adults Board (SAB) is a multi-agency partnership, which became statutory from April 1, 2015. The role of the Board is to assure itself that local safeguarding arrangements and partners act to help and protect adults in its area. This is about how we prevent abuse and respond when abuse does occur in line with the needs and wishes of the person experiencing harm.

## OUR AIMS

Working together and with adults at risk of abuse we aim to ensure people are:

- safe and able to protect themselves from abuse and neglect;
- treated fairly and with dignity and respect;
- protected when they need to be;
- and able to easily get the support, protection and services that they need.

Our Safeguarding Adults Strategy 2015-2018 sets out the priorities of partners across Enfield, what we intend to achieve and the actions we will take to get there. This document was developed through consultation with local people, service users, carers and organisations. We review this annually.

## WHAT WE DO

The Board is made up of senior members from all the agencies seen on the inside cover page. The Care Act 2014 and the statutory guidance sets out what the Board needs to do. We support the systems that keep adults at risk safe and hold partner agencies to account.

The Board supports adult safeguarding in its objective to stop abuse or neglect wherever possible, with a focus on prevention so that where possible abuse does not happen in the first place.

The Board has a **Prevention Framework 2015-2018** to help focus the activities. All of the work undertaken by the Board is done with an emphasis on the principles of Making Safeguarding Personal – keeping the person at risk of or experiencing harm as the central focus of any action.

**12 TYPES OF ABUSE WE SAFEGUARD AGAINST.**  
 PHYSICAL. SEXUAL. FINANCIAL. PSYCHOLOGICAL.  
 DISCRIMINATORY. ORGANISATIONAL. NEGLECT.  
 MODERN SLAVERY. TRAFFICKING. SELF-NEGLECT AND HOARDING.  
 DOMESTIC ABUSE. HATE AND MATE CRIME.



**WE ALL KNOW THE SAYING 'PREVENTION IS BETTER THAN CURE'"**

## RESOURCES AND FUNDING FOR THE BOARD

All partners contribute resources to enable the Board to carry out its statutory duties. Resources include staff time and additional support, such as attending Board meetings, co-chairing the sub-groups which support the work of the Board, and contributing to Safeguarding Adult Reviews. There are also additional projects or activities partners contribute towards, such as Keep Safe Week 2015 joint with the Enfield Safeguarding Children Board.

In 2015/16 the Board for the first time had a budget which some partners contributed towards. The total budget for the year was £68,900. The funding was managed by Enfield Council on behalf of the Board to an agreed plan, with updates given to each Board meeting about how the funds were being spent.

## SUB-GROUPS WHICH SUPPORT BOARD WORK

Sub-groups were created to help the Board to achieve its aims and influence the Board's decision making process. Each group implements and works towards completing their own action plan.

This reporting year saw the closure of two sub-groups – the joint Safeguarding Adult and Children group, and the Policy, Procedure and Practice group – as well as a task to finish group on the Care Act Implementation for Safeguarding Adults. Groups are closed when actions are all complete or there are existing groups or forums taking forward the work.

## SERVICE USER, CARER AND PATIENT GROUP

The SCP group meets bi-monthly and is committed to influencing how we work with adults at risk to keep them safe from harm and abuse. It is a diverse group that is fully invested in the need to be inclusive and representative of the population of Enfield.

Group membership was increased at the beginning of the year with representation from Victims Support and the Citizens Advice Bureau.

The group have been focused for some time on work around Lesbian, Gay, Bisexual and Transgendered (LGBT) experiences in care providers. They joined up with the Quality Checker program in Enfield to look into this area.



The Enfield LGBT Network is very pleased that the Safeguarding Adults: Service Users, Carers and Patients Group instigated the important piece of research 'Staying out of the Closet'. This was a forward thinking and bold undertaking and demonstrates the group is not afraid to tackle difficult issues."

Tim Fellows, CEO, Enfield LGBT Network

## QUALITY, PERFORMANCE AND SAFETY GROUP

Quality, Performance and Safety Group helps to provide assurance that partners provide a safe service and learn from incidents and performance data. Members agreed that the group needed to be representative of those on the Board and as such membership was expanded with the aim of providing greater responsibility from all partners to this area. Further, to ensure everyone is starting from the same knowledge point, there was a focused presentation on quality and performance in the context of safeguarding.

The group have identified areas to data where there may be gaps in the data, and have made suggestions in how these may be managed going forward. The group intends to set out recommended levels of quality assurance to be undertaken by partners in the coming year.

## LEARNING AND DEVELOPMENT GROUP

The Learning and Development group looks at how we support adults, through a number of training, learning and support opportunities, to be competent in safeguarding adults. The group joined up with the equivalent sub-group of the Safeguarding Children Board from November 2015.

In March 2016 we held the first safeguarding and domestic violence training aimed at both practitioners in adults and children. Work will continue to look at areas where joint training can be delivered.

Learning and Training opportunities are delivered for the Safeguarding Adults Board partners by Enfield Council and included in 2015/16 the following:

- **Section 42 Enquiries** – **60** members of health and adult social care staff trained
- **Safeguarding Adults Legal** – **60** members of health and adult social care staff trained
- **Domestic Abuse and Safeguarding Adults** – **40** members of staff trained from across partnership
- **Domestic Abuse (Joint Children and Adults)** – **15** individuals working with adults attended
- **Level 1 Safeguarding Adults** – e-learning open to all
- **Mental Capacity and DoLS Refresher** – **23** staff members trained
- **DoLS and CoP Training** – **45** staff members trained

The Board also delivered some bespoke learning which included a Domestic Violence and Safeguarding Adults Conference in December 2015, with 45 people in attendance. Domestic abuse is a key issue for all partners; organisations such as the Mental Health Trust have written new Domestic Abuse Policies and included this in Corporate Induction for all staff.

In addition, all partners have their own safeguarding adults learning and development opportunities, which include for example:

- NMH have introduced monthly 'Lesson Learned Events' for Ward Managers and Matrons and other members of the multi-disciplinary team to enable reflections on recommendations from safeguarding adult's enquiries. In addition 86% of all staff had attended level 1 training and 74% of relevant senior staff had attended level 2 training.
- Safeguarding surgeries in the Mental Health Trust ensure focused sessions of learning on specific areas involving safeguarding adults and safeguarding children. Safeguarding Adults at Risk training levels 1 and 2 are delivered at mandatory Corporate Induction for all staff. The training is delivered as a safeguarding day and includes safeguarding children training, domestic violence training, and training in MCA and DoLS. Prevent Healthwrap is also delivered at Corporate Induction and has been mandatory since September 2015. Staff are required to refresh safeguarding training at least every 3 years. The Trust target for mandatory training compliance is 85%. Safeguarding adult training compliance for April 2016 is 86.5%



## 2 WHAT WE HAVE ACCOMPLISHED

Through quarterly meetings the Board has shown how it works collaboratively and in partnership to achieve the actions it has set itself in the Safeguarding Adults Strategy action plan for the year. Some of the key accomplishments from this action plan include:

- A new policy and procedure for working with self-neglect and hoarding, including when this may be useful to consider under safeguarding and high risk panels. There was strong collaboration with this work from the London Fire Brigade.
- We know that there is under reporting through safeguarding in Black and Minority Ethnic communities. The Board will continue to offer awareness raising and in March as part of International Women's Day, Enfield Council held an event with Naree Shakti, an Asian Women's Organisation in Enfield.
- Enfield Clinical Commissioning Group have trained up a number of Continuing Healthcare Nurses on the Best Interest Assessor course. This will help ensure actions continue to be taken with respect to the Mental Capacity Act and in line with the best interest of a person whom may lack capacity for a decision. They also held a Safeguarding Conference and a Primary Care Symposium on safeguarding over the year.
- Partners on the Board submitted their Making Safeguarding Personal action plan. While Enfield achieved a gold standard framework for this in March 2015, we recognised that we must remain focused on ensuring adults who are harmed have their views and wishes considered within safeguarding and are kept at the centre of actions undertaken.

The Board responded to a national report which suggested residents from care homes are more likely to be dehydrated upon admission to hospital than residents admitted from their own homes. A Hydration Group led by Quality Assurance in Enfield Council was set up to look into this, and started by having Quality Checkers undertaking 20 visits to care homes. A number of activities are underway, including training in care homes and card prompts for staff. A further 20 visits will take place to care homes across the borough to collect information on how care homes ensure residents with dementia and who are non-verbal are kept adequately hydrated with food and drink of their choice. This feedback will be shared with the working group to support the ongoing activities to reduce the number of residents of care homes presenting at A&E dehydrated.



The Board received a report from the Fatal Fire Working Group it set up, which was in response to the deaths of two individuals. The aim of this group was to share learning and any changes we could make to prevent a similar occurrence in the future. Some of the actions from this have included:

- Hoarding policy tool box for practitioners to identify hoarders
- Fire safety awareness information available from London Fire Brigade (LFB) website
- Occupational Therapy referral system in place for sign posting to telecare suppliers
- Joint work between Enfield Council and LFB to offer home fire safety visits to people in the community

Many Board partners have been working on the Prevent Agenda, which aims to stop people becoming terrorists or supporting terrorism. This is an issue for adults with care and support needs whom may be targeted or groomed for terrorist activities. Partners such as the CCG have:

- Trained 61 GPs over three sessions on Prevent
- A training workshop for community dentists and pharmacists
- Established a quarterly forum for the provider organisation Prevent leads. The forum will be facilitated by the Enfield Prevent trainer and will provide support and advice to the Prevent leads

## **OUTCOMES WE PROMISED TO REPORT ON**

The Board agreed to report on the outcomes we have met from three places: our strategy action plan 2015/16, Quality Assurance Framework 2015-2018, Communication Plan 2015/16 and our Prevention Framework 2015-2018.

### **WE HAVE:**

- Ensured guidance is being updated in time for the implementation of the new London Multi-Agency Adult Safeguarding Policy and Procedures. Partners also produced specific guidance, such as Enfield CCG Prevent Strategy and Delivery Plan, which was adopted by NHS England as good practice.
- Supported partners with Making Safeguarding Personal and made sure they have action plans where they are needed.
- Held a Care Act Implementation group which completed all of its tasks and reported back to the Board.
- Used information and soft intelligence via the Safeguarding Information Panel to determine providers which had organisational concerns. Led by Enfield Council and with a range of partners we then worked with those providers through the Provider Concerns Process to ensure improvements were made and that people were kept safe.
- Reviewed performance data at each meeting and set out actions for further review or assurance.
- Set out a quality assurance framework and have a plan for the next year on how audits will be undertaken.
- Held a forum for the Voluntary Sector in June 2015. We will continue to look for ways to connect with the Voluntary and Community Sector to improve engagement.

### **WE STILL NEED TO:**

- Look at how we support adults who are isolated and may be at risk of abuse or harm. We have started a project plan and in the coming year need to join with partners to implement this.
- Improve how we gain feedback from adults at risk, to confirm that they feel safe and have a positive experience of care and support. Interviews were started but we did not have enough people able to take part. We are looking at different ways of doing this in the next year.
- Find ways for people at risk of harming others to access support to prevent harm or prevent repeat abuse. We want to use findings from a thematic review of domestic abuse involving adults at risk as the starting point for this work.
- Evidence the number cases which went to prosecution and had access to the justice system. Our Police colleagues will be looking at this to assure the Board that adults at risk have equal access to the justice system.

Partners on the Board were asked to complete a safeguarding self-assessment. A North Central London Challenge and Learning event was then held in January 2016. Partners came to learn from one another, provide critical analysis and help to plan what we need to focus on going forward.

## COMMUNICATION AND AWARENESS

Adult safeguarding must raise awareness of abuse so that communities as a whole, alongside professionals, play their role in seeing and reporting abuse. The Board and individual partners have:

- Held a domestic abuse conference focusing on experiences of adults at risk
- Facilitated a week of events joint with the Enfield Safeguarding Children Board on keeping yourself safe and well
- Raised awareness of disability hate crime through a publicity campaign
- Attended partner events, such as Carers Week 2015 and to the Learning Disabilities Partnership Board
- Completed a review of all publicity through the Service User, Carer and Patient Sub-Group of the Board
- Representatives from Enfield Council spoke at the Respect Conference on the Care Act and Making Safeguarding Personal when working with perpetrators.



## MULTI-AGENCY SAFEGUARDING HUB (MASH)

The MASH has been in place since April 2015 and is a multi-agency team that receives all safeguarding concerns. Through working together and sharing information, while in partnership and listening to the outcomes expressed by the adult at risk, the team helps to manage risk and promote safeguarding planning.

### What some of the MASH Team say about this innovative way of working?



I enjoy working for MASH because every day brings different challenges and learning opportunities. I actually enjoy coming to work. I feel the way MASH works epitomises social work values and encompasses what social work is about and should be and it allows me to put into practice daily the reasons why I wanted to become a social worker."



In my role of Social Worker in the MASH I enjoy the day-to-day challenges of supporting people in the most difficult and distressing of circumstances and supporting people to regain some sense of control and autonomy over their lives."

# 3 THE DIFFERENCE TO ADULTS AT RISK OF HARM



**Miss M** is a young woman who has a learning disability and while she speaks some English, so is not able to talk about more complex subjects. She receives health and social care support from the Enfield Integrated Learning Disabilities Service.

Miss M was at risk of being forced into a marriage overseas, and has been assessed as not having the capacity to understand the situation or the impact that marriage would have on her life. She lived at home with her family and they were the people that were wanting her to marry. The Integrated Learning Disabilities Service went to the Central Family Court and obtained a forced marriage protection order. This order was taken the same evening to Miss M's family by the police and social services. This order has helped to prevent Miss M from being forced into a marriage that she does not have capacity to consent to.



I would also like to take this opportunity to say how impressed our whole team here at FMU have been about how this case has been handled...on this occasion the case has been handled with efficiency and professionalism. I believe this is one of very rare cases where the capacity assessment and Forced Marriage Protection Order has all been obtained within a couple of days from referral."

Forced Marriage Unit, Foreign and Commonwealth Office



**Miss A** is a young woman whom disclosed sexual abuse by her father. She had been unable to complete her schooling but tried to continue to enable her to get into university. She lived at home with her family and when she disclosed the abuse, some family members verbally abused her and blamed her for the situation. The Multi-Agency Safeguarding Hub were concerned about the risk of honour based violence and the need for emotional and practical support. Within 24 hours and with the help of her school, she was consulted with and emergency young person's support accommodation was found. Her father was subsequently arrested and remains in custody.

Miss A will now receive ongoing assessment from the Care Management Service to fully assess her needs and ensure she receives the support she requires to enable her to maintain her independence and maximise her wellbeing. Different teams, agencies and organisations worked effectively within 24 hours to source and secure appropriate accommodation for a very vulnerable service user to maintain her safety. Despite her not presenting with evident care needs, Miss A was clearly in need of support and was subsequently deemed to have met the safeguarding criteria.



**Mrs T** disclosed that her family members were calling weekly and threatening her. A safeguarding concern was raised and with Mrs T consent the police were informed. There were known historical allegations of sexual, physical and emotional abuse. A safeguarding meeting was held and it was agreed that the Police would lead an investigation. The Mental Health Trust supported Mrs T and offered her an assessment of her care and support needs, referral for counselling and regular reviews by the clinical teams. Due to the high risk in this case of domestic violence a referral to the Multi-Agency Risk Assessment Conference (MARAC) was completed.

## WORKING WITH CARE PROVIDERS

In addition to the safeguarding adults process for single concerns of abuse, Enfield also have a provider concerns process. This process is used when there are serious concerns relating to safeguarding and the quality of care with provider services. The process is used to support providers to improve, so that we can be assured those whom use the service are safe. This process is led by Enfield Council but with strong partnership from Police, Care Quality Commission, Clinical Commissioning Group and a range of other partners.

During 2015/16, we worked with seventeen providers under this process. We help providers to set out an improvement plan which we then monitor and quality assure that actions have been completed. Those who use the service, their families and visiting friends are the key partners who can let us know how the care is experienced and if they feel real change has been made; one person fed back on our questionnaire 'staff do not work as a team, they work individually.' This has helped us to address issues with the home and see how team capacity and building could be undertaken.



# 4 QUALITY ASSURANCE AND ORGANISATIONAL LEARNING

The Strategic Safeguarding Adults Service in Enfield Council undertakes quarterly audits of safeguarding practice. We look at how the adult at risk or their representative was involved from the beginning to end, the outcomes they wanted were known and areas such as proportionality and prevention were considered. The audit found that overall practice was very good across all of the six safeguarding principles. The area that stood out for improvement was in the application of the Mental Capacity Act 2005.

An external auditor was used to provide independent challenge to how practice is undertaken. The key learning from this audit was:

1. There is a culture of learning evidenced in this audit. Of particular note was the time taken by workers to understand the audit process and view it as a positive learning opportunity.
2. There are good organisational learning opportunities. The Best Practice Forum is a good platform to share learning across services. Other learning opportunities for example Lunch Time Seminars to widen access to shared learning might be explored.
3. The Three Stage Test needs to be applied consistently.
4. Partners need to be Care Act 2014 ready as safeguarding adults is not the sole prerogative of the Council.
5. The MASH would benefit by greater multi-agency involvement and co-location of core agencies.
6. Systems in mental health and hospital social work teams and the MASH need to be reviewed to make the best use of resources.
7. Targeted training on alternative types of achieving outcomes e.g. family conference.
8. Broaden the knowledge of the requirements of Section 68 Care Act 2014 advocacy arrangements.
9. Rationale for decision making throughout should be recorded.
10. Risk assessments need to focus on risk management with the adult.
11. Templates should allow for sovereignty so that staff use their own knowledge and skills to personalise action according to the adults desired outcome.

## QUALITY CHECKERS

Quality Checkers are a group of volunteers that have experience of social care or are carers. They undertake visits to provide their feedback on services and are a vital point of contact with those using the service. The quality checkers have done a number of projects this year, including establishing the quality of activities in Care Homes across the borough, visits to homes to look at hydration practice, specific work focusing on how homes support Lesbian, Gay, Bisexual and Transgendered individuals, and making visits in response to quality concerns which are then fed into the safeguarding adults process.

## PROMOTING LEARNING

Partners on the Board are keen to promote learning and hear from those who use services. There are many ways this can be done – such as Barnet, Enfield and Haringey Mental Health Trust hold safeguarding surgeries with staff from multi-disciplinary team on a regular basis. The North Middlesex Hospital hold lessons learnt meetings to share learning and embed change.

Every single safeguarding concern looks at whether there is learning for any partner or organisation. These are then reviewed after three months to make sure recommendations are put in place.

# 5 SAFEGUARDING ADULT REVIEWS

We report in this section on how many requests for a Safeguarding Adult Review were made to the Board. We will say whether we accepted this as meeting the criteria for a SAR and if not, why. For those that were undertaken we provide information on the recommendations and what we will do next.

The Care Act 2014 states that a Safeguarding Adult Review (SAR) must be arranged by the Safeguarding Adults Board (SAB) when an adult in its area dies as a result of abuse or neglect whether known or suspected, and when there is concern that partner agencies could have worked more effectively to protect the adult. A SAR must also be arranged if an adult has not died, but the SAB knows or suspects that the adult has experienced serious abuse or neglect. Please note that Safeguarding Adult Reviews were previously known as Serious Case Reviews.

Two Safeguarding Adult Reviews were completed in the 2015/16 reporting period. A summary of each case follows. Two additional Safeguarding Adult Reviews have been raised and agreed to meet the criteria; these remain in progress. One further request for a Safeguarding Adults Review has been raised in this financial year and we are awaiting panel of Board members to consider if the criteria has been met.

Two referrals were raised and did not meet the statutory criteria for a Safeguarding Adults Review. This was because both were in response to failings by single agencies and not related to how partners worked together to safeguard. There is always learning from cases and these can be looked at using the single safeguarding adult's process or through single agency review.

## SAR ONE

Ms Q was an elderly lady whom lived in an Enfield residential care home for the last three years of her life where she was supported by her daughter who took an active interest in her care. She died in April 2015 and there were concerns about how partners worked together. The review found no evidence of deliberate neglect or harm, however that pressure damage could have been avoided.

The SAR outlined five main areas of improvement and learning. These are summarised below:

1. Baseline assessments must be completed and reviewed when a person presents with previous and potential damage within the community.
2. A lead clinician is allocated to oversee the case and treatment for residential care homes and high risk community patients.
3. Mental capacity should be considered at key stages when concerns are indicated.
4. Pressure ulcer management should have a clear treatment pathway with a professional escalation process.
5. Improved communications facilitated by defined professional roles and responsibilities at an early stage.

## SAR TWO

Mr X was an elderly man who had resided in an Enfield nursing home following his discharge from hospital some years before. Mr X suffered from dementia and had no capacity to consent to care or to articulate his needs. There was a safeguarding concern raised following his death and then a Safeguarding Adults Review was commissioned in October 2014. A number of recommendations were made around improving communications, implementing escort protocols when service users lack capacity and catheter management within nursing homes. The recommendations from this review were:

1. Pre-admission to care settings to include that checks that people are discharged with sufficient stock of medication.
2. Meeting to be convened with local hospitals, nursing and residential care providers to set out protocols for improving discharge from hospitals and admission to care settings.
3. BUPA policy of adults being accompanied to hospital to be quality assured for implementation in BUPA homes. Hospital staff to accept responsibility for people when they are on hospital premises.
4. Transfer letters to hospitals from care settings to clearly detail the reason for contacting acute medical services and highlight if there is a repeat concern.
5. NMUH to review systems to highlight repeat admissions.
6. Clinical Commissioning Group to quality assure discharge planning in local hospitals.
7. London Ambulance Service to be compliant with Care Act 2014 requirements and to co-operate and contribute to Safeguarding Adult Reviews.
8. London Borough of Enfield to quality assure that timely reviews are taken and that there is a system to confirm that recommendations from adult safeguarding enquiries are implemented.

**The recommendations from both of these Safeguarding Adults Reviews will be formulated into an action plan monitored via the Safeguarding Adults Board.** Reports from each SAR will go onto the Enfield website once consent has been obtained from family members of the adults at risk.

## SAFEGUARDING ADULT REVIEWS IN PROCESS

A SAR has been agreed in response to a serious sexual assault. This SAR is currently in process but actions are already being taken with the Provider and a number of Local Authorities and the placing Clinical Commissioning Group to start embedding changes.

A SAR has also been agreed to look at domestic abuse involving adults at risk. This is being undertaken using a thematic review methodology.

We expect to report on these SARs and the findings during 2016/17.





# 6 WHAT WE WILL DO NEXT YEAR

We have a Safeguarding Adults Strategy 2015-2018 and there are a number of actions for us in the next year to complete. We completed a review with service users, carers, and organisations via Partnership Board in January-March 2016. We met with the following four partnership boards:

1. Carers Partnership Board
2. Learning Disabilities Partnership Board
3. Mental Health Partnership Board
4. Physical Disabilities Partnership Board

We talked about the actions that we would be undertaking in the coming year and explained that safeguarding was now a statutory duty. We also asked each partnership if they had any suggestions on what the Safeguarding Adults Board could do to keep people safe from harm in the coming year. We did this to see if there were any additional actions the Board should be taking.

These are some of the suggestions that we received:

- Produce newsletter articles or find different ways to inform people about safeguarding and what it means
- Attend voluntary sector events and forums
- Produce a DVD that explains safeguarding and generally use video more to help people understand the different types of abuse
- Increase awareness of Mate Crime, particularly in mental health
- Update images in the Staying Safe leaflet

In addition, each partner on the Board has set themselves an action that they will undertake which will be monitored by the Board.

Finally, we have used our data to look for any themes or trends that help us to direct what we should focus on. We have found that we must continue to focus on domestic abuse and how we ensure adults are supported to reduce risk of harm. We also know that abuse does happen in care and we will continue to look for ways to prevent quality and safeguarding issues with providers. We have seen a change in the number of reports of abuse and have agreed that how we record safeguarding concerns needs to be reviewed, as we are closing down concerns in line with people's wishes and safeguarding plans much more quickly. We want our data in the next year to capture more easily the extent to which a person's outcomes have been met and whether this has made them feel safer.

Our action plan will be monitored at each Board meeting and can be found in the safeguarding adult pages at [www.enfield.gov.uk](http://www.enfield.gov.uk)



# 7 ACTION PLAN 2016/17

Objectives set out by the Safeguarding Adults Board are set out below. The actions to achieve these and responsible individuals can be found on the full document reported at each quarterly Board meeting. These can be access on the Safeguarding Adults Board pages at [www.enfield.gov.uk](http://www.enfield.gov.uk)

## **KEY PRIORITY 1: EMPOWERMENT**

### **People being supported and encouraged to make their own decisions and informed consent**

- **OBJECTIVE 1.1:** Mental capacity assessments and the Deprivation of Liberty safeguards are carried out in compliance with new requirements under the Care Act 2014 and with regard to ensuring individuals who lack capacity have support to optimise their well-being and control.
- **OBJECTIVE 1.2:** The Board will assure itself that adults at risk are involved strategically in safeguarding and through to involvement in individual cases.
- **OBJECTIVE 1.3:** We will help young carers to understand what safeguarding adults is about and where they can go to for advice, support or to make a report.

## **KEY PRIORITY 2: PROTECTION**

### **Support and representation for those in greatest need**

- **OBJECTIVE 2.1:** For individuals in Enfield to have appropriate information on abuse and how to stop abuse before it happens.
- **OBJECTIVE 2.2:** Individuals experiencing safeguarding concerns to have access to appropriate advocacy.
- **OBJECTIVE 2.3:** The Board will clarify the surveillance and community alarm options for adults at risk and their representatives and have assurances this in within legal parameters.
- **OBJECTIVE 2.4:** Partners on the Board will facilitate intervention on the issue of dehydration and hold providers to account for implementation.

## **KEY PRIORITY 3: PREVENTION**

### **It is better to take action before harm occurs**

- **OBJECTIVE 3.1:** To support people to keep themselves safe (self-protection strategies) and recognise abuse; learning lessons from domestic violence campaigns and Domestic Homicide Reviews.
- **OBJECTIVE 3.2:** Raise the profile of domestic violence, honour based violence, female genital mutilation and trafficking within the Acute Hospital Trusts.
- **OBJECTIVE 3.3:** Local health economies are in place which are monitored and have indicators that ensure people are kept safe from abuse.
- **OBJECTIVE 3.4:** To create a more robust organisational learning system which is able to evidence practice change.
- **OBJECTIVE 3.5:** The Board will develop and deliver on creating pathways of support for those isolated and at increased risk of abuse and exploitation.

## **KEY PRIORITY 4: PROPORTIONALITY**

### **The least intrusive response appropriate to the risk presented**

- **OBJECTIVE 4.1:** We will seek service user feedback from those who have been harmed to improve practice.
- **OBJECTIVE 4.2:** Board will facilitate pathway programme in place for people at risk of harming others.

## **KEY PRIORITY 5: PARTNERSHIP**

### **Local solutions through services working with their communities. Communities have a part to play in presenting, detecting and reporting neglect and abuse**

- **OBJECTIVE 5.1:** For partner organisations to provide assurance to the Board that their service provision is in line with the Dignity Standards.
- **OBJECTIVE 5.2:** For language of professionals to be simplified so that there is improved equality of access to services – as recommended by Making Safeguarding Personal.
- **OBJECTIVE 5.3:** For the Safer Neighbourhood Team to set out an engagement plan with the partnership to improve how we can work together to safeguard adults at risk in the community and with providers.

## **KEY PRIORITY 6: ACCOUNTABILITY**

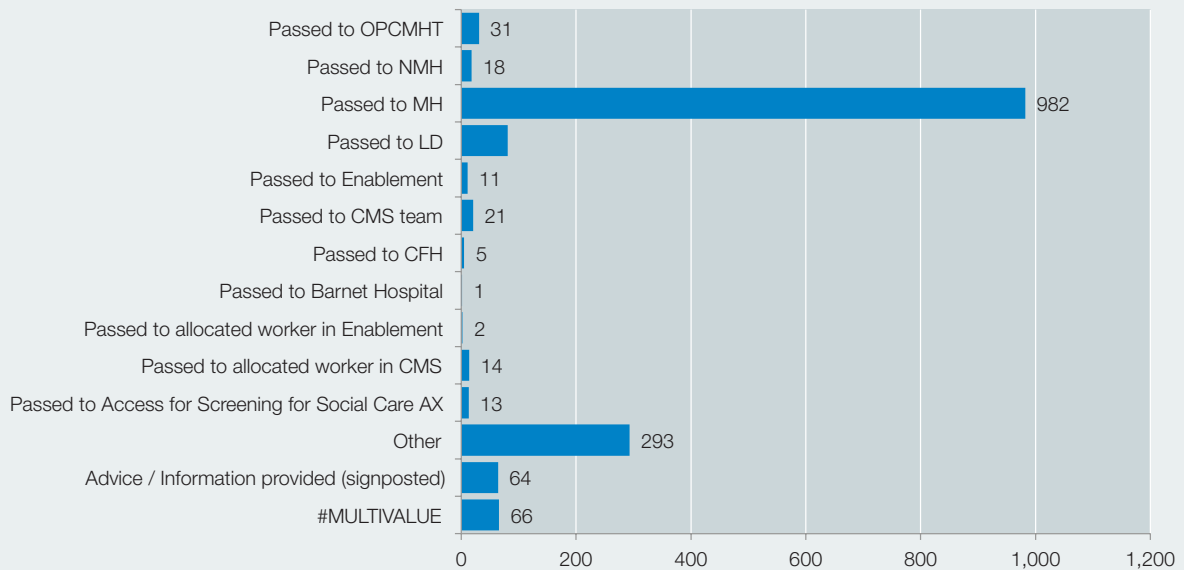
### **Accountability and transparency in delivering safeguarding**

- **OBJECTIVE 6.1:** Board will assure itself that decision to proceed under safeguarding and decisions to prosecute are transparent.
- **OBJECTIVE 6.2:** Provide assurance of General Practitioner Input into safeguarding adults.
- **OBJECTIVE 6.3:** Carry out Safeguarding Adults Reviews (SAR) where there is a statutory obligation and ensure learning is widely disseminated.

# PERFORMANCE REPORT 2015/16

TOTAL NUMBER OF REPORTS MADE TO THE MULTI-AGENCY SAFEGUARDING HUB: **3,511**

Of these, number of Merlins: **1,602**



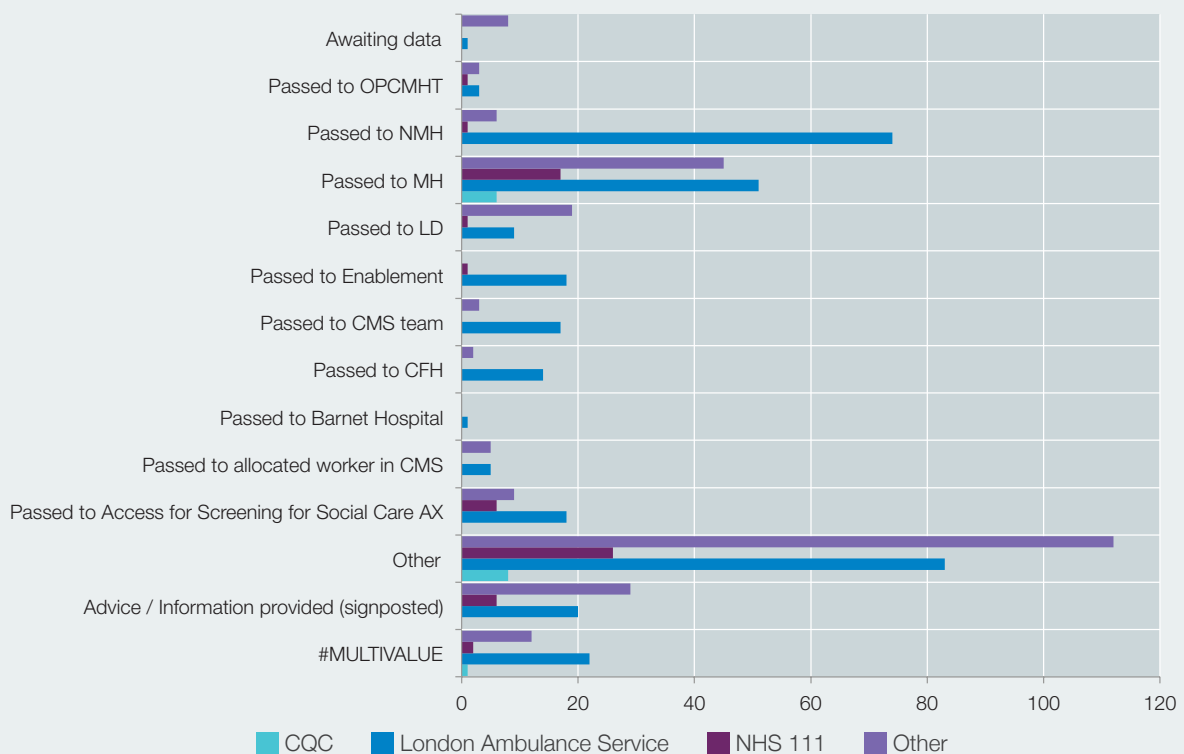
#MULTIVALUE equals to more than one input onto the Carefirst database

Majority of police Merlins relate to adults with mental health needs. The MASH sent 902 of these Merlins to the Mental Health Trust. Where there is an allocated worker in adult social care, these are sent direct to the relevant teams.

Merlins are helpful in providing additional information, which can be used to build up a picture over time or identify when risk is escalating.

A Merlin is not always safeguarding; The Merlin Database is the recording system the Metropolitan Police utilise to record missing people, and children and adults coming to police notice. This system is used to record contact and what, if any action has taken place. Officers and police staff are trained to identify vulnerability through the use of the MPS Vulnerability Assessment Framework.

### Of these, number of referrals from partners not progressed as safeguarding: **665**



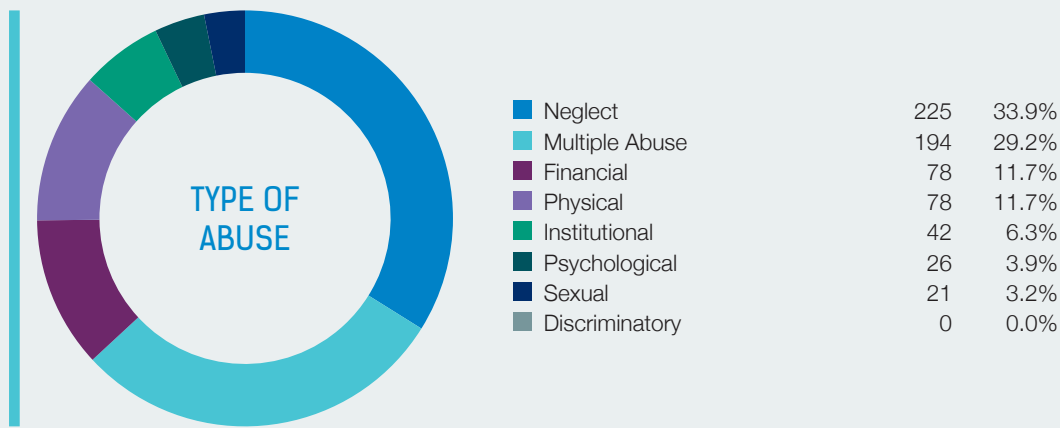
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### TOTAL SAFEGUARDING CONCERNS RAISED TO COUNCIL: **1, 244**

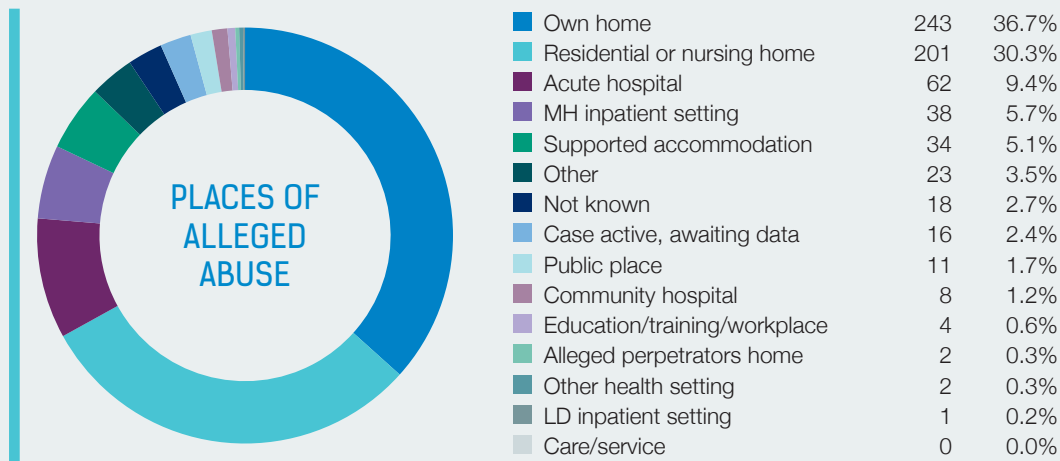
- **189** cases were managed under safeguarding with a brief enquiry that enabled early resolution
- **138** safeguarding cases did not meet Sec 42 criteria
- **83** safeguarding concerns were more appropriate for care planning or support from other professionals
- **52** cases where the Sec 42 criteria was not met, we still provided advice and guidance direct to the person raising concern, a professional involved or the adult/their representative
- **48** safeguarding concerns were repeat notifications, often from another partner, of an existing Sec 42 progressing. These were recorded to help build a picture over time
- **30** safeguarding concerns were passed to the correct host authority if safeguarding or to placing authority if not safeguarding concern
- **60** additional safeguarding concerns were passed to mental health to consider if they met the Sec 42 criteria

An additional **644** cases which went through the Sec 42 process are reported on the following pages.

### DETAILS RELATING TO 644 CASES



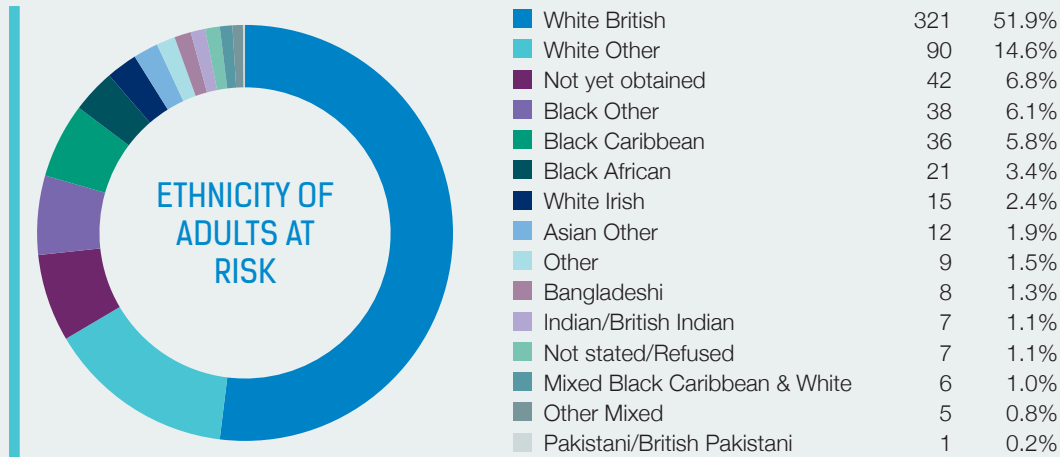
Neglect (33.9% of cases) and Multiple Abuse (29.2% of cases) are the most reported in Enfield.



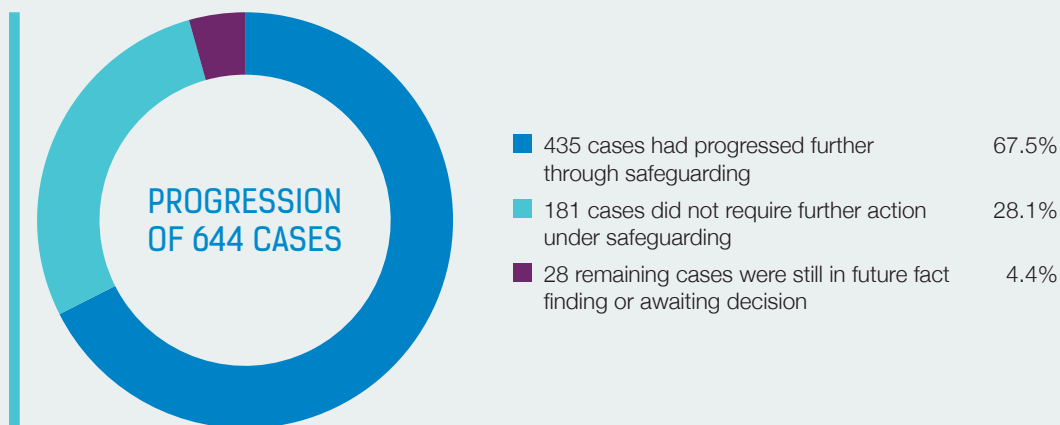
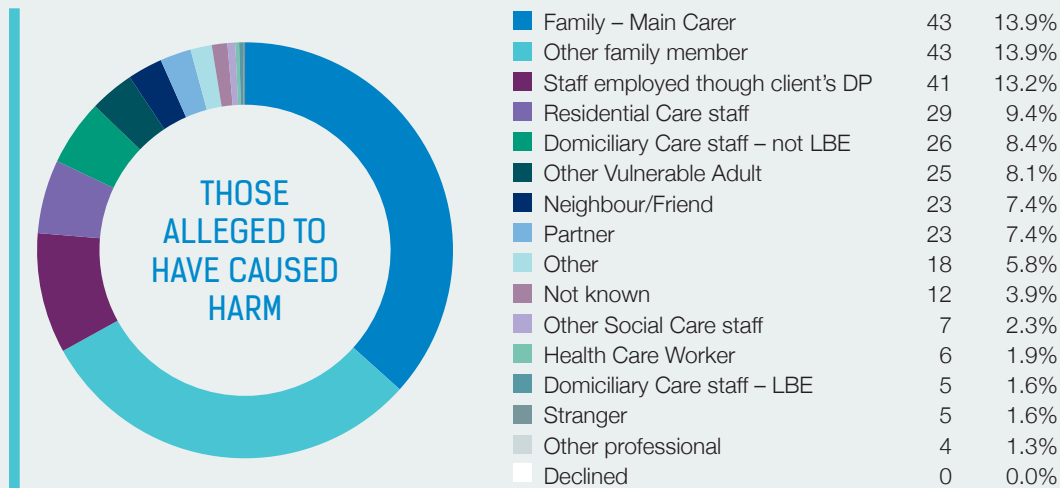
36.7% of referrals were in relation to alleged abuse in the Adult at Risk's own home and 30.3% were alleged to have occurred in a residential or nursing home.

### ROUTES OF REFERRAL

The largest referral sources were Hospital staff 129 (19%), Private/Independent Provider 121 (18%) and LBE-Health and Adult Social Care 111 (17%).



The ethnicity of adults at risk is predominantly in the “White British” (51.9%) and “White Other” (14.6%) categories. The next highest categories, where the ethnicity of the adult at risk has been established, is “Black Other” (6.1% cases) and Black Caribbean (5.8% cases).



### NOMINATED ADVOCATE INVOLVEMENT

In 84% of cases there is a nominated advocate involved. Advocates can be from a number of places and include: Independent Mental Capacity Advocate, Independent Mental Health Advocate, care act or safeguarding advocate, or an advocate of the person’s choosing. Often family members act in this role when it is appropriate to do so.

### CONCLUSION

58.3% of cases were substantiated or partially substantiated at the time of reporting.







# PARTNER STATEMENTS



# BARNET, ENFIELD AND HARINGEY MENTAL HEALTH NHS TRUST

Barnet, Enfield and Haringey Mental Health NHS Trust remains committed to safeguarding all our service users, their families and carers. We recognise that effective safeguarding is a shared responsibility which relies on strong partnership and multi-agency working. We have strengthened our safeguarding arrangements, which includes recruitment to a Head of Safeguarding. We are continually improving systems and processes, with a clear strategic approach to safeguarding across all our services.

## INTERNAL GOVERNANCE ARRANGEMENTS

Our aim is to ensure there is a whole organisational approach to safeguarding. In order to do this we have developed an Integrated Safeguarding Committee (ISC). The ISC is chaired by the Executive Director of Nursing, Quality and Governance and provides strategic leadership and oversight, including reporting to the Trust Quality and Safety Committee. The work of the ISC is informed by our newly developed Safeguarding Strategy and overarching work plan. The ISC meets each quarter and is accountable to the Trust Quality and Safety Committee. In addition an annual safeguarding report is provided to the Trust Board. Safeguarding is a standing item for each of the Borough Clinical Governance meetings.

## SAFEGUARDING ADULTS WORK UNDERTAKEN AND KEY ACHIEVEMENTS IN 2015/16

- The Trust Safeguarding Adults at Risk Policy has been updated to ensure it is Care Act compliant.
- A safeguarding inbox has been set up to allow improved monitoring of safeguarding alerts, with a screen saver established as a prompt.
- A safeguarding dashboard has been designed.
- A prompt for safeguarding now included in the incident reporting system (Datix).
- Mental Capacity Act and Deprivation of Liberty Safeguards training mandatory.
- Established an Integrated Safeguarding Committee with clear terms of reference.
- A safeguarding strategy has been completed with key aims and objectives.
- A safeguarding training strategy has been completed.
- The terms of reference for the Trust safeguarding champions have been refreshed and revised.

## KEY CHALLENGES

Safeguarding practice is complex and varied, and the Trust works across three Boroughs which can present unique challenges. The need to collect accurate meaningful data is recognised, and work continues to ensure data is captured and analysed effectively. The Trust will continue to develop and improve systems to promote effective lessons learnt. We will review the training needs analysis for level 3 safeguarding adults training in line with recently published Intercollegiate Document Safeguarding Adults (April 2016). Importantly, we will ensure that the principles of the MCA are embedded into everyday practice.

## SAFEGUARDING ADULTS WORK PLANNED FOR 2016/17

The work of the Integrated Safeguarding Committee is informed by an overarching work plan which underpins the Safeguarding Strategy. The Strategy has five broad aims which form the overall framework of work going forward:

- To ensure safeguarding is everyone’s business across the Trust.
- Develop a dataset of information that allows effective monitoring of safeguarding activity and outcomes.
- Develop a culture of learning with robust internal systems to support this.
- Promote early help to prevent abuse from happening in the first place.
- Develop seamless pathways that promote joined up working at every level.

### **STATEMENT WRITTEN BY:**

Mary Sexton – Executive Director of Nursing, Quality and Governance  
*Enfield Safeguarding Adults Board representative*





## ENFIELD BOROUGH POLICE

Enfield Borough Police believe strongly that all adults have the right to live a life free from abuse and neglect. As a statutory partner on the Enfield Safeguarding Adults Board we are working together to provide a robust and transparent response in line with our duties when the abuse of a vulnerable adult occurs. Importantly, we are working in partnership with organisations to prevent abuse where possible, through activities such as burglary prevention and joint awareness sessions.

### ACHIEVEMENTS OVER 2015/16

Enfield Borough Police are proud to be a partner on the Multi-Agency Safeguarding Hub, which is an innovative model, which enables effective information sharing and addresses risk with adults experiencing abuse. Working alongside health and social care professionals means that we can assist adults to access the justice system and hold perpetrators to account.

Senior Police have co-chaired over the last year, the Quality, Safety and Performance sub group of the Safeguarding Adults Board. This has provided an opportunity to directly contribute to assuring the Board that organisations are safeguarding people effectively. In addition, Senior Police attend the Board on a regular basis and contributed to the North Central London Challenge and Learning Event following a reflection on areas of positive actions by the Police and where we could make improvements.

Additional actions we have taken include:

- Presenting to partners on legislative options for holding perpetrators to account.
- Use of Police Systems to record accurately and identify adults whom may be vulnerable. The purpose of this is to maximise opportunities for early intervention to prevent someone from becoming a victim of crime at a later stage.
- Community Safety Officers presenting at awareness sessions jointly with the Council and its partners.

### ACTIVITIES PLANNED 2016/17

The work of 2015/16 has strengthened our partnerships and has now placed the safeguarding agenda as a priority across all the policing activities we undertake.

- We will continue to ensure our processes and reviews are in place that identify vulnerable adults of crime at an early stage and that these cases continue to be appropriately resourced and responded to by specialist officers, improving victim care and case outcomes.
- We will continue to engage with all the communities in Enfield Borough through direct and indirect personal contact ensuring that we are always delivering a quality service and improving confidence in all areas of safeguarding.
- We will continue to integrate all recent safeguarding legislation into our investigative and intelligence framework ensuring we broaden our knowledge and safeguarding impact.

#### **STATEMENT WRITTEN BY:**

Detective Inspector Albert Wildgoose – Enfield Police, Public Protection  
*Enfield Safeguarding Adults Board representative*





## HEALTHWATCH ENFIELD

Our role is to amplify the voice of local people on issues that affect those who use health and care services. We actively seek views from all sections of local communities and try to ensure that our priorities take account of the issues raised with us.

We are pleased to see that Safeguarding Adults Board have been placed on a statutory footing and that Healthwatch is a member of the Board; this allows us to provide challenge and inject the issues raised by local people into how safeguarding is developed.

Healthwatch Enfield directly contributed to the development of the Safeguarding Adult Boards three year strategy 2015-2018. We did this through providing our views on what the areas of focus should be and how this could be achieved.

### OUR CONTRIBUTION TO SAFEGUARDING 2015/16

In terms of safeguarding, Healthwatch has:

- supported the work of the Safeguarding Adults Board, to ensure that the patient's/ local people's voice is central to service planning and any case reviews
- had representation on the SAB's Quality Performance and Safety (QPS) group
- ensured that our Board, staff and volunteers are trained to understand and follow up any safeguarding concerns identified by us or raised with us in our work locally
- support awareness raising about safeguarding issues amongst our community partners and communities as part of other engagement activities.



Healthwatch representative also attended the North Central London Challenge and Learning event for Safeguarding Adults Boards. This was a positive experience which enabled the voice of patients and local peoples to be raised amongst senior members across partner organisations.

Going forward, Healthwatch Enfield will continue to support the Board and contribute towards this important area of protecting some of the most vulnerable people from abuse and harm.

#### **STATEMENT WRITTEN BY:**

Parin Bahl – Healthwatch Enfield

*Enfield Safeguarding Adults Board representative*



## HEALTH, HOUSING AND ADULT SOCIAL CARE, ENFIELD COUNCIL

Protecting and working with those at risk of harm is the responsibility across all departments in Enfield Council; from senior managers to all front line staff we promote the need to recognise what abuse is and ensure staff know how to report. Importantly, we want to prevent abuse from happening in the first place.

The Care Act 2014 and its guidance provide clear responsibilities for the Council to safeguarding adults with care and support needs. We have a duty to make enquiries or cause others to make them. For this reason, our adult social care department takes a lead in safeguarding and supporting adults, focusing on their wellbeing, recovery and resilience.

We work across departments and with external partners to support adults experiencing harm. This can include linking with our colleagues in the Council's Community Safety Unit around anti-social behaviour or in complex domestic abuse cases to working with teams that tackle rouge traders and fraud. Where there are concerns around the welfare and safety of children and young people, we work with our colleagues in safeguarding children.

Strategically, we believe that how our work develops should be informed by those who use services. This year we worked to undertake interviews with those who have been harmed, but have learnt that after abuse has occurred many people wish to move forward without reliving this process. As a result, we have changed our practice for next year to interview people for their reflections before the process closes and providing online electronic options to give feedback as a second option. We also ensure projects we undertake have challenge from those who use services, and particularly link into the Boards Service User, Carer and Patient Sub-Group.

The Council takes a lead on initiating and managing the provider concerns process where there is serious safeguarding risk. This year, we have worked with 17 different providers and alongside support from partners such as the Care Quality Commission, Health and Police, are working to improve the quality and safety of care.

Some of our accomplishments this year have included:

- Delivering domestic abuse training and a bespoke course with safeguarding children
- Leading a project to reduce risk of dehydration in care homes
- Updating all policies and data collection in line with new London Adult Safeguarding Policy
- Continued to embed Making Safeguarding Personal and promoting this amongst partners
- Held bespoke workshops between Multi-Agency Safeguarding Hub and the Police

**The most important work we do is in our responsibilities towards keeping adults at risk safe and working with them towards recovery and resilience after abuse has occurred.**

In the coming year the Council will continue to work in partnership with adults at risk and partners to both prevent abuse and ensure people are supported when harm does occur. There are a number of priorities we have, and these include helping to prevent financial abuse through raising awareness of deputyship and appointeeships arrangements; continuing our work with providers when there are safeguarding concerns and quality issues; and continually striving towards excellent practice.

### STATEMENT WRITTEN BY:

**Bindi Nagra – Assistant Director, Health, Housing and Adult Social Care**  
*Enfield Safeguarding Adults Board representative*



## LONDON AMBULANCE SERVICE

The London Ambulance Service NHS Trust (LAS) has a duty to ensure the safeguarding of vulnerable persons remains a focal point within the organisation. We are committed to safeguarding vulnerable members of our community and continue to work closely with partner organisations to improve this process.

Living a life that is free from harm and abuse is a fundamental right of every person. All staff in whatever setting and role, are in the front line in preventing harm or abuse occurring and in taking action where concerns arise.

This report provides evidence of the LAS commitment to effective safeguarding measures during 2015/16. A full report along with assurance documents can be found on the Trusts website.

### SAFEGUARDING DUTY AND RESPONSIBILITIES

To address safeguarding responsibilities we have:

- a safe recruitment process that includes the vetting and barring scheme and procedure with reference to the Independent Safeguarding Authority;
- processes for dealing with allegations against staff with clear links to police and local authority designated officers;
- a named executive director with responsibility for safeguarding;
- heads of safeguarding for adults and children who are also the named professionals;
- a safeguarding officer who is first point of contact for local safeguarding boards and local authorities;
- internal and external reporting mechanisms to capture safeguarding issues.

### WORKING WITH PARTNER AGENCIES

We work closely with the safeguarding lead commissioners. We continue to work with all adult safeguarding boards in response to notifications of safeguarding adult reviews. All recommendations and action plans are monitored internally and approved by the safeguarding committee for closure when appropriate.

### CONTRIBUTION TO THE ENFIELD SAFEGUARDING ADULTS BOARD

The LAS has a lead member whom attends the quarterly Safeguarding Adults Board in Enfield, and are keen to provide support to the local developments. Some of the actions the LAS took last year in Enfield include:

- Contributing to Safeguarding Adults Review so that learning can be shared
- Completion of self assessment of safeguarding, which went to a North Central London Challenge and Learning Event
- Joining sub-groups of the Board where relevant to support actions that keep people safe
- Providing assurance to the Safeguarding Adults Board during meetings of improvements within the LAS

The LAS made a total of 4,331 adult safeguarding referrals across London in 2015/16, and 8,440 relating to welfare concerns for adults whom may have care and support needs. In Enfield, there were 132 adult safeguarding referrals and 267 adult welfare referrals. The LAS is committed to ensuring that information is shared to prevent and reduce the risk of harm to adults at risk.

#### **STATEMENT WRITTEN BY:**

Alan Taylor – Head of Safeguarding  
*Enfield Safeguarding Adults Board representative*



## LONDON FIRE BRIGADE

The London Fire Brigade has a strong commitment to safeguarding adults at risk and continues to work to develop service delivery by focusing preventative work streams to better identify at risk individuals as well as responding appropriately following referral through links with inter professional groups. We recognise that robust safeguarding arrangements are essential to managing risk. We believe that all residents have the right to be treated fairly and with dignity and respect.

Our aim to reduce the risk of harm from fire to those most vulnerable within the community.

As part of the London Fire Brigade's adult safeguarding responsibilities, it is required to provide a representative as board members on the local multi-agency safeguarding adult board. The Borough Commander Enfield Borough is currently on Enfield Safeguarding Adults Boards and is an integral decision maker in the development and progression of the local safeguarding agendas. The London Fire Brigade has maintained an active participation in the Safeguarding Adults Board, undertaking work streams as required throughout the year.

### KEY ACHIEVEMENTS 2015/16

Last year London Fire Brigade Enfield Borough planned the following activities and achieved the following outcomes:

- Raise awareness of risk to adults in fire, such as instances of hoarding and the benefits of fire suppression system, to partners.
- All Borough fire officers were updated by the Enfield Council on safeguarding and legal requirements at the annual information day.
- Senior fire officers attending borough area forums to ensure that all communities are aware of the important fire safety work carried out by fire officers and delivering 'Home Fire Safety Visits' to the most vulnerable members of our community.
- Attended a number of Community based events to promote home fire safety and raise awareness of the provision of arson proof letter boxes.
- Two thousand two hundred home fire safety visits were completed within the borough and at least 87% of these were carried out in homes that statistically, were most likely to have a fire.
- A program of visiting all sheltered housing residential homes was started and all staff and residents were informed of the fire safety tips, need to have a routine to keep safe from fire and the services we provide. Most importantly we stressed the importance of the responsible person concept for care homes and housing stock, while highlighting the importance of providing adequate care and fire protection for residents.
- London Fire Brigade Watch officers have made a number of referrals throughout the year in accordance with Brigade Policy. Of these only a small number have been referred through the urgent referral agreement. The remainder have been referred to appropriate services and agencies.
- Work with partners to address vulnerable adults at risk from exploitation by unscrupulous landlords to receive support through implementation of statutory enforcement.



## PRIORITIES FOR 2016/17

- Carry out home fire safety visits to all sheltered housing facilities within the borough, to see reduction in number of incidents by partnership working.
- Continue to raise awareness of the availability and provision of domestic fire suppression systems for very high risk adults.
- Raising staff awareness of domestic violence.
- Focusing our prevention and protection activities on ensuring that older people living in care home and in sheltered housing are as safe as possible.
- Developing further local recording and quality assurance programmes.
- Continue to raise awareness of partners, organisation and agencies of risks to adults from fire, in particular dangers of hoarding and provision of arson proof letter boxes and fire retardant bedding.
- Continue to develop protocol between LFB and adult social services reporting referral outcomes in relation to safeguarding adults or otherwise.
- Support partners by providing advice in relation to fire safety in the home when requested.



### **STATEMENT WRITTEN BY:**

Les Bowman – Enfield Borough Commander, London Fire Brigade  
*Enfield Safeguarding Adults Board representative*



# NHS ENFIELD CLINICAL COMMISSIONING GROUP

NHS Enfield CCG is a statutory organisation overseen by NHS England. The key function of the CCG in relation to safeguarding is to ensure that the services they commission have safeguarding systems and processes in place.

## KEY ACHIEVEMENTS FOR 2015

### EMPOWERMENT

- Co-ordination of a tri-borough (Barnet, Enfield and Haringey) Conference on the Mental Capacity Act (MCA, 2005) and Deprivation of Liberty Safeguards (DOLS) in May 2015.
- The CCG developed an electronic audit tool for GP practices to assess compliance with MCA and DOLS.
- Nurses from Continuing Healthcare have successfully completed the Best Interest Assessment training with Hertfordshire University.
- CCG organised training on revalidation for nurses who work in the nursing home sector.
- Primary Care Safeguarding Adults at Risk and Children symposium was organised for GP's and all health staff that work in Primary Care.

### PARTNERSHIP

- CCG commissioned the services of a nurse expert affiliated to NHS England and Buckinghamshire University to confer with providers, CCG and the local authorities in producing a borough wide Pressure Ulcer Protocol.
- Making Safeguarding Personal (MSP) – The CCG coordinated the local authority lead manager in MSP to facilitate a teaching session with the Continuing Health Care Team.

### ACCOUNTABILITY

- The governing body received training in safeguarding adults with particular emphasis on the Care Act (2014).

### PREVENTION AND PROTECTION

- All CCG staff have been trained in PREVENT.
- CCGs use Clinical Quality Review Groups (CQRGs) to monitor health providers and provide assurance that care is of high quality and safe.

### PRIORITISED WORK PLAN

- Ensure that all NHS providers, Independent health providers and GP practices meet PREVENT training compliance targets.
- To facilitate a GP practice Safeguarding Audit.
- Ensure both CCG's and Provider organisations are focussed to meet the MSP agenda.
- To continue to support local authority quality team in provider concerns issues.



### STATEMENT WRITTEN BY:

Carole Bruce-Gordon – Assistant Director for Safeguarding  
 Enfield Safeguarding Adults Board representative



# NORTH MIDDLESEX UNIVERSITY HOSPITAL NHS TRUST

## COMMITMENT TO SAFEGUARDING ADULTS AT RISK

North Middlesex University Hospital NHS Trust's Board takes the issue of safeguarding extremely seriously and receives annual reports on both safeguarding children and safeguarding adults. The Trust acknowledges that safeguarding adults is everybody's business and that everyone working in health care has a responsibility to help prevent abuse and to act quickly and proportionately to protect adults where abuse is suspected. The safeguarding of all our patients remains a priority for the Trust as we see it as a fundamental component of all care provided. Maintaining the consistency and quality of all aspects of safeguarding practice across the Trust is essential.

The Trust has an established Safeguarding Adults Group which has representation from our inter professional and inter agency groups. It meets bi-monthly and provides the strategic direction to safeguarding adult activities across the Trust and ensures that all safeguarding commitments and responsibilities are met.

During 2015/16 the Trust has worked with partner organisations to safeguard some of the people who are most at risk of abuse, harm and neglect. This enables the Trust to work with partners, communities and local people to prevent abuse and ensure a robust and transparent response when abuse of an adult at risk occurs.

The Director of Nursing is the Executive Lead for Safeguarding Adults and represents the Trust at the Enfield local multi-agency safeguarding adult board meetings.

## PARTNERSHIP WORKING DURING 2015/16

In September 2015, the Trust recruited a Safeguarding Adult Coordinator and established a centralised safeguarding email inbox to enable partners to send safeguarding concerns direct to the Safeguarding Adult Team. All concerns or enquiries are then forwarded to the relevant Local Authority Safeguarding Adult Teams. The Trust works in partnership with the multi-agency Enfield MASH team to comply with requirements for following up Safeguarding Adult alerts.

Trust staff attend Safeguarding Adult Strategy Meetings and Case Conferences as required. Recommendations from Case Conference Investigations are fed back to the relevant ward managers and matrons and the Trust has introduced monthly 'Lessons Learned Events' for Ward Managers and Matrons and other members of the multi-disciplinary team to enable reflection of recommendations from safeguarding adult enquiries.

The Trust is represented at Enfield Safeguarding Adult Board subgroups by the Safeguarding Adult Lead. The Trust is also represented at NHS England Safeguarding Network meetings by the Safeguarding Adult Lead.

In December 2015, the Trust completed the Safeguarding Adult Provider Audit which was jointly developed by London Chairs of Safeguarding Adults Boards (SABs) network and NHS England London. The aim of this audit tool is to provide all organisations in the Borough with a consistent framework to assess monitor and/or improve their Safeguarding Adults arrangements. In turn this supports the Local Authority Safeguarding Adult Board (SAB) in ensuring effective safeguarding



practice across the Borough. Representatives from the Trust attended the Board Challenge event held on 25th January 2016 where all partners were asked to feedback on key areas of development and challenges.

In February 2016, the Trust participated in the Police and Enfield Adult Social Care Interface workshop where case studies were discussed to enable shared learning and to enhance multi-agency working arrangements.

**STATEMENT WRITTEN BY:**

Eve McGrath – Safeguarding Adults Lead  
*Enfield Safeguarding Adults Board representative*



## ONE-TO-ONE (ENFIELD)

One-to-One (Enfield) is very committed to protecting our members' physical and psychological well-being and safeguarding them from all forms of abuse. We recognise that safeguarding is a responsibility for everyone, and therefore seek to ensure that safeguarding is a priority throughout the organisation.

We have a project to raise awareness and understanding of Hate Crime, and hold regular workshops for staff, carers and people with learning difficulties. We have launched a DVD and booklets to raise awareness on Hate Crime so people can recognise and report it.

To ensure our members are safeguarded against any abuse, we work with the Integrated Learning Disabilities Team. One-to-One (Enfield) has a positive relationship between members, staff, volunteers and other partner organisations that encourages people to be open about concerns and helps people to learn from each other. There are continuous training and development opportunities for staff and volunteers.

**STATEMENT WRITTEN BY:**

Nusrath Jaku – Volunteer Coordinator  
*Enfield Safeguarding Adults Board representative*





# ROYAL FREE LONDON NHS FOUNDATION TRUST

The Royal Free London NHS Foundation Trust is committed to safeguarding all vulnerable patients who access services across the Trust. We understand that to safeguard effectively we must work collaboratively with partner agencies and professionals.

In order to do this we will work closely with others to ensure that all of the services we provide have regard to our duty to protect individual human rights, treat individuals with dignity and respect and safeguard against abuse, neglect, discrimination, embarrassment or poor treatment. We acknowledge the balance between an individual's rights and choices and the need to protect those at risk.

## INTERNAL GOVERNANCE ARRANGEMENT

We have a three year strategy that sets out our 10 core aims and that informs our three year work plan. The progress of this work plan is monitored by the Integrated Safeguarding Committee (ISC).

The ISC meets quarterly and is chaired by the Director of Nursing who is the executive board lead for safeguarding. The ISC is attended by the CCG safeguarding leads. The ISC monitors all safeguarding activity, Safeguarding Adult Reviews, Serious Incidents, allegations against staff, complaints, as well as responding to requests from Safeguarding Adult Boards and national priorities.

The ISC reports bi-annually to the Clinical Risk and Clinical Governance committee and to the patient safety committee and the full Trust Board annually.

A member of the safeguarding team sits on the weekly serious incident review panel.

## SAFEGUARDING ADULTS WORK UNDERTAKEN AND KEY ACHIEVEMENTS IN 2015/16

Policy development – all completed and implemented:

- Mental Capacity Act and Deprivation of Liberty Safeguards Policy
- Celebrity/VIP visits policy
- Allegations of abuse against staff policy
- Female genital Mutilation (FGM)
- PREVENT policy

Referral rates have increased April 2015 and March 2016:

- 484 safeguarding alerts raised at the Royal Free Hospital (increase of 51%)
- 387 alerts for Barnet Hospital and Chase Farm Hospital (increase of 217%)

We have also embedded the role of the Independent Domestic Violence Advocate within the acute setting and now have 3 full time posts. In terms of training, our figures are consistently in the 80% range for delivering MCA/DoLS and Safeguarding adult.

## KEY CHALLENGES AND PRIORITY FOR 2016/17

- Deliver the PREVENT agenda across the Trust
- Develop and deliver safeguarding adult supervision
- Develop and deliver level 3 safeguarding adult training
- Continue to improve compliance with application for DoLS

### **STATEMENT WRITTEN BY:**

Helen Swarbrick – Head of Safeguarding  
*Enfield Safeguarding Adults Board representative*



## SAFER AND STRONGER COMMUNITIES BOARD

The Enfield Safer and Stronger Communities Board (SSCB) is the statutory Community Safety Partnership locally. The Crime and Disorder Act 1998 as amended by the Police and Justice Act 2006 places a duty on responsible authorities to work together to understand the issues related to crime and community safety in their area and to have an agreed partnership plan to bring about improvements.

The Enfield SSCB have been recognised for strong achievement and good practice both nationally and internationally, contributing to current agendas such as tackling serious and organised crime, counter terrorism and tackling gangs and CSE (child sexual exploitation).

### CURRENT POSITION

The Safer and Stronger Communities Board comprises the local authority, the police, the fire brigade, probation services, (including the Community Rehabilitation Company) and the clinical commissioning group (CCG). Senior officers from these agencies support and facilitate the activity of the Safer and Stronger Communities Board within their own agencies. The lead Elected Member for Community Safety is also a member of the SSCB.

The SSCB also work in partnership with a range of organisations, such as community groups, neighbouring boroughs, central government and the Mayor's Office for Policing. It has embedded links with other key groups such as Safeguarding Boards, the Drug Alcohol Action Team (DAAT) and the Enfield Targeted Youth Engagement Board (ETYEB). Regular representation and updates between these boards help us tackle areas of joint concern such as domestic abuse or other crimes which particularly impact on those with vulnerabilities.



### KEY ACHIEVEMENTS OF 2015/16 INCLUDE:

- Continued investment in CCTV provision across the borough providing evidence for thousands of incidents to resolve investigations and deter future crimes
- Burglary, vehicle crime, criminal damage and robbery have all reduced
- Continued to support our Safehouse scheme to support the target hardening of vulnerable residents' homes
- Partnership drive to tackle ASB, including that on housing estate
- Working in partnership to tackle prostitution in response to identified concerns
- Delivered high profile seasonal crime prevention messages around Domestic Abuse and the risks from gangs
- We have continued the links and data sharing with health agencies, notably at North Middlesex Hospital including commissioning a youth outreach worker to help identify and engage with those at risk from gangs
- Raised awareness of Prevent and provided instructive sessions for over 600 staff
- Presentations at national conferences promoting Enfield work on coercive control
- Better oversight of emergency incidents on the Borough
- Successfully led a multi-borough application for DCLG funding to inform specialist support in refuge accommodation.

### **PRIORITIES IN THIS YEARS' PARTNERSHIP PLAN REMAIN:**

- As identified through the London Mayor's office priorities include burglary, criminal damage, robbery, theft from and of motor vehicle, theft from a person and violence with injury.

### **OUR SSCB PRIORITIES ARE CURRENTLY:**

- Tackling serious youth violence
- Tackling domestic abuse and violence against women and girls
- Tackling Anti-Social Behaviour
- Reducing property crimes such as burglary and car crime
- Delivery of the Prevent agenda locally
- Development of a Serious and Organised Crime plan in conjunction with the MPS and local partners.

We are also aware of key cross cutting themes that impact on all of the above such as substance misuse, the management of offenders in the community and hate crime.

#### **STATEMENT WRITTEN BY:**

Andrea Clemons – Head of Community Safety  
*Enfield Safeguarding Adults Board representative*

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**Strategic Safeguarding Adults Service  
Health, Housing and Adult Social Care**

June 2016





**MUNICIPAL YEAR 2016/2017 REPORT NO. 96****MEETING TITLE AND DATE:**

Cabinet 19th October 2016  
Council 9 November 2016

**REPORT OF: Tony Theodoulou**

Interim Director of  
Children's Services

**Agenda – Part: 1****Item: 9**

**Subject: Enfield Safeguarding Children  
Board Annual Report 2015 - 2016  
Wards: All  
Non Key**

**Cabinet Member consulted: Cllr Ayfer  
Orhan**

Contact officer and telephone number:

Grant Landon

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**1. EXECUTIVE SUMMARY**

- 1.1 2015-2016 has been a successful year for the work of the Enfield Safeguarding Children Board (ESCB) with continued effectiveness in assessing and driving forward safeguarding practice which keeps children and young people at risk safe. There is a good multi-agency response to safeguarding concerns with strong systems and structures in place across the partnership. The commitment to workforce development and improving practice remains a priority with a comprehensive learning and development programme and a clear performance management framework in place.
- 1.2 The Enfield Safeguarding Children Board Annual Report covering 1st April 2015 to 31st March 2016 is attached as a background paper. It describes the Board's structure, activity and progress during 2015/16. The Board has followed through on the priority areas in the Business Plan 2014-2016.
- 1.3 The Board met 8 times during 2015/16 and was attended by senior managers from statutory and voluntary organisations, and by Lay Members. Enfield's Lead Member for Education, Children Services and Protection, Cllr Ayfer Orhan attends each board meeting and continues to challenge the work of the ESCB through discussion, asking questions and seeking clarity. This provides an important scrutiny and challenge function to the Board and further ensures the Board is supported by the Council.
- 1.4 There are currently five Subcommittees operating within ESCB, in which a significant amount of the Board's work is progressed. As with the full Board, membership is multi-agency, there is recognition by all Chairs that the success, effectiveness and thoroughness of the Board require each Subcommittee interacting with that of the others.

## 2. RECOMMENDATIONS

- 2.1 Council to note the progress being made to safeguard children and young people and specifically note this report and the Enfield Safeguarding Children Board Annual Report which is attached as an appendix to this document.

## 3. BACKGROUND

- 3.1 The Children Act 2004 places a duty on every local authority to establish a Local Safeguarding Children Board. Enfield Safeguarding Children Board (ESCB) is made up of statutory and voluntary partners. These include representatives from Health, Education, Children's Services, Police, Probation, Children and Family Court Advisory and Support Service (Cafcass), Youth Offending, the Community & Voluntary Sector as well as Lay Members.
- 3.2 The main role of the ESCB is to coordinate what is done locally to protect and promote the welfare of children and young people in Enfield and to monitor the effectiveness of those arrangements to ensure better outcomes for children and young people. The effectiveness of ESCB relies upon its ability to champion the safeguarding agenda through exercising an independent voice.
- 3.3 There are currently five Sub Committees operating within ESCB, in which a significant amount of the board's work is progressed. The subcommittees are:
- Quality Assurance
  - Learning and Development
  - Serious Case Reviews
  - Child Death Overview Panel
  - Trafficking, Sexual Exploitation and Missing
- 3.4 **The Quality Assurance Sub Committee** has worked hard to improve the quality of service improvement and delivery of outcomes consistently across the partnership. The majority of monitoring and evaluation of multi-agency practice is monitored through the subcommittee which meets on a six-weekly basis. The group's key areas of focus are;
- To monitor and ensure compliance with the ESCB Performance Dataset and to report key findings and areas of concern to the board.
  - To ensure partner agencies' compliance with Section 11 Audit Tool.
  - To commission and oversee focused audits regarding performance and compliance with procedures and policies as necessary.

- To closely monitor compliance with performance around the child protection processes, such as agency attendance at conference and core groups, numbers of children subject to CP Plans.
- To oversee the development and review of multi-agency policies and protocols and sign them off when completed.
- To oversee Peer audits carried out on individual cases to identify learning points and areas for improvement.

3.5 **The Learning and Development Sub Committee** key drivers and priorities for the Training Programme have included;

- The review of the **Child Sexual Exploitation (CSE)** Strategy and activity to identify and tackle CSE in Enfield.
- Awareness raising around the issue of **Female Genital Mutilation (FGM)**
- Increasing awareness of understanding of gang related issues and links with other issues, such as CSE.
- The review of the threshold document and development of the one front door (**Multi-Agency Safeguarding Hub (MASH)** and the **Single Point of Entry (SPOE)** service)
- The ongoing issue of **Neglect**
- **Domestic Abuse** and **Violence Against Women and Girls**
- **PREVENT** – The national anti-radicalisation agenda

All evaluation reports are sent to training providers and all are analysed by the Training and Workforce Group. This analysis has resulted in amendments to course content over the course of the year and has informed the training needs analysis for 2016/17.

3.6 **The Serious Case Review Sub Committee** must consider whether to initiate a serious case review when a child dies (including death by suspected suicide) or is seriously injured, and abuse or neglect is known or suspected to be a factor. The main purpose of a serious case review is to learn lessons to improve the way in which agencies and professionals work both individually and collectively to safeguard and promote the welfare of children.

There were no serious case reviews commissioned in 2015/16 but 2 cases were published during this period relating to events in 2013 and 2014. Action plans have been put into place and multi-agency learning events have been delivered with regard to both cases.

3.7 **The Enfield Child Death Overview Panel (CDOP)** reviews the deaths of all children normally resident in Enfield. The panel looks to identify any issues that could require a Serious Case Review (SCR); any matters of concern affecting the safety and welfare of children in the area; or any wider public health or safety concerns arising from a particular death or from a pattern of deaths in the area; and will make specific recommendation to the ESCB.

- 3.8 The **Trafficking, Sexual Exploitation and Missing (TSEM)** subgroup of the ESCB has existed since early 2012. It is a multi-agency group which coordinates and oversees our operational and strategic response to child sexual exploitation (CSE) and other associated vulnerabilities including the implementation of the CSE strategy and action plan.

Meetings provide a forum for agencies to:

- share operational issues with each other
- provide transparent information on issues within their own agencies
- develop strategy and protocols where required to deal more effectively with the issues
- highlight any specific areas of risk

It has representation from all agencies working with children and young people in Enfield.

- 3.9 In February 2015 Enfield councilors demonstrated a strong commitment to tackling CSE by agreeing to establish a specialist dedicated members Task Group with a clear focus on Child Sexual Exploitation and associated risks for children and young people. The CSE members task group has met regularly reviewing and scrutinising all matters relating to Child Sexual Exploitation (CSE). The group report to Council and has made specific recommendations to be put into place during 2016/17.

- 3.10 The ESCB now has a fantastic network of young people's Safeguarding Champions; they are a group of young people committed to promoting the protection of Enfield's children and young people. More work is to be done to promote the direct participation and input of more of our children and young people in the work of Enfield at a strategic and operational level. This remains an area of challenge for the Board.

- 3.11 The Board is proud of its successes there have been many achievements over the year these can be found in the ESCB annual report pages 4 to 6. There is no room for complacency, the economic situation and organisational change affecting public services in Enfield and across the country continues to be a challenge for the Board.

#### **4. ALTERNATIVE OPTIONS CONSIDERED**

Not applicable.

#### **5. REASONS FOR RECOMMENDATIONS**

Enfield Safeguarding Children Board will require the commitment and support from multiple partners and from colleagues across the Council in order to continue to focus on improvements with the clear aim of reducing harm.

## **6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

### **6.1 Financial Implications**

6.1.2 In 2015/16 the ESCB had a budget of £184,910 of which £144,310 was contributed by the London Borough of Enfield and the remainder from various partners, the largest of which was the CCG contributing £33,600.

6.1.2 The ESCB managed to spend within budget during the year primarily because there were no new Serious Care Reviews in 2015/16 which are regularly a high area of expenditure for Safeguarding Boards. **88%** of the overall budget was spent on staffing costs including the independent chair and the remainder was spent on Serious Case Reviews and Learning & Development.

### **6.2 Legal Implications**

Section 13 of the Children Act 2004 ('the Act') places a duty on every Local Authority to establish a Local Safeguarding Children Board (LSCB). Section 14 of the Children Act sets out the objective of a LSCB. Section 14A of the Act requires a LSCB to 'prepare and publish a report about safeguarding and promoting the welfare of children in its local area' at least once in every 12 month period. The report must be submitted to the local Children's Trust Board. The Local Safeguarding Children Boards Regulations 2006 govern the running of an LSCB. The Government's Statutory Guidance, Working Together to Safeguard Children (2015), gives guidance on the operation of LSCBs.

The proposals set out in this report comply with the above legislation.

### **6.3 Property Implications**

Not applicable.

### **6.4 HR Implications**

Not applicable.

## **7. KEY RISKS**

The Enfield Safeguarding Children Board is reliant upon a strong commitment from partners and is financed through contributions from partner agencies. There are risks that that the austere climate may impact upon the financial contributions and reduce the ability to deliver

on the key priorities within the business plan. Failure to deliver the business plan would have a detrimental impact upon the Council's reputation.

## **8. IMPACT ON COUNCIL PRIORITIES**

### **8.1 Fairness for All, Growth and Sustainability and Strong Communities**

The work of the ESCB meets all 3 of the council's key aims and the objectives within the Children and Young People's Plan. With particular emphasis and more weighting upon improving services to those children, young people and families that require prevention and intervention from safeguarding services across a broad spectrum from early help to statutory interventions.

## **9. EQUALITIES IMPACT IMPLICATIONS**

Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment is neither relevant nor proportionate for the approval of the Annual report. Safeguarding forms part of the Council's programme of retrospective equalities impact assessments (EQIA) and this was completed in July 2015. The retrospective EQIA collates equalities monitoring of service users, and consider how the service impacts on disadvantaged, vulnerable and protected characteristic groups in the community. A programme of actions to address adverse impacts are devised and implemented where appropriate throughout the delivery of the project.

## **10. PERFORMANCE MANAGEMENT IMPLICATIONS**

This ESCB has a robust data set and annual audit programme supporting the continuous drive for improvement by the Council and its partners in relation to outcomes for children.

## **11. PUBLIC HEALTH IMPLICATIONS**

The ESCB has strong links with the Health and Wellbeing Board and the Director of Public Health is a standing member of the Safeguarding Children Board. The ESCB has promoted and supported a number of public health issues and the Female Genital Mutilation task group, which is chaired by a Consultant in Public Health, has become an established sub-committee of the Health and wellbeing Board.

The ESCB is working closely with the Adult Safeguarding Children Board to further strengthen the partnership working with specific emphasis upon the health areas that are key priorities for both Boards such as Domestic Abuse and Female Genital Mutilation.

The ESCB coordinates local programmes to protect and promote the welfare of children and young people in Enfield and to monitor the effectiveness of those arrangements. Improved outcomes in early life and childhood lead to healthier, successful adults and improve the health of the population. For example: protecting children and young people results in improved population health outcomes by reducing mental health issues, sexually transmitted diseases and other issues e.g. obstetric complications in FGM victims.

The work of the Child Death Overview Committee contributes to reducing infant mortality in the borough by recognising risk factors and acting to prevent such deaths where possible. This increases life expectancy in the borough population.

### **Background Papers**

None

Appendix

1. Enfield Safeguarding Children Board Annual Report 2015- 2016

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Enfield Safeguarding Children Board

# Annual Report 2015-16

**Enfield**  
Safeguarding  
Children Board

...because safeguarding children  
is everybody's business

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# Introduction from the Chair



The challenges for all of us involved in the safeguarding children's world are numerous. We live in a constantly changing society which, whilst full of opportunities inadvertently can bring increased risk and danger to young people. Keeping children safe (this can range from crossing the road to unwanted intrusion from the Internet) across Enfield, involves a number of different agencies. The major three being; the Local Authority, the Metropolitan Police and The National Health Service.

Other important contributing partners include colleagues across Education, Probation, Children's and Family Court Advisory and Support Services, the London Fire Brigade and also many concerned and active voluntary groups. On the Enfield Board we also have two excellent lay members who represent the community, and the Lead Councillor for Children and Families attends. At each meeting we may welcome other individuals such as members of the Youth Parliament and other involved groups. There are also many providers from private businesses including hospitals and children's homes and regular contact is maintained.

This report summarises the work undertaken by the ESCB between April 1st 2015 to March 31st 2016. It charts the progress made in relation to Child Sexual Exploitation, Female Genital Mutilation as well as tackling the growing concerns of increased radicalisation. There are many other situations where children can be harmed and these include living with carers who have addiction problems, where housing and financial pressures and poverty can result in neglect. Some young people have family members in prison, and we are aware of knife and gun crime which adds to the dangers being experienced.

A key role of the ESCB is communication and holding all agencies to account in relation to making continuous improvements. As the Independent Chair both on my visits and indeed at Board Meetings I consider the communication between partners to be good though of course there are no grounds for complacency.

The ESCB currently operates across Enfield only, there are 31 other London Boroughs and there is a London-wide Safeguarding Children's Board. It is important that we stay alert to specific local concerns, London concerns and then of course governmental concerns across the UK. National headlines can sometimes drive or distract from local issues and this needs to be carefully balanced.

A major area of focus for the ESCB during 2016-2018 is Domestic Abuse, children are too often subjected to violence in the home and there are increasing concerns that the resources needed to really get to grips with this serious and damaging problem are shrinking. We need to strengthen our existing links between the Health and Wellbeing Board, Community Safety, the Adults Safeguarding Board and work together to highlight where practice is good and importantly make improvements when gaps are identified. All agencies need to learn from each other and the issues behind Domestic Abuse cross many partners desks, how we manage these issues needs our attention. We will also focus on and continue to support and monitor the good work that is undertaken in Enfield to safeguard disabled children.

Finally a huge Thank You to each and every staff member across all the agencies who work in this demanding and very challenging arena. Your skills, energy and commitment are appreciated by the ESCB, and your work whilst often invisible to most when all goes well is undertaken with purpose and pride.

A handwritten signature in black ink, appearing to read 'G. Gavin'.

**Geraldine Gavin**  
Independent ESCB Chair

# About Enfield

Situated approximately twelve miles north of London, Enfield is London's most northern borough and is a place of contrasts, having some of the most deprived and some of the most prosperous wards in London and indeed England. There are approximately **82,200 children** (aged under 18) living in Enfield, making up **26% of the borough's population** (Source GLA estimate). Enfield has a high number of children living in poverty and although the infant mortality rate has decreased in recent years to 4.6 per 1,000 live births, this is still higher than the England London averages of 4.1 and 3.9 per 1,000 live births respectively.

The overall population of Enfield is approximately 321,000 with a population of children and young people in the borough of approximately 73,500. Enfield has a relatively young population with the number of children and young people representing approximately 23% of the total population.

Enfield has experienced significant change over the last few years in terms of the size and nature of its population; this has included an increase in the baseline child population together with an increase in the numbers of children in Enfield who are living in poverty.

As well as the increase in child population, Enfield has also been significantly affected by the changes associated with the Welfare Reform agenda. The most recent available data from IDACI (The Income Deprivation Affecting Children Index) measures the proportion of all children aged 0 to 15 living in income deprived families. Their data concludes that Enfield is the 13th most deprived borough nationally and the 5th most deprived in London. The London Boroughs with greater levels of deprivation than Enfield have smaller baseline populations, meaning that Enfield now has the largest number of children living in poverty of any London borough.

As might be expected, there has been a significant increase in the number of 'Contacts' being made to Enfield's Single Point of Entry (SPOE) in the last few years. Enfield is currently receiving approximately 50% more referrals than three years ago. This inevitably creates a considerable amount of pressure on available services.

2015/16 saw an increase in children subject to **Child Protection plans** in the first half of the year peaking at **302** in August 2015. However, there has been a steady decrease month on month from November 2015 with **233** children subject to plans at the end of March 2016. The

decrease from August 2015 to March 2016 is significant at 23%. A number of factors have impacted upon the reduction of children subject to child protection plans. Firstly the partnership overseen by Enfield Safeguarding Children Board has embraced Signs of Safety (SoS) Practice Model which is an internationally recognised model for direct work with children and families. (*Read more about work related to Signs of Safety on page 19*)

Secondly the local specialist CSE team became operational in July 2015 and by the end of the year referrals were being held within this team with strong child in need plans in place thus reducing the need for child protection plans. (*Read more about work related to CSE and Missing Children on page 12*)

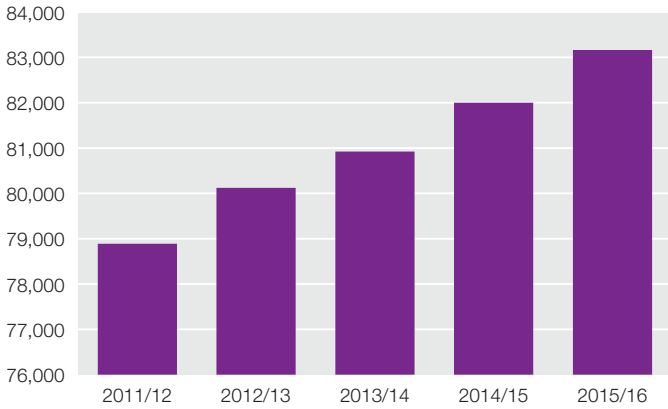
There was a small rise and then a fall in the number of **Looked After Children** during 2015/2016 but the overall number remains approximately the same at the end of March 2016 (359) as it was in March 2015 (358). There was a significant increase in the LAC population 3 years ago and this has remained consistently high over the last 2 years.

The number of unaccompanied asylum seeking children (UASC) looked after at the 31st March 2016 was **69** this is a significant area of pressure as there were **49** UASC looked after children at the 31st March 2015, this represents a 40% increase over the year.

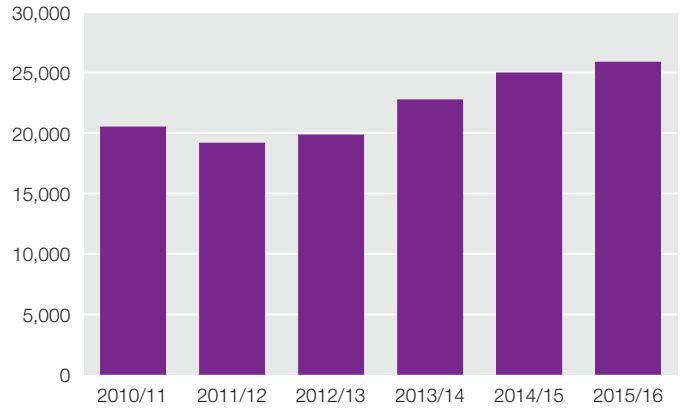
**60** children returned from care to parents or relatives with parental responsibility during the year 15/16 (this does not include Special Guardianship Orders or Child Arrangement Orders).

Further data relating to Safeguarding activity across the partnership can be found in Appendix A.

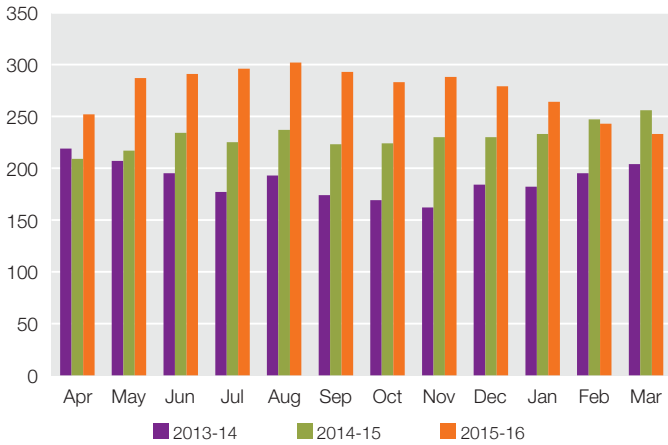
**Enfield under 18 population**



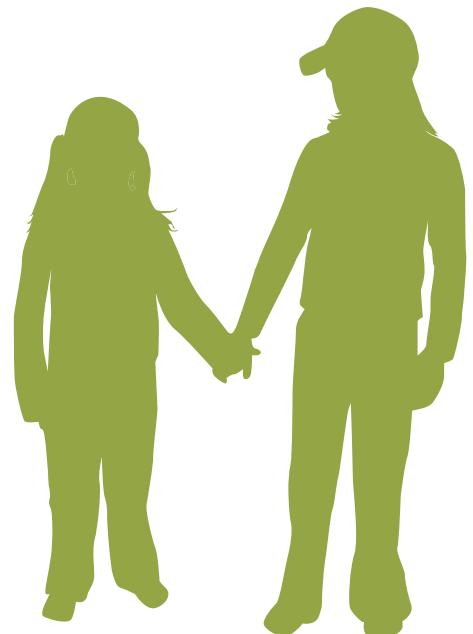
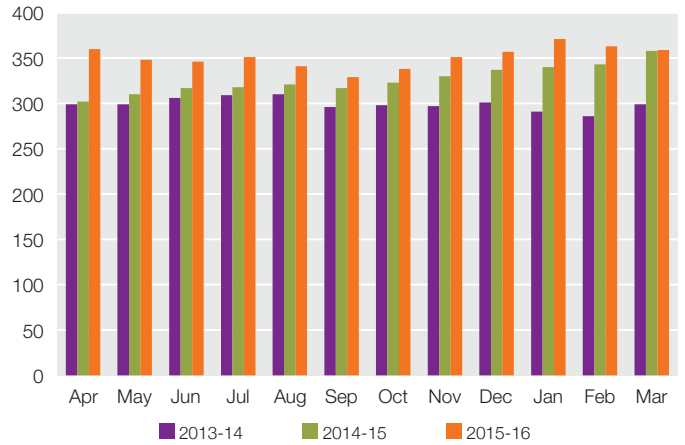
**Contacts recorded**



**Child Protection Plans (April 2013-March 2016)**



**Looked After Children (April 2013-March 2016)**



# Executive Summary

This Executive Summary summarises the Annual Report covering 1 April 2015 to 31 March 2016 focusing predominantly on activity and progress across the year against the priority areas as outlined in the [ESCB Business Plan](#) which was developed at the end of 2014-15.

2015-2016 has been a successful year for the work of the Enfield Safeguarding Children Board (ESCB). There is an effective response to safeguarding concerns with good systems and structures in place across the partnership. The commitment to workforce development remains strong with a comprehensive learning and development programme and a clear performance management framework in place.

## ESCB Business Plan 2015-2016: Summary of achievements

The Business Plan was divided into four sections with each section focusing on a priority area for development and activity. The priority areas are listed below along with some of the key achievements made this year. Many of the achievements contain hyperlinks which lead to the relevant page(s) of the [Enfield Safeguarding Children Board's website](#).



## Effective responses to specific safeguarding concerns

- A great deal of progress has been made in our work in supporting the identification, assessment and safeguarding intervention of children at risk of [sexual exploitation](#). Activity includes the establishment of a dedicated multi-agency Child Sexual Exploitation Prevention Team, the development of an elected members CSE Task Group and a focused cross-border project in collaboration with our neighbours in Haringey, to help improve our responses to CSE and other vulnerabilities.
- Much positive work has been undertaken to support our work to support children and young people who go [Missing](#). This included the development of a new protocol covering processes for children who go missing from Home, Placements, Education and Health and the establishment of a new multi-agency Missing Children Risk Management Group which has quickly led to a significant reduction in the number of children who are missing education. *Read more about work related to CSE and Missing Children on page 12.*
- We have worked with local groups from the voluntary and community sector to update our strategy and protocols relating to the identification, assessment and safeguarding of children and risk of [Female Genital Mutilation](#) in line with national developments. *Read more about work related to FGM on page 14.*
- We have strengthened our links with the Community Safety Unit in relation to [RADICALISATION](#) and the [PREVENT](#) agenda. The board receives regular updates on activity in this area and has commissioned a series of training sessions to help raise awareness and understanding.



## 2

## Effective safeguarding structures and systems

- The Board has overseen and endorsed some key changes in relation to how Early Help arrangements are structured and how referrals to children's social care are managed during the course of the year. Two Early Help audits were undertaken which were used to inform the new Early Help strategy (currently in draft) and the board has helped to raise awareness of changes training sessions and updated information on the website.
- The Enfield ESCB Threshold Document and Information Sharing Protocol have been completely refreshed to reflect current practice and procedures and have been circulated across the partnership.
- Work has continued to strengthen links between ESCB and related boards and groups including the Safeguarding Adult Board and the Health and Wellbeing Board. The Learning and Development subcommittee not operated jointly with the adult board ensuring consistency and improved effectiveness and the FGM subcommittee now reports directly to the Health and Wellbeing Board whilst maintaining strong links to the ESCB.

## 3

## Communication and learning

- The Safeguarding Board has played a key role in shaping and promoting the implementation of the Signs of Safety practice model across the borough. This strengths-based and safety-focused approach to child protection work is grounded in partnership and collaboration and aims to improve outcomes for children and their families. The Board has fully endorsed the model and has overseen the delivery of briefings and training over 500 professionals. *Read more about work related to Signs of Safety on page 19.*
- We have again delivered a comprehensive programme of Safeguarding Training across the partnership, ensuring that all staff have access to good quality training, which helps support sustained improvements across all safeguarding services. Across the year we delivered training and learning sessions to well over 1,000 people, a significant improvement on previous years, at no additional cost. *Read more about work related to Learning and Development on page 20.*
- Enfield was one of the areas selected by the DfE for funding to support a national Child Abuse Awareness Campaign aimed at encouraging people in the community to be able to recognise the signs of abuse and to report it promptly. The campaign ran across the borough through the spring.
- We have continued to raise the **profile** of ESCB by developing and maintaining the ESCB website, getting articles into the local press, and developing our social media presence of both Twitter and Facebook where we now have over 500 followers.

## 4

## Performance management and quality assurance

- We have continued to develop and improve our **Section 11 programme** which gives us the opportunity to seek assurance from our partners regarding their Safeguarding processes and activity and to offer challenge where appropriate. This year we have focused on improving the support and scrutiny we are able to offer our schools and have been very pleased with the high levels of engagement and the evidence provided of effective safeguarding structures.
- We have continue to refine and enhance our **Safeguarding Dataset** which is used to routinely scrutinise partners performance, to make it as informative and effective as possible and have used the findings to make changes and enhancements to practice and systems.
- The **multi-agency audit** programme has been expanded to include priority areas such as Missing and Child Sexual Exploitation and findings have continued to drive improvement. *Read more about work related to Performance Management on page 10.*

## Conclusion and Challenges for 2016/17

2015-2016 has again been a very busy year and productive for the ESCB. We hope that this report provides readers with reassurance of our firm commitment to ensure there are effective, joined-up local arrangements to safeguard and promote the welfare of children in Enfield.

This report demonstrates that safeguarding activity is progressing well and that the ESCB has clear agreement and focus on the strategic priorities and ongoing challenges. Reports from our partners demonstrate that statutory and non-statutory members are consistently working towards the same goals as part of the multi-agency partnership and within their individual agencies.

The Board is committed to a programme of scrutiny, monitoring and, quality assuring the quality of safeguarding activity across Enfield, and this programme of robust analysis and challenge will continue to ensure that children and young people are kept safe. The Board is proud of its successes but of course there is no room for complacency, the economic situation and organisational change affecting public services in Enfield and across the country continues to be a challenge for the Board.

2016/17 will see us continuing our focus on Child Sexual Exploitation and Missing Children and exploring ways of effectively bringing these issues together with other factors that affect vulnerable young people to offer a holistic and robust approach to our work with older children. We will have a renewed focus on Domestic Abuse both on the ways parental domestic abuse can impact on children and on abusive relationships between young people. We are very keen to improve our engagement with young people and will renew our commitment to ensuring Enfield young people's voice are heard at the board and explore new and innovative ways of achieving this.

We hope that you find this report interesting and helpful. There are many hyperlinks throughout the report which lead to relevant pages of our website. We continue to work hard to ensure our website is as relevant and useful, both for professionals and members of the public and we are also striving to maximise our use of social media to promote our work and engage with others. If you are a [Twitter](#) or [Facebook](#) user please follow us by clicking on the links. Your feedback and thoughts are always important to us. You can get in touch wither through our social media channels or through the website [www.enfieldscb.org.uk/contact](http://www.enfieldscb.org.uk/contact).





# Messages for Readers

## Board Members

Identify and act on child protection concerns.

Work effectively to share information appropriately.

Collectively make decisions about how best to intervene in children's lives where their welfare is being compromised, and collectively monitor the effectiveness of those arrangements.

## Staff working in Board partner agencies

Book onto ESCB Multi-agency training and learning events relevant to your role.

Be familiar with the Pan London Safeguarding Procedures.

Be familiar with the Threshold Document to ensure an appropriate response to children and families.

Find out who your agency representative is to make sure the voices of the workforce, children and young people are heard.

## Children and Young People

You are at the heart of the child protection system. We want to make sure that your voices are heard and that we know how you are experiencing the services in our Board partner agencies. If you would like to know more about how you can influence the work of ESCB please contact us.

[www.enfieldlscb.org.uk/contact](http://www.enfieldlscb.org.uk/contact)

## Chief Executives and Directors

Show ESCB that your agency is committed to a culture of safeguarding.

Ensure your workforce contributes to the provision of ESCB multi-agency safeguarding training.

Have an open dialogue about any barriers that may impact on your organisations ability to safeguard children and young people.

## Local Politicians

In 2015/16 Councillor Ayfer Orhan was lead member for children and families, making sure their voices are heard by the LSCB. She continues to fulfil this role in 2016- 2017, widely promoting the work of the Board to members communicating the core priorities and key safeguarding messages that everyone needs to be aware of.

All politicians should keep the protection of children and young people at the forefront of thinking when scrutinising and challenging any plans for Enfield.

## The Community

You are in the best place to look out for children and young people and to report any of your concerns.

Safeguarding children and keeping them free from harm is everyone's responsibility, if you are worried about a child or young person please follow the steps on the Enfield LSCB website.

Follow us on Twitter and Facebook.

# Role of the Board

Enfield Safeguarding Children Board is made up of statutory and voluntary partners. These include representatives from Health, Education, Children’s Services, Police, Probation, Children and Family Court Advisory and Support Service (Cafcass), Youth Offending, the Community & Voluntary Sector as well as Lay Members.

Our main role is to coordinate what is done locally to protect and promote the welfare of children and young people in Enfield and to monitor the effectiveness of those arrangements to ensure better outcomes for children and young people. The effectiveness of ESCB relies upon its ability to champion the safeguarding agenda through exercising an independent voice.

Safeguarding children is everybody’s responsibility. Our purpose is to make sure that all children and young people in the borough are protected from abuse and

neglect. Children can only be safeguarded from harm if agencies work well together, follow procedures and guidance based on best practice and are well informed and trained.

A key element of the ESCB’s work is the provision of information to and from the public, potential and actual service users, staff working in partner agencies and others interested in children’s welfare. We work hard to ensure our website [www.enfieldscb.org](http://www.enfieldscb.org) is as helpful and up to date as possible.



**Enfield**  
Safeguarding  
Children Board



...because safeguarding children is everybody’s business



# Governance and Accountability

The Children Act 2004 places a duty on every local authority to establish a Local Safeguarding Children Board (LSCB).

The Government's Statutory Guidance, Working Together to Safeguard Children (2015) defines safeguarding and promoting the welfare of children as:

- protecting children from maltreatment
- preventing impairment of children's health or development
- ensuring that children are growing up in circumstances consistent with the provision of safe and effective care
- taking action to enable all children to have the best life chances.

This is to enable those children to have optimum life chances and enter adulthood successfully.

**LSCBs do not commission or deliver direct frontline services although they may provide training. Whilst LSCBs do not have the power to direct other organisations they do have a role in making clear where improvement is needed. Each Board partner retains their own existing line of accountability for safeguarding.**

The Board met 8 times during 2015/16 and was attended by senior managers from statutory and voluntary organisations, and by Lay Members. Enfield's Lead Member for Children Services, Cllr Ayfer Orhan attends each board meeting and continues to challenge the work of the ESCB through discussion, asking questions and seeking clarity. This provides an important scrutiny and challenge function to the Board and further ensures the Board is supported by the Council.

Where there has been insufficient attendance or engagement at the Board, this has been appropriately challenged by the Independent Chair.

There are currently five Subcommittees operating within ESCB, in which a significant amount of the board's work is progressed. As with the full Board, membership is multi-agency. All Terms of Reference have been updated within the last year and there is recognition by all Chairs that the effectiveness and thoroughness of the Board requires that the work of each Subcommittee interacts with that of the others.

## Key Relationships

### Health and Wellbeing Board (HWB)

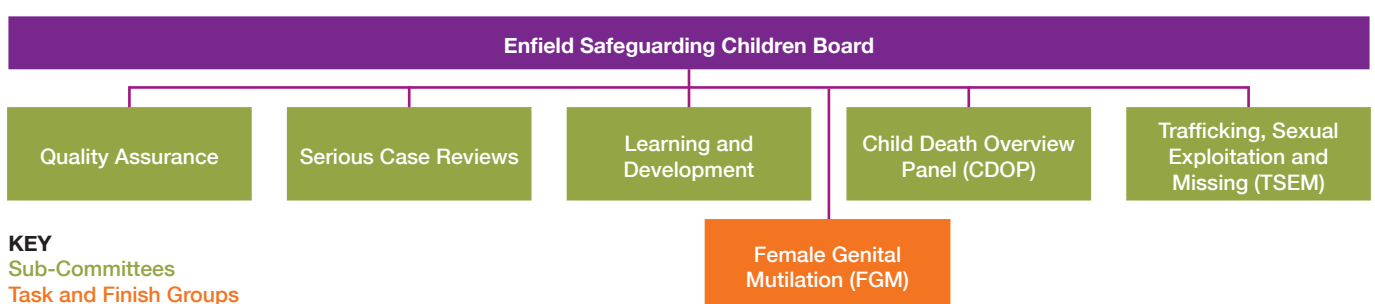
The HWB assumed its full statutory powers in April 2013 and the ESCB Chair is now a participant observer, increasing the influence of the Board by strengthening the relationship with this key strategic group. Clearer lines of accountability have been developed over the year and ESCB report regularly to the HWB and continue to make sure key safeguarding issues are addressed.

### Safeguarding Adults Board

The ESCB Chair is a participant observer on the Adult Safeguarding Board and the Chair of the Adult Safeguarding Board has been a participant observer at the ESCCB.

### Member Agencies Executive Management Boards

Board members are senior officers within their own agencies; this provides a direct link between ESCB and the various agencies' Boards.



# Monitoring and Evaluation

This section provides some analysis of the work that has taken place in terms of developing a robust approach to Quality Assurance and Performance Monitoring. There are summaries of some of the key learning arising from our audit activity and detailed information on the ESCB's effectiveness in monitoring the safeguarding system, including **Section 11 Audits, and Management of Allegations of Adults working with Children.**

There continues to be a healthy and effective culture of accountability and challenge across the ESCB and the Quality Assurance Sub Committee continues to work to improve the quality of service improvement and delivery of outcomes consistently across the partnership. The majority of monitoring and evaluation of multi-agency practice is monitored through the subcommittee which meets on a six-weekly basis. The group's key areas of focus are:

- To monitor and ensure compliance with the ESCB Performance Dataset and to report key findings and areas of concern to the board;
- To ensure partner agencies' compliance with Section 11 Audit Tool;
- To commission and oversee focused audits regarding performance and compliance with procedures and policies as necessary;
- To closely monitor compliance with performance around the child protection processes, such as agency attendance at conference and core groups, numbers of children subject to CP Plans;
- To oversee the development and review of multi-agency policies and protocols and sign them off when completed;
- To monitor and scrutinise partner agencies internal Safeguarding activity and Quality Assurance work to ensure it is of a high and consistently standard.



## Developing our approach to Section 11...

ESCB conducts annual Safeguarding audits under **Section 11 of the Children Act (2004)** which deals with the duty to make arrangements to safeguard and promote the welfare of children in the local area by seeking assurance that agencies have effective and robust arrangements in place.

Last year, for the first time, return of the completed Section 11 templates was followed by a panel Section 11 challenge interview. The panel was chaired by the ESCB independent chair who was joined by LSCB members. At the conclusion of the meeting a short summary of the discussion was drawn up along with an action plan for the agency identifying where improvement and/or clarification was required.

This year we have continued to build on and expand this activity with a specific focus on our schools. Section 175 of the Education Act (2002) requires local education authorities and governing bodies of maintained schools and further education institutions to make arrangements to ensure that their functions are carried out with a view to safeguarding and

promoting the welfare of children. In addition, those bodies must have regard to any guidance issued by the Secretary of State in considering what arrangements they need to make for that purpose of the section. The ESCB developed a **Schools Safeguarding Checklist** to assist schools to assure themselves, and the Safeguarding Children Board, that they are compliant with Safeguarding requirements. It was sent directly to all schools and to governing bodies. The response from schools has been excellent with over 90% of our schools returning the checklist. Phase Two of the process has been to offer support visits to schools to help them review and strengthen their safeguarding arrangements with a particular focus on current challenges such as CSE and Radicalisation. So far six schools have either been visited or have arranged visits and the feedback has been extremely positive. We will continue to expand this approach in 2016/17 and will start to target those schools where concerns about safeguarding have been identified or raised.

## Themed Case File Audits

Each year a range of themed case file audits are undertaken through the ESCB focusing on key areas of safeguarding activity. Some audits are undertaken by managers from within children's social care and our agency partners whilst others are completed by external, independent auditors. Audits undertaken in 2015/16 include:

- The **distance from their home** Looked After Children are placed
- Children who go **Missing** who are open to Children's Social Care
- **Private Fostering** Cases
- **Child Sexual Exploitation (CSE)**
- **Early Help and the Team Around the Family (TAF)**

As we would expect, a range of strengths and areas for improvement were identified through the audits and actions plans have been developed where necessary. Some of the actions that have been implemented as a consequence of these audits include:

- Ensuring that **chronologies** for Looked After Children are up to date and include a meaningful overview of the case
- Ensuring all **Direct Work** undertaken with children is recorded clearly and consistently
- Development of a new **ESCB Threshold Document** for use across the partnership with particular focus on assisting decision making in the Single Point of Entry (SPOE)
- Development of a new Early Help Assessment Form to be used by agencies to refer to the SPOE. The new form both ensures that information is captured clearly and succinctly and adheres to the newly implemented **Signs of Safety Practice Model** that is being implemented across Enfield.

# Child Sexual Exploitation and Missing Children

This has again been a very active year in relation to our work to identify and tackle Child Sexual Exploitation (CSE) and the links with children and young people who go missing. We were very pleased to endorse and support the establishment of a multi-agency Child Sexual Exploitation Prevention (CSEP) Team in July 2015. The team consists of Social Workers, Police officers and support workers who manage and/ or provide support for all cases where CSE is an issue.

The Trafficking, Missing and Sexual Exploitation (TSEM) sub-committee, continue to oversee our CSE strategy and action plan which has evolved and developed as our understanding of needs and requirements have grown. We have updated both our [CSE](#) and our [Missing children](#) operating protocols and published them on our website. For the first time our Missing Protocol covers guidance on what to do when working with children who go missing from Education and Health as well as from Home and Care.

At the start of year we joined with Haringey Safeguarding Children Board to successfully bid for funding from the Department for Education Innovation Fund to develop a **Cross Borough Vulnerable Young People's project** which looked specifically on the needs of children and young people at risk of child sexual exploitation (CSE) within and across the two boroughs. The project aims, all of which are on track are to:

- Increase responsiveness to and prevention of, CSE, trafficking, gang activity and missing children incidents across the two boroughs through improved intelligence and analysis of the needs of vulnerable children and young people.
- Improve the quality of joint working across the two boroughs and explore cost efficiencies in relation to safeguarding vulnerable children and disrupting and prosecuting perpetrators.
- Monitor, record and share learning about models of joint accountability and joint working across the LSCBs particularly to tackle CSE, trafficking, gang activity and missing rates to better safeguard children and young people.



**“HE ASKS ME TO HAVE SEX WITH HIS FRIENDS OR HE’LL STOP TAKING CARE OF ME”**

**Child Sexual Exploitation is when you are being manipulated into having sex, usually in return for something.**

**THIS IS ABUSE. DON'T MASK THE PROBLEM.**

**Call ChildLine on 0800 1111**  
for help and advice  
or speak to an adult you trust  
[www.enfield.gov.uk/cse](http://www.enfield.gov.uk/cse)

METROPOLITAN POLICE  
London safeguarding children trust  
ENFIELD Council

The Project will run to June 2016 and will culminate in a Bi-Borough Learning event for partners to ensure learning and new processes and systems are fully embedded in both boroughs.

A member's CSE task group was established in June 2015 and meets four times a year offering strong leadership, oversight and scrutiny for the work undertaken to tackle CSE across the borough. The Task Group is due to report to the full council in May 2016.

The Borough has been part of the MsUnderstood North London Cluster – a project which brings together the six authorities within the cluster (Barnet, Camden, Enfield, Hackney, Haringey and Islington) supporting the collective focus on thematic issues of concern and enabling the sharing of relevant information across boundaries to build a cluster-wide problem profile of CSE (and within this peer-on-peer abuse and exploitation).



**SAY SOMETHING IF YOU SEE SOMETHING**

**WATCH FOR**

- GUESTS REQUESTING A ROOM THAT IS ISOLATED
- GUESTS WHO APPEAR SECRETIVE ABOUT THEIR VISIT OR TRYING TO CONCEAL THAT THEY ARE WITH A YOUNG PERSON
- FREQUENT ADULT VISITORS TO THE HOTEL WHO DO NOT APPEAR TO HAVE A REASON FOR BEING THERE

**CHILD SEXUAL EXPLOITATION IS ABUSE. DON'T MASK THE PROBLEM.**

**THIS IS ABUSE. DON'T MASK THE PROBLEM.**

**Report it.**  
Call 101, quote Operation Makesafe.  
[www.met.police.uk](http://www.met.police.uk)

METROPOLITAN POLICE

London safeguarding children board

ENFIELD Council

## Training and Awareness Raising

We have continued to work with Safer London Foundation to provide training and awareness raising in relation to CSE. As part of the **Cross Borough Vulnerable Young People's project** we arranged a number of targeted training sessions for specific professionals across the two boroughs. Professionals benefiting from this training include, Social Workers, Police officers, and Community Safety unit staff, Pupil Referral Unit staff and Health Visitors and School Nurses.

## Next Steps

Given the progress made on tackling CSE and Missing in Enfield and given the growing understanding nationally and locally of the complex, often intertwined issues that young people face and how they can impact on young person's life it is proposed that the good work achieved by the Trafficking, Missing and Sexual Exploitation sub-committee is built upon and expanded to include a focus on a number of additional area including; Youth Crime and Violence including gang related activity, Radicalisation and the Prevent agenda and Domestic Abuse and Violence Against Women and Girls.

The new group would link closely with other forums where these topics are already discussed and look to develop and implement a Vulnerable Young People's Strategy and Action Plan which would provide a cohesive and joined up approach to addressing the wider challenges vulnerable young people face. The group would of course retain a sharp focus on issues related to CSE and Missing but by also considering other issues the opportunities to develop wide ranging strategies and support mechanisms for vulnerable young people would increase. Timescales and full details are yet to be decided but it is expected that the new group will be operational in 2017.



# Female Genital Mutilation (FGM)

In 2014, the public health team in Enfield estimated that 2,823 girls and young women under-18 years old were at risk of being subjected to FGM and 3,000 women in the borough had probably already fallen victim to this form of abuse. In 2015, City University published a study which estimated that there were 3491 women in the borough that live with FGM. This equates to an estimated prevalence of 21.6 per 1,000 women. This compares to 5.0 per 1,000 women in England and 21.0 per 1,000 women in London.

The Council formed a multidisciplinary group in 2013/4 which in the 3 years of its existence has overseen work to identify the number of women and girls in the borough at risk of FGM. Recently the team have provided training to social workers and members of the CCG. In addition partners in the voluntary sector continue to train professionals and deliver community development work with affected communities.

Iris – an FGM clinic located at the North Middlesex Hospital became operational in autumn 2015. It is staffed by a female Gynaecologist and specialist midwife. The clinic provides care and support for women who are experiencing problems as a result of FGM, and women are invited to discuss their health needs in a sensitive and non-judgmental environment. Interpretation is available on request and is confidential and private. Psychological and social support, and deinfibulation (reversal) are provided, as well as general gynaecology, sexual health and contraception advice. Over 250 women have attended since it opened and approximately 75% are Somali.

A half day workshop with all stakeholders took place in March 2016. This was held to consider a draft action

plan and develop a strategy for FGM, given the FGM mandatory reporting guidance had been issued and the FGM chapter of the London Child Protection Procedures had been refreshed.

To take the work forward, the strategy is being developed. There is an action plan accompanying the strategy and the actions have been assigned. The majority of the actions are ongoing and there is an intention to hold a further workshop to agree the strategy. The strategy includes:

- Mapping services and the roles of the various voluntary sector organisations
- Refreshing protocols including clinical and referral protocols
- Working to co-ordinate better with the acute sector, including the IRIS clinic and the clinic being set up at Barnet
- Addressing an identified gap for health visitors and school nurses working with families affected by FGM and helping to devise a protocol for them.



## Standing up to FGM



# Radicalisation and the PREVENT agenda

Prevent is part of the Government's CONTEST strategy and the Prevent strand is aimed at preventing people from becoming terrorists or supporting terrorism. Enfield is one of the Prevent "priority" authorities in London, which is reflected in the fact that we receive additional resources from central Government.

The Prevent duty placed an ownership on named sectors from July 2015 to recognise and refer vulnerable individuals for further Prevent support.

In Enfield we have been working to provide training and other resources to schools and similar organisations to have a better understanding of Prevent and to be able to contribute to its aims.

Many organisations have accessed a training tool called Workshop to Raise Awareness of Prevent (WRAP). This training has been provided a wide range of professionals in Enfield including teachers, social workers, housing staff, front line workers and health care workers.

This year a critical thinking project called 'Second Thoughts' was commissioned to support schools in Enfield. The project received favourable feedback from a number of schools on the way it was delivered.

The aims of this critical thinking project were to:

- provide young people with the opportunity to consider their opinions and how their world view is formed
- help young people to think critically about the information they receive and recognise the dangers of stereotyping and misinformation
- help young people to identify bias, propaganda, and symbolism in the media
- illustrate how easily divisions can be created between groups of people, which can escalate into conflict, and how to deal with it.

This project is now being made available to all secondary schools in Enfield.

In Enfield the main aim of the Prevent delivery remains to safeguard vulnerable individuals and to train appropriate staff so they are able to recognise and refer appropriate people for further Prevent support. Prevent referrals are treated in a similar way to other safeguarding referrals and professionals are instructed to complete an Early Help Form if they have concerns about a child.



# Child Death Overview Panel

The Enfield Safeguarding Children's Board carries out Child Death Reviews as set out in the guidance 'Working Together to Safeguard Children 2015'. This process is performed by Enfield Child Death Overview Panel (CDOP).

CDOP is a multi-disciplinary subcommittee of the Safeguarding Children's board and is chaired by a Consultant in Public Health (CPH).

CDOP reviews each death of a child normally resident in the borough up to the age of 18, excluding babies who are stillborn and planned terminations of pregnancy performed within the law. Relevant information is collected and collated and each child's case is discussed to determine if the death could have been prevented. The intention is not to assign blame, but to determine if there were any modifiable factors that may have contributed to the death and decide if any actions could be taken to prevent future such deaths. If it is determined that there are such actions, recommendations are made to the Local Safeguarding Children's Board (LSCB) or other relevant body so that action can be taken accordingly.

Where a death is unexpected a rapid response meeting is usually convened. These are convened and chaired by the designated paediatrician and are held as soon as possible. These meetings are held to ensure that all the relevant information is gathered as soon as possible and any relevant actions are taken accordingly.

The panel also has a role in identifying patterns or trends in local data and reporting these to the LSCB. The lessons and trends arising from reviews are compiled and reported to the main Board and information or health promotion campaigns are carried out as appropriate – this has included in the past information events on Sudden Infant Death Syndrome which were held in conjunction with other Boroughs and learning events to inform professionals of the work of the safeguarding board and CDOP.

Due to the time it can take for death's to be reviewed the data for CDOP activity is a year behind. Between April 2014 and March 2015 a total of 17 deaths were reviewed by the Panel. In this same time period there were 5 rapid responses for unexpected deaths.

Of the deaths that were reviewed in 2014/15, three (18%) were found by the Panel to have modifiable factors.

Thirty per cent (5/17) deaths were neonatal/perinatal events and 47 per cent of deaths (8/17) were in children where there was a known life-limiting condition.

## Future challenges

The paediatric assessment unit at Chase Farm Hospital and the arrangements for out-of-hours care in the borough are currently being reviewed.

Demographics in the borough are rapidly changing due to new building in the borough, regeneration and an increase in the borough population due to cheaper housing in Enfield compared to surrounding boroughs.

## Achievements

A closer working relationship between CDOP and the SCR panel has been developed with an agenda item on each panel to share cases and concerns rather than each panel looking at these in isolation. The Chair of CDOP also now attends the SCR sub-committee.

Work is ongoing on reducing the number of SUDIs in the borough, with the production of a CCG funded booklet on child health that was translated into a number of community languages and the distribution of materials from the Lullaby Trust.

# Serious Case Reviews

In England a serious case review (SCR) takes place after a child dies or is seriously injured and abuse or neglect is thought to be involved. It looks at lessons that can help prevent similar incidents from happening in the future.

The SCR subcommittee of the ESCB meets quarterly and reviews and follows through actions from previous Serious Case and other Reviews. This ensures that any lessons learned are implemented. Learning events are planned and delivered to agency partners on lessons arising from serious case reviews both locally and nationally.

In 2015/2016 the [ESCB](#) has published two [Serious Case Reviews](#). In accordance with guidance, both were anonymised.

In May 2015 Enfield and Haringey Safeguarding Children Boards jointly published the Serious Case Review (SCR) report for 'Child CH'.

The Serious Case Review concerned the murder by CH then aged 15, of a young man who was unknown to him. The Overview Report stated that the circumstance of the death and CH's involvement, could not have been predicted. However, through looking at the work of all agencies involved with CH and his family, the report recognised that there were a number of areas of learning and improvement for partner agencies as well as evidence of good and effective practice. Agencies could, and should, have responded differently at key points.

In January 2016 the ESCB published the Serious Case Review (SCR) report for 'AX' which involved the death of a 17 year old male who was stabbed at the end of 2013. AX spent much of his life in Barnet and was engaged with a number of agencies there and so throughout the process of the review Enfield Safeguarding Children Board worked closely with colleagues from Barnet to ascertain what happened and when and to identify how we can collectively learn from the premature death of this young man.

The report concluded that the circumstances and timing of AX's death could not have been directly predicted by any of the agencies with which he had been in contact but did identify possible opportunities for changing the outcome or influencing elements in this and future cases.

For both of these reviews comprehensive Action Plans were developed from the recommendations which have been implemented and monitored through the sub-committee. In both cases the action plans have been completed.

In addition to our own two SCRs the sub-committee has also focused on other related issues. These include:

- Serious Case Reviews undertaken by other local authorities where an Enfield agency had some involvement. In the last year this includes reviews undertaken by Haringey, Barnet, Waltham Forest and Croydon. In all of these cases the sub-committee has monitored the recommendations and actions and supported partner agencies to ensure they are completed.
- Serious Case Reviews from other boroughs across the country where there are issues and recommendations that are relevant to us. These include a review undertaken in Hackney which looked at the sexual abuse of children in Foster Care. In Enfield we used the recommendations to develop an Action Plan to ensure supervising social workers and Foster Carers were aware of failings that the report identified and to assure ourselves that robust processes are in place to prevent such failings happening here.
- Following a new inquest into the death of baby in Enfield in 2011 which changed the previous finding regarding who was likely to have caused his death we wrote to the Metropolitan Police Serious Crime Review Group and successfully requested that they review the case and the Police investigation into it.



# Enfield Young Safeguarding Champions

After a very active year in 2014/15 there have been a hiatus in the activity of our young safeguarding champions in 2015/16. This has largely been a consequence of structural changes and diminishing resources within Enfield children's services. However, there is a clear plan in place to ensure there is strong engagement and consultation with young people moving forward which involves engaging with our Youth Parliament and other young people's groups. Representation of young people in the activity of the ESCB will be a core part of our Business Plan for the coming year.



# Signs of Safety

Enfield Safeguarding Children Board (ESCB) and its partners, including Enfield Children's Social Care have committed to implementing the Signs of Safety framework. The comprehensive implementation plan has been approved and endorsed and funding has been secured for the next 2 years to help move this important project forward.

This means that we are making some significant changes to the way we work with children, young people and families to ensure they are always at the centre of the work we do.

## What is Signs of Safety (SoS) and why we are implementing it in Enfield?

Signs of Safety is an integrated framework for working with vulnerable children and their families, that is underpinned by key principles – developing and sustaining working relationships with children, families and professionals; having a questioning approach, remaining open minded; and keeping the work grounded in everyday practice.

- SoS is an internationally recognised model for direct work with children and families.
- It is an outcome-focused, strengths-based model with a robust risk management framework & includes a range of principles, processes and tools to guide the work.
- Enfield is currently implementing the SoS to re-position the children's service at the centre of cutting edge social work research and practice (Munro review) and have a clear practice based model that can be used across all professions not just social work.

## What we have done so far?

- Established a multi-agency **steering group** and a separate **operational group** which meet regularly to drive the implementation.
- Developed a full project plan which was signed off by ESCB, DMT and Enfield 2017 Design Authority.
- Hosted 2-day Signs of Safety training on 4 occasions delivering in depth training to 120 professionals. Arranged two further 2-day training sessions for October and provisionally booked the specialist 5-day training session for up to 30 professionals in December.

- Delivered SoS short briefings' to well over 400 practitioners across the borough.
- Included half day workshops for partner agencies as part of the annual ECSB Training programme.
- Worked closely with the Enfield 2017 IT team to identify IT changes and solutions required to fully implement the SoS (Smartboards, changes within Liquid Logic).
- Secured the funding through the 'invest to save' for the project to go forward.
- Review relevant policies, procedures, literature and assessment forms and made amendments to ensure they reflect SoS practice model.
- Begun the pilot period for Child Protection conferences in June 2016.

## What's in progress?

- Recruitment of a SoS Practice Coordinator to lead the project for the next two years.
- Implementation of monthly practice meetings with Practice Leads and case workers.
- Ongoing review of the success and lessons learned during the pilot period ahead of full go-live in the autumn.
- Development of a Quality Assurance Framework You can find additional information and guidance on our [Signs of Safety webpage](#).



# Learning and Development

ESCB has a responsibility to develop policies and procedures in relation to the 'training of persons who work with children or in services affecting the safety and welfare of children...to monitor and evaluate the effectiveness of training, including multi-agency training, to safeguard and promote the welfare of children' (*Working Together, 2013*)

With oversight from the Joint Adults and Children's Learning and Development Subcommittee, a Training Strategy and a comprehensive multi-agency training programme is developed and delivered by the ESCB and this continued in 2015/2016. Issues from national Serious Case Reviews (SCRs) and other case reviews were considered, considered and incorporated to ensure that the content of the training programme related to emerging issues of concern, as well as to core safeguarding learning, that all practitioners working with children and their families need to understand. The decision was taken at the start of the year to merge the adults and children's sub-committees. This has allowed us to identify areas of crossover and ensure that where relevant, such as for training on Domestic Abuse, professionals who work with adults and children are brought together to maximise effectiveness.

It has been a very active year for Training. Key drivers and priorities for the Training Programme have included:

- The implementation of the **Signs of Safety** model
- The development of the **Child Sexual Exploitation (CSE)** Strategy and activity to identify and tackle CSE in Enfield
- Awareness raising around the issue of **Female Genital Mutilation (FGM)**
- Increasing awareness of understanding of gang related issues and links with other issues, such as CSE.
- The development of the **Multi-Agency Safeguarding Hub (MASH)** and the **Single Point of Entry (SPOE)** service
- **Domestic Abuse** and **Violence Against Women and Girls**

A total of **1,118** places have been filled at ESCB learning events this year compared with **553** last year.

Attendees have been from the following sectors:

Children's Social Care	261	23.3%
Education	228	20.4%
Independent and Voluntary	178	15.9%
YFSS	129	11.5%
Health	118	10.6%
Other LBE	80	7.2%
CAMHS / EPS	49	4.4%
Out of Borough	31	2.8%
Police	17	1.5%
Other	11	1.0%
Foster Carers	10	0.9%
Probation	6	0.5%
	<b>1,118</b>	<b>100.0%</b>



## Comments

- Enfield has a very active Independent / Voluntary sector which, as in previous years, has been very well represented and multi-agency training events.
- Attendance from Health and Education settings is significantly higher than last year.
- Attendance from Police colleagues remains low but is significantly higher than previous years.

## Evaluation and Impact

Attendees at all learning events are asked to complete paper evaluation immediately after the event. Completion rates have been very good. In addition to answering questions about their overall perception of the course attendees are asked whether they think the course will be effective in improving their practice.

This data provides extremely helpful information both about the relevance and quality of the course itself and about the skills and knowledge of trainers we commission. Follow up evaluations for selected courses are sent after 6 weeks to develop understanding of how learning events impact on work with children and families and thereby improve outcomes for children. Completion rates have been lower but there have been some returns which offer important insights into how training can improve practice.

The effectiveness of ESCB training is also monitored through the quality assurance and audit programme. Findings are incorporated into ongoing Training Needs Analysis and are used to inform ongoing training and development.

All courses delivered this year have been evaluated positively.

For 2016/17 we are introducing an online evaluation tool which will considerably enhance our ability to understand and measure the impact of our training.



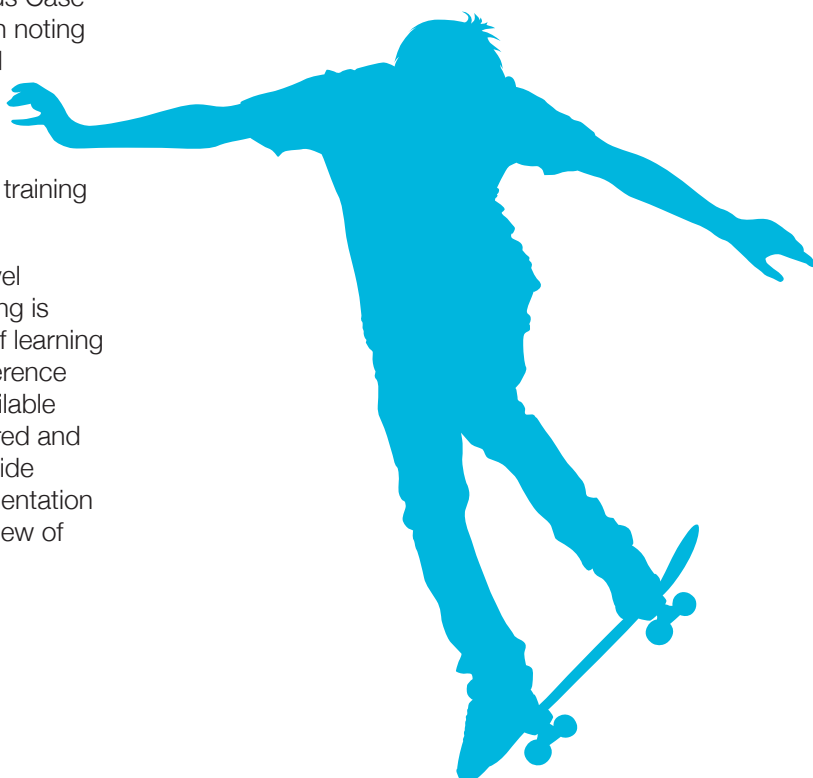
# ESCB Finance and Resources

All LSCB member organisations have an obligation to provide LSCBs with reliable resources (including finance) that enable the LSCB to be well organised and effective. Resources include staff time and additional support such as attending Board meetings, co-chairing the subgroups which support the work of the Board, and contributing to Serious Case Reviews.

In 2015/16 the Board had a budget of £184,910 which was made of contributions from our partners. Approximately 78% of the total budget was contributed by the London Borough of Enfield and the CCG was the next highest contributor with approximately 18% of the total budget. It has been noted across London that the level contribution to Safeguarding Children Boards from the Metropolitan Police is significantly lower than that made by the other large urban Police Forces in England. Enfield Safeguarding Children Board supports the ongoing efforts of the London Safeguarding Children Board to address and seek a resolution to this issue.

The ESCB managed to spend within budget during the year primarily because there were no new Serious Care Reviews in 2015/16 which are regularly a high area of expenditure for Safeguarding Boards. 80% of the overall budget was spent on staffing costs including the independent chair and 16% was spent on Serious Case Reviews and Learning & Development. It is worth noting that almost twice the amount of people attended training and Learning and Development events in 2015/16 than in 2014/15 with no increases in measurable cost. This was a consequence of increased use of skilled internal staff to deliver training rather than commissioners external trainers.

For 2016/17 the board is asking for the same level of contributions from its partners to ensure funding is adequate to continue to deliver the wide range of learning and development opportunities including a conference in early 2017, to ensure there is contingency available for any Serious Case Reviews that may be required and to support the transition towards any borough-wide Safeguarding structures that may require implementation following the DfE commissioned Alan Wood Review of Local safeguarding Boards.





# Statements from ESCB Partner Agencies

The ESCB is very much a partner organisation. Whilst much of this report focuses on what has been undertaken at a partnership level it is important too to ensure that each member agency is undertaking effective safeguarding work individually. This section focuses on what each partner had achieved in 2015/16 and what impact it has had on the lives of children and young people.



## Enfield Clinical Commissioning Group

NHS Enfield Clinical Commissioning Group's (CCG) priority is to ensure children remain safe whilst they are receiving health care in Enfield. This priority remains at the heart of all commissioning planning and decision making. We have continued to work in partnership with all agencies in the health economy to achieve this and make sure that all health providers in Enfield understand their role in the health and wellbeing of children and young people.

Enfield CCG recognises their statutory duties and responsibilities to safeguard children and young people, which include being a statutory partner of the Enfield Safeguarding Children Board (ESCB).

NHS Enfield CCG has a statutory responsibility to ensure that the organisations from which it commissions services provide a safe system that safeguards children and young people. Safeguarding clinical expertise in the CCG is provided through the Designated Nurse and Doctor for Safeguarding children. The CCG has specific responsibilities for children looked after and supports the Child Death Overview Process. The CCG has secured the expertise of a Designated Nurse and Designated Doctor for Looked After Children and a Designated Paediatrician for the Child Death Overview Process.

### What did we do?

- Organised a 1 day safeguarding children and adults at risk conference in July, 2015
- Co-ordinated a 1 day safeguarding symposium for Enfield primary care staff
- Supported the Identification, Referral to Improve Safety (IRIS) project for Domestic Violence
- Delivered PREVENT training to GPs
- Delivered safeguarding training to community pharmacists and dentists
- Co-ordinated and delivered 4 level 3 safeguarding children updates for GPs
- Supported the business case for the Female Genital Mutilation (FGM) clinic at NMUH
- Held quarterly strategic safeguarding committees for Named leads from each health organisation, including private organisations
- Facilitated quarterly safeguarding lead GP forums
- Undertook extensive deep dive into safeguarding arrangements moderated by NHS England (London)

### How well did we do it?

- 150 delegates from across the health economy trained in safeguarding children and adults at risk at the 1 day conference in Forty Hall
- 80 delegates – mixture of GPs and primary care staff attended with excellent feedback
- 61 GPs trained in Prevent
- 25 community pharmacists and dentists trained in safeguarding
- 102 GPs trained to Level 3 with updates on referral pathways, substance misuse, domestic violence, FGM and Child Sexual Exploitation
- CCG assured as good by NHS England (London)

### How did we make a difference?

- Maintenance and meaningful updates of level 3 safeguarding training for all healthcare staff
- Improved quality of safeguarding care and knowledge through GP engagement and case discussions
- 207 referrals to IRIS service
- Increased understanding of referral pathways to Single Point of Entry and Compass
- Increased awareness of FGM and FGM clinic
- Ensured named leads for each organisation, including the GP safeguarding leads had opportunity to meet regularly to share practice, hear updates and developments in local and national guidance

## North Middlesex University Hospital

### What did we do?

- Gangs – 2 gangs youth workers in post to cover Enfield and Haringey; official opening of service November 2015 1 year on; Gangs audit undertaken; Named Doctor presented at National conference (RCPCH)
- Early adopter site for CP – IS
- Development of FGM clinic supported by specialist Midwife for FGM
- Training on FGM delivered in local schools to teaching staff and at national Quality and Diversity conference by Named Doctor
- Training delivered to local youths working with Gangs youth workers by Named Doctor and Safeguarding Advisor
- Development of a substance misuse clinic for pregnant women supported by COMPASS

### How well did we do it?

- Engaged with partner agencies with cross Borough initiatives – CSE and Gangs
- Local and national links with FGM, Gangs
- Received press coverage local and national for Gangs work
- Supported cross Borough initiative for 'keep safe bag' for young people attending A&E
- Received press coverage local and national for FGM services offered

### How did we make a difference?

- Raised awareness in local community and nationally regarding Gangs work
- Improved care pathways – CSE, Gangs
- Improved information sharing between health colleagues – co -located with Liaison Health Visiting teams Enfield and Haringey
- Improved Staff knowledge and awareness with improved compliance levels

## Barnet, Enfield and Haringey Mental Health NHS Trust

### Overview 2015 -2016

Barnet, Enfield and Haringey Mental Health NHS Trust remains committed to safeguarding all our service users, their families and carers. We recognise that effective safeguarding is a shared responsibility which relies on strong partnership and multi-agency working. Over the last 12 months The Trust has strengthened its safeguarding arrangements in many ways including the recruitment of a full-time Head of Safeguarding. We are continually improving systems and processes; and developing a clear strategic approach to safeguarding across all our services.

### Internal governance arrangements

Our aim is to ensure there is a whole organisational approach to safeguarding patients and service users, their families and carers. In order to do this we have developed an Integrated Safeguarding Committee (ISC). The ISC is chaired by the Executive Director of Nursing, Quality and Governance and provides strategic leadership and oversight. The work of the ISC is informed by our newly developed Safeguarding Strategy and overarching work plan. The ISC meets each quarter and is accountable to the Trust Quality and Safety Committee. The Executive Director of Nursing, Quality and Governance is the Executive lead for safeguarding and provides bi-monthly safeguarding updates to the Trust Quality and Safety Committee. In addition an annual safeguarding report is provided to the Trust Board. Safeguarding is a standing item for each of the Borough Clinical Governance meetings.

### Safeguarding Children work undertaken and key achievements in 2015-2016

- The Domestic Violence and Abuse Policy has been updated.
- Domestic Violence and Abuse training have been included in Corporate Induction for all staff and is usually delivered by an IDVA.
- The Trust Safeguarding Children Policy has been updated to ensure it is in line with Working Together 2015 and the revised London LSCB Procedures.
- A safeguarding inbox has been set up to allow improved monitoring of safeguarding referrals made by Trust staff and a screen saver has been established to prompt staff to use it.
- A safeguarding dashboard has been designed to enable easier monitoring of safeguarding activity.
- A prompt to consider safeguarding has been included in the Trust incident reporting system (Datix).
- Prevent Training has been included in Corporate Induction for all staff.
- An Integrated Safeguarding Committee has been established with clear terms of reference.
- A safeguarding strategy has been completed with key aims and objectives.
- A safeguarding training strategy has been completed.
- We have met the target of 80% of eligible staff attending Safeguarding Children Training at each level.
- The safeguarding surgeries have been recognised as good practice.
- The safeguarding team champions meetings have been re-established in each borough.

### Key Challenges

- Safeguarding practice is complex and varied. The challenge of collecting accurate meaningful data is recognised. Work continues to ensure data is captured and analysed effectively.
- To continue to develop and improve systems to promote effective lessons learnt from safeguarding incidents and inter-agency case reviews.
- To increase the number of staff undertaking level three training to help ensure that safeguarding children is embedded in everyday practice and is everybody's business.
- To ensure the challenge of working across three borough Safeguarding Children Boards and their associated sub-groups is managed effectively.

### Safeguarding children work planned for 2016-2017

The work of the Integrated Safeguarding Committee is informed by an overarching work plan which underpins the Safeguarding Strategy. The Strategy has five broad aims which form the overall framework of work going forward:

- To ensure safeguarding is everyone's business across the Trust
- Develop a dataset of information that allows effective monitoring of safeguarding activity and outcomes
- Develop a culture of learning with robust internal systems to support this
- Promote early help to prevent abuse from happening in the first place
- Develop seamless pathways that promote joined up working at every level.

## Royal Free London NHS Foundation Trust

### What did we do?

- We continue to strengthen our governance structure through the Integrated Safeguarding committee and the relevant Trust committee's and Trust Board.
- Two Safeguarding Children Advisors (SCA) joined the safeguarding team one based at Barnet hospital (BH) covering Barnet & Chase Farm (CF), the other based at the Royal Free hospital (RFH) both, along with a specialist midwife, have received supervision training.
- The Trust now hosts three Independent Domestic & Sexual Violence Advisors (IDSVA's) in collaboration with Camden SafetyNet, Solace, and Victim Support. Two cover BH and one at the RFH. This training can be accessed by external Health colleagues.
- We continue to deliver a high quality safeguarding training to over 10,000 staff across the Trust.
- We have trained 4 CSE champions.
- We have contributed to 3 SCR's in the last year and have implemented the recommendations where applicable.
- We have continued to use audit to develop and strengthen safeguarding.
- Continued Policy development.
- We hosted an Integrated Safeguarding conference for 150 internal and external colleagues.
- We have harmonised domestic violence screening for the midwives across all three sites and community clinics.

### How well did we do it?

- The SCA's are able to focus on frontline case work and make daily links with clinical areas. This has been very successful in supporting referrals but also providing external agencies with a point of contact.
- Since starting in July 2015 to March 2016, the IDSVA's have received 253 referrals:
  - 88% were female and 11% were male.
  - 49% came from RFH, 45% from BH, and 5% from CF, Edgware or other sites. We do not currently have an agreement to host an IDSVA at CF
- Our training figures for March 2016 have increased across all areas with level 1 87%, level 2 79% and level 3 85%.
- We have provided extensive training to staff at level 3 about identifying deliberate self-harm and the impact of social networks for children and young people. This learning is as a result of one of the serious case reviews we were involved in.

- We commissioned our internal auditors to review practice in our Outpatient clinics to see how robustly we identified children subject to Child Protection Plans. The audit identified some areas for improvement and we are currently implementing processes in clinic preparation to ensure we are able to identify which children have a CPP and ensure the allocated social worker is copied into the clinic letter.
- The safeguarding conference was evaluated as excellent by those who attended.

### How did we make a difference?

- One of our IDSVA's and the named midwife for safeguarding children, along with a consultant obstetrician and a member of the security team received a team award for their 'Outstanding Contribution to Patient Safety' recognising their management and care of a vulnerable pregnant woman suffering significant domestic abuse.
- We have begun to see more referrals for FGM and CSE being made.
- We have increased to amount of safeguarding supervision we can provide to staff.
- Through training and support staff in the young people's sexual health clinic were able to identify two young girls who were being sexually exploited, one a missing child, one a LAC child, and access emergency services to ensure the girls were taken to a place of safety.
- Our safeguarding children training at all levels is highly evaluated with staff identifying that it will support their practice.

## London Community Rehabilitation Company (Probation)

### What did we do?

In 2015, London CRC focused on improving safeguarding children practice across all staff grades. Performance was driven by the Strategic Safeguarding Children Lead and the Safeguarding Senior Probation Officer lead.

A London CRC Child Safeguarding Performance Framework was launched in 2015, to measure and evidence the performance of routine tasks. The five key practice areas measured are as follows:

- Initial check to Social Services
- Response Received to Initial Check
- Management Oversight
- Home Visits

A lot of work has been undertaken in the past 12 months to raise awareness of frontline staff regarding London CRC's safeguarding responsibilities as well as their own professional responsibilities.

Work taken to achieve this has included:

- Regular safeguarding children practice messages distributed by the senior probation officer lead for child safeguarding. Subjects including CSE, Missing children, violent extremism, gang affiliation, the impact of parental mental ill-health, the impact of parental substance misuse, the categories of abuse and guidance on making referrals to children's social care.
- Implementation of the safeguarding children performance framework.
- Internal conferences held for children's champions.
- Briefings to middle managers re: safeguarding policies and procedures.
- Development of a Safeguarding Children Briefing pack which will be delivered to all London CRC staff this year 2016 – delivery monitored by the Professional Development and Learning department.

These improvements have been supported by a drive to ensure that all London CRC staff are provided with the necessary training to carry out their role in safeguarding children effectively. London CRC:

- Commissioned an independent audit of safeguarding practice across the organisation to inform future improvement plan.
- Commissioned a tailored mandatory training programme to be delivered across all staff grades.
- Encouraged staff to attend training delivered by local safeguarding children boards (LSCBs) and Mental Health and Safeguarding Awareness Training (MAST).

- Two training events for frontline staff and managers focusing on the impact on the impact of parental imprisonment on children were delivered in 2015 by Bernardos.

In December 2015, following an organisational re-structure, London CRC launched a new central MASH process on 7 December 2015. The new process is intended to reduce the amount of Probation Officer time spent on servicing the MASH and to increase the quality of information provided to the MASH in cases where the adult is actively managed by the LCRC. It was necessary to review the process as London CRC is now structured in a Pan-London model as opposed to the previous local delivery model. The new process remains under review and is being monitored closely by the designated safeguarding lead.

London CRC is committed to engaging service users effectively to assist them in complying with Orders set by the court. Where multi-agency work is undertaken in order to protect children linked to our service users, offender managers are expected to engage adults under our supervision throughout this process. In addition offender managers are expected to address safeguarding children concerns in risk management plans when completing OASYS assessments and they are also expected to devise sentence plan objectives with service users to promote positive outcomes with children they care for, or have regular contact with when concerns have been identified.

### How well did we do it?

London CRC's performance in relation to completion of initial checks to social services and management oversight of cases with safeguarding concerns was poor at the beginning of 2015. However, by the end of 2015 performance had risen sharply in relation to both checks and management oversight of cases with safeguarding concerns to over 90% of cases.

Response to initial checks from Children's Social Care was lower and concerns have been raised from multiple local boroughs about the volume of checks and the pressure this has placed on local resource. This is being reviewed in collaboration with the London SCB and it is hoped a practical resolution will be achieved in due course.

In relation to home visits, the performance target is set at 60% due to the number of service users who are in custody at any given time and the number who are of no fixed abode. Performance in relation to home visits had improved from a low base to 40% and work is ongoing to continue performance improvement in this area.

Unfortunately due to a recent IT upgrade, we have been unable to use the performance framework to measure progress and have no up-to-date data. However, this is being actively resolved and the framework will be reviewed and refined to increase effectiveness.

Despite some significant improvements made by the CRC, MTCnovo commissioned a London CRC Safeguarding review in May 2015 which recognised the efforts made to improve safeguarding practice, however, also highlighted a number of presenting deficits. In response, the CRC commissioned a series of focus groups of a cross grade group of staff, to enquire into the reasons why efforts to improve practice had not been more effective. The findings of the focus group are being taken forward by the London Child Safeguarding Lead and an action plan will be overseen by the London CRC Child Safeguarding Board when this is set up.

London CRC Senior Leadership recognise that the CRC has made some positive improvements to practice over the past 12 months, despite significant organisational change. However, further improvements to practice and outcomes are necessary and there is a firm commitment to achieving this as a priority which is evident.

### **How did we make a difference?**

A lot of work has been done in the past year to uplift safeguarding children performance and practice across London CRC. Equally, London CRC staff have been on a significant journey through the recent organisational re-structure and it has not been possible to date to evaluate to what extent the strategy and activities we have undertaken have made a difference to the quality of our work.

Quality assurance auditing will be prioritised over the next 12 months. London CRC has developed a new Quality Audit process whereby Senior Probation Officer's will carry out a case audit with each offender manager twice per year. The quality audit tool addresses specific aspects of safeguarding practice and it is envisaged that this will further embed practice improvements over the coming year and will be launched on 31/5.

After the second round of auditing it will then be possible to identify trends in terms of quality of practice and to highlight gaps and weaknesses which need to be addressed.

## Enfield National Probation Service (Probation)

### What did we do?

The National Probation Service (NPS) is committed to reducing re-offending, preventing victims and protecting the public. The NPS engages in partnership working to safeguard and promote the welfare of children with the aim of preventing abuse and harm and preventing victims. The NPS acts to safeguard children by engaging in partnership working including:

- **Strategic:** As a statutory partner, attending and engaging in Local Safeguarding Children Boards (LSCBs) and relevant sub-groups of the LSCB. Through attendance, the NPS contributes to the formulation of board priorities and the development of strategy, policy and procedures in relation to safeguarding children. The NPS shares knowledge of and skills in the risk assessment and management of offenders and contributes to the development of appropriate multi-agency training packages, which can be accessed by NPS staff. As a member of the LSCB, the NPS contributes to audit and performance monitoring, including contributing, where appropriate, to Serious Case Reviews (SCRs), other child protection reviews and child death reviews, and sharing and embedding into practice lessons learnt from such reviews.
- **Operational Management:** Middle managers must ensure that processes and procedures are in place to support the operational delivery required to safeguard children and to ensure an integrated approach to partnership meetings and multi-agency communication.
- **Operational:** Ensuring that the principles of safeguarding and promoting the welfare of children are integrated into every aspect of the work of the NPS. The NPS will make a referral to the local authority where staff have concerns that a child is in need or is experiencing, or is at risk of experiencing, abuse or neglect. The NPS works collaboratively with the Local Authority and other partner agencies to manage and reduce risks to children and to promote their welfare. This includes attendance at multi-agency professionals meetings and Child Protection Conferences as appropriate.
- **Operational:** Ensuring the identification and assessment of offenders who pose a risk to children and through appropriate and timely information sharing ensure that the Local Authority and other partner agencies are alert to the risks and that the offender is effectively managed to reduce the risk of re-offending. The NPS performs a vital role in providing pre-sentence risk assessment information and reports to the courts and provides assessments and reports for the Parole Board. The NPS is directly responsible for the supervision of those offenders assessed as posing high risk of serious harm during and after their imprisonment and on statutory supervision in the community.

### How well did we do it?

**Strategic:** Regular attendance and engagement at board meetings and section 11 audits as required, dissemination of training from LSCB communicated to all Enfield probation staff.

**Operational:** Continued professional development of staff through performance objective of mandatory completion of e-learning of child safeguarding issues, this is followed by classroom training on child safeguarding. Enfield national probation service continues to have a dedicated member of staff attached to the MASH and SPOE to ensure information sharing about child safety and concerns is fluid between agencies as required, Enfield probation has a 'children's champion' probation officer who attends multi-agency pan-London safeguarding events to spread good practice and discuss issues pertaining to child protection.

Due to solid links with the SPOE and MASH Enfield probation is at an advanced stage in ensuring that information about children is shared and discussed through use of each other's IT systems and databases in real time from the local probation office- I am not aware of any other borough in London where this is working so well.

Enfield (as part of Barnet, Brent and Enfield cluster) was a top 3 performing cluster in London for 2015/16 in regards to its service level targets, whilst these don't directly measure targets linked to child safeguarding they demonstrate that the borough is performing well in its own right against its set targets.

### How did we make a difference?

Through good use of IT systems information sharing is more fluid enabling a better and quicker exchange of information to check safeguarding issues. Through increased knowledge and information exchange the management of high risk offenders and offenders who present a risk of harm to children can be considered to be better managed with more well informed risk assessments and closer multi-agency working.

Through engagement within the MASH and SPOE more Enfield probation staff have attended local authority training events regarding the safeguarding of children leading to more informed and better connected staff.

Through more engagement with partner agencies we can consider ourselves making more of a difference through better understanding of partners' approaches to safeguarding and improving our own assessments and abilities to manage high risk offenders and subsequent safeguarding issues.



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## Metropolitan Police Service (CAIT)

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### What did we do?

The Child Abuse Investigation team that covers Enfield and Barnet investigated 760 offences against children during the financial year 2015 to 2016. The remit for the team includes all offences committed by family members and those with safeguarding responsibilities against children (including safeguarding professionals).

Hundreds of additional strategy discussion took place to discuss the safeguarding of Enfield children.

Police Conference Liaison Officers attended Initial and Repeat Case Conferences liaising with partners to ensure the best possible outcomes of families with children on Child Protection Plans.

### How well did we do it?

In the financial year the team either cautioned or charged 208 cases, an increase of 70 from the previous year. 15 of those detections resulted in charges for rape, an increase in 2 of the previous year.

The team attended 100% of Initial Case Conferences.

### How did we make a difference?

Working very closely with partners in Children and Social Care, Education, Health, parents and together with numerous third party safeguarding agencies, difficult decisions were made daily to protect the children of Enfield. Reacting swiftly to allegations, fast time intelligence gathering and the swift collation of evidence has made a difference to the outcomes for children in Enfield who have been physically and sexually abused by those they previously trusted.

# Notes



Enfield Safeguarding Children Board  
September 2016

[www.enfieldscb.org](http://www.enfieldscb.org)

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**Enfield**  
Safeguarding  
Children Board

...because safeguarding children  
is everybody's business

**MUNICIPAL YEAR 2016/2017 REPORT NO. 140**

**MEETING TITLE AND DATE**  
Council – 9<sup>th</sup> November 2016

**Agenda – Part: 1**

**Item: 10**

**Subject: Housing Gateway Ltd – Increased Budget Envelope**

**Wards: All**  
**Key Decision No:**

**Cabinet Members Consulted: Cllr Lemonides, Cllr Oykener & Cllr Georgiou**

**REPORT OF:**

Director of Finance, Resources and Customer Services

Contact officer and telephone number: Kayt Wilson (020 8379 4566)

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**1. EXECUTIVE SUMMARY**

- 1.1 In February 2014 Cabinet agreed to establish a wholly owned local authority company, Housing Gateway Limited (“HGL”), to acquire and manage properties that Enfield Council (“LBE” or “the Council”) could use to discharge its statutory duties. This was in response to the significant temporary accommodation budget pressures facing the Council, resulting from an increase in demand for housing and rising rental prices.
- 1.2 HGL has been in operation since March 2014 and good progress has been made. In order to continue acquiring further properties to assist the Council’s efforts to reduce it’s spending on Nightly paid accommodation the company requires further funds.
- 1.3 This report seeks approval for an additional loan facility to HGL to enable the continued purchase of properties. The terms of the loan are in accordance with the Facility Letter approved September 2014.
- 1.4 HGL has an existing portfolio which the initial budget envelope was used to acquire. This has already reduced LBE’s Nightly Paid costs considerably.

## **2. RECOMMENDATIONS**

- 2.1 To note that the Leader had agreed, under the Cabinet Urgent Action Procedure, to recommend to Council to agree new Council borrowing (as set out in Part 2) and on-lend this to Housing Gateway Limited (HGL) in accordance with the Facility Letter, allowing the purchase of additional units. This will require an addition to the existing capital programme fully funded by repayments from HGL.
- 2.2 For Council to agree to approve new Council borrowing (as set out in Part 2) and on-lend this to Housing Gateway Limited (HGL) in accordance with the Facility Letter. This will require an addition to the existing capital programme fully funded by repayments from HGL.
- 2.3 To note that savings are expected to be achieved from the reduction in the use of nightly paid accommodation. These will help to contain the forecast cost pressure in Temporary Accommodation budgets.
- 2.4 To note that the terms of the Facility Letter were agreed by the Director of Finance, Resources and Customer Services; Director of Health, Housing and Adult Social Care; Cabinet Member for Finance; and Cabinet Member for Housing and Estate Regeneration in September 2014 and the HGL Board of Directors in April 2014.
- 2.4 To note that the treasury management decisions regarding the Council's borrowing to enable the on-lending to HGL will be subject to the Council's existing Treasury Management Strategy.

## **3. BACKGROUND**

- 3.1 In February 2014 Cabinet agreed to establish a wholly owned local authority company to own and manage a portfolio of houses, which were, for the most part, to be made available to residents with housing need or at risk of homelessness (KD 3782). Cabinet agreed that properties would be purchased on a case by case basis using funding from the Public Works Loan Board ("PWLB") or via external finance depending on the most viable option at the time of purchase.
- 3.2 Cabinet agreed to delegate to the Director of Finance, Resources and Customer Services; Director of Health, Housing and Adult Social Care; Cabinet Member for Finance; and Cabinet Member for Housing and Estate Regeneration, authority to finalise the timing, profile of acquisitions and detail of the funding arrangements. This included the terms of the loan agreement between the Council and the Company.

- 3.3 The Council has a continuing need for properties supplied by Housing Gateway as there are now more than 3000 families in temporary accommodation. HGL's current void rate is 0.1%.
- 3.4 HGL wishes to continue acquisitions and enable the Council to discharge its statutory homeless duties. In order to proceed with further purchases, HGL requires an additional loan from the Council. This would require an addition to the Capital Programme to be funded by new borrowing met by repayments from HGL.
- 3.5 As per KD 3782, in April 2014, Cabinet agreed to approve a budget envelope to enable HGL to purchase properties. Since this time, a further decision was taken to utilise part of this budget envelope to fund Enfield Innovations Limited. This reduced the overall budget available for use by HGL.
- 3.6 Since 2014 when the original business case was modelled the property market within Enfield has changed dramatically causing significant increases in house prices. According to Land Registry, house prices in Enfield increased by an average of 14.47% from March 2015 to March 2016 and the average price of a property in Enfield is now £386k. In comparison the average property in London is now £514k. Whilst demand for higher end properties has dropped, the market for the types of properties Housing Gateway purchase, at the lower end of the market, is very buoyant. Demand has increased in this sector, especially amongst investors.
- 3.7 The market increases are reflected in the actual acquisition costs that HGL is experiencing. The average acquisition cost has risen by 33% compared to the initial business case. Section 3.4 of the accompanying part two report provides further detail. Therefore, in order to continue the pace of acquisition an additional loan is required.
- 3.8 In addition in April 2016, there was an increase in Stamp Duty charges on the purchase of all second homes from April 2016. This change has had a significant impact on HGL. For example a property purchased for £300k would previously have attracted £9k Stamp Duty. Under the new regime the property attracts £14k Stamp Duty. The increased stamp duty has had a significant impact on the overall purchase of cost of HGL's acquisitions.

#### **4. HOUSING GATEWAY'S CURRENT POSITION**

- 4.1 HGL has now committed its full budget envelope on properties that have been purchased and are in the pipeline.
- 4.2 HGL's cash flow remains positive, largely due to excellent collection of rental income. In addition the company has had the benefit of the working capital loan which has been used to enable positive cash flow.

- 4.4 A valuation of HGL's property portfolio was completed in September 2016 to determine the capital appreciation. A desktop valuation was completed on a sample of the portfolio, on the basis of vacant possession. The portfolio has performed well over the past two years with a substantial growth. It is important to note that the HGL financial model does not account for capital appreciation of the portfolio. However, the capital appreciation provides assurance that HGL's investments and company viability is sound.
- 4.5 HGL carried out a customer satisfaction survey in July 2016. The overall tenant satisfaction rate was 85%, which compared favourably to other major Housing Associations.

## **5. FINANCIAL CONSIDERATIONS**

- 5.1 In order for HGL to continue placing offers on properties and provide further savings to the Council, an additional loan facility is required.
- 5.2 It should be noted that if the additional loan is agreed, HGL's future purchases will need to reflect the changing needs of the Council. This is considered by reviewing the types of accommodation required by the Council on a quarterly basis.
- 5.3 HGL draws down each loan tranche as and when required, ensuring that unnecessary interest payments are not incurred.

## **6. ALTERNATIVE OPTIONS CONSIDERED**

- 6.1 HGL could stop purchasing properties when the initial budget envelope has been exhausted. This would leave HGL with a limited portfolio. HGL would remain profitable and continue to function in order to maintain this portfolio. This portfolio would continue to deliver limited cost avoidance to the Council. However, if HGL continued to expand its portfolio of properties (with an additional loan), this would provide additional cost avoidance to the Council and further properties for clients who would otherwise be placed in expensive nightly paid accommodation.
- 6.2 HGL could seek to find alternative funding streams and approach external companies to provide a loan to facilitate further purchases. However, initial investigations indicate that it would be highly unlikely that HGL would be offered more favourable interest rates than it currently receives.

## **7. REASONS FOR RECOMMENDATIONS**

- 7.1 The continuing purchase of units by HGL will reduce the Council's nightly paid accommodation costs.



- 7.2 The purchase of new units will provide HGL with a good return and continue the pace of acquisition, leading to an expansion of the current portfolio in line with agreed targets.
- 7.3 HGL will continue to have an influence in the local market and set exemplary landlord standards.

**8. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

**8.1 Financial Implications**

- 8.1.1 Contained within the accompanying Part Two report.

**8.2 Legal Implications**

- 8.2.1 In accordance with Section 1 of the Localism Act 2011 the Council has a general power to lend the funding to HGL. In addition, section 111 of the Local Government Act 1972 permits a local authority to do anything (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or right) which is calculated to facilitate, or is conducive or incidental to the discharge of any of their functions. The proposed loan would be in accordance with that power. The Council also has the necessary powers to borrow funding pursuant to Section 1 of the Local Government Act 2003 and to provide a loan to HGL under Sections 24 & 25 of the Local Government Act 1988.
- 8.2.2 The loan facility to HGL is likely to be provided at below market rates. However, HGL is providing services of general economic interest (“SGEI”) to the Council in that it enables the Council to provide affordable housing and other housing which the Council uses to discharge its statutory duties. In order to comply with State aid law, the Council must enter into an act of entrustment with HGL dealing with the proposed new loan arrangements and setting out the nature and duration of the SGEI obligations to be undertaken by HGL. The entrustment document must also set out the parameters for calculating, controlling and reviewing the amount of compensation provided to HGL, and the arrangements for avoiding and repaying any overcompensation.
- 8.2.3 The amount of compensation provided to HGL for performing the SGEI must be limited to what is necessary to cover the net costs incurred in discharging the SGEI obligations; taking into account costs, income and a reasonable profit necessary for discharging those obligations.
- 8.2.4 External legal advice indicates that the Council has the power to provide HGL with additional loan funding subject to it complying

with the European Commission's requirements for giving aid to bodies providing SGEIs.

### **8.3 Property Implications**

8.3.1 The extension of the loan facility to HGL will assist this Council owned company to continue with the acquisition of residential properties. These residential properties are acquired by HGL to relieve the growing demand for housing in the borough.

8.3.2 The loan facility is securitised against the properties purchased. HGL's property portfolio has performed well over the past two years and has appreciated significantly in value. This needs to be viewed against the backdrop of a buoyant property market especially in Enfield which has performed well over the last three years. The original assumptions made in the Company's business case at inception have therefore changed. This has in turn resulted in the original loan facility been drawn-down quicker than anticipated.

8.3.3 While the property market in Enfield remains buoyant, this needs to be viewed within a general climate of economic uncertainty due to Brexit, the effects of which will only become more apparent over the next several years. Investment decisions should therefore be cautiously undertaken despite current strong property market fundamentals.

## **9 KEY RISKS**

- The interest rate of the loan the Council can access to then on-lend to Housing Gateway Limited is not at a constant rate so the Council has to subsidise the loan rate of this changes over the course of the loan period. This has been addressed by providing the flexibility to set the interest rate for each instalment of the loan, as determined by Schedule 3 of the Facility Letter.
- Housing needs change and Housing Gateway Limited is no longer required to manage a property portfolio for use by the Council. This has been mitigated by providing the flexibility for early repayment of the loan, for example if Housing Gateway Limited needed to sale a property to release capital.

## **10 IMPACT ON COUNCIL PRIORITIES**

### **10.2 Fairness for All**

The formation of HGL enables the Council to access finance to increase the supply of good quality, value for money housing in the borough, to meet the objectives set out in Enfield's Housing

Strategy (2012-2027). By increasing the supply of quality accommodation within the Council's control, this will enable the Council to discharge its statutory duties or prevent homelessness and increase access to secure accommodation for some of the most vulnerable residents in the borough. The Facility Letter and grant of a loan to HGL is a key component of the model agreed by Cabinet and essential to the successful operation of the company.

### **10.3 Growth and Sustainability**

Access to good quality, stable housing is a key aspect of a person's health and wellbeing. By using long term finance the Council will remove concerns over refinancing or the need to sell properties after a few years. Furthermore by ensuring properties are maintained to a good standard, the scheme will be able to increase the supply of quality accommodation and in turn improve health and wellbeing and prospects of securing employment.

### **10.4 Strong Communities**

By increasing the supply of quality homes that the Council can access within the borough and the surrounding area, this will increase opportunities for local residents to access employment and training and thus reduce the likelihood of them requiring additional services from the Council.

## **11 EQUALITIES IMPACT IMPLICATIONS**

An overarching Equalities Impact Assessment was undertaken as part of KD 3782.

## **12 PERFORMANCE MANAGEMENT IMPLICATIONS**

Through the establishment of HGL, the Council has the opportunity to reduce the number of households in temporary accommodation and provide quality accommodation for some of the most vulnerable residents. This in turn, provides the opportunity for the Council to make a positive impact for wider objectives, such as reducing employment and improving health and wellbeing.

## **13 PUBLIC HEALTH IMPLICATIONS**

By increasing the supply of good quality housing in the borough across tenures, health and wellbeing of individuals will be improved. All properties purchased will be fit for purpose or refurbished so that they fall in line with the Council's decent homes standard. Properties will be used to provide quality housing to enable the Council to discharge its statutory homelessness duties.

## Background Papers

- None.

**MUNICIPAL YEAR 2016/2017 REPORT NO. 125****MEETING TITLE AND DATE:**

Council  
9 November 2016

**REPORT OF:**

Chief Executive on behalf of the  
Electoral Review Panel

Contact officer and telephone number:

James Kinsella  
E mail: James.Kinsella@enfield.gov.uk

<b>Agenda – Part: 1</b>	<b>Item: 11</b>
<b>Subject:</b> Boundary Commission for England 2018 review of Parliamentary constituency boundaries – Council response	
<b>Wards:</b> All 21 Wards	
<b>Cabinet Member consulted: N/A</b>	

**1. EXECUTIVE SUMMARY**

1.1. The Boundary Commission for England published its initial proposals for the review of parliamentary constituency boundaries on 13 September 2016.

1.2. The Electoral Review Panel considered the effect of the initial proposals on Enfield at its meeting on 12 October 2016 and agreed that Council be recommended to make representations to the Boundary Commission setting out the Borough's general objections to the initial proposals.

**2. RECOMMENDATION**

2.1. That Council considers whether the representations set out at paragraph 3.8.1 should be submitted to the Boundary Commission for England

**3. BACKGROUND**

3.1 At its meeting on 12 October 2016, the Electoral Review Panel was advised that the Parliamentary Voting System and Constituencies Act 2011, which was passed in February 2011, required the Boundary Commission for England to conduct a review of parliamentary boundaries in England and to make recommendations to Government by September 2018.

3.2 It was further noted that the Commission had published its initial proposals on 13 September 2016 which, if enacted, would have the effect of Enfield being served by 5 Members of Parliament in the Chipping Barnet and Mill Hill, Enfield, Edmonton, Finchley & Southgate and Hornsey and Wood Green constituencies rather than the current 3 in Edmonton, Enfield North and Enfield Southgate.

3.3 The Panel debated at length the impact the proposals would have on the Borough and considered what representations Council might be invited to

make to the Commission. The Panel noted that whilst the Commission's primary consideration would be focussed on achieving the statutory electoral range required they would also, as part of representations submitted, be able to take into account:

- Special geographical considerations, including the shape, size and accessibility of the constituency;
- Local government boundaries (as in place on 7 May 2015);
- Boundaries of existing constituencies; and
- Any local ties that would be broken by changes in constituencies

3.4 The Panel noted that factors which the Commission would not be able to take into account as part of any representations made were:

- Impact on future election results;
- New local government boundaries; and
- Changes to the electorate after the initial review date (1<sup>st</sup> December 2015)

3.5 Having noted the areas on which any response would need to be focussed concerns were raised in relation to the proposals as they affected all three of the exiting Parliamentary constituencies within the borough with a specific focus on those wards within the current Enfield Southgate constituency. These related to the local history of the area and tenuous nature of local community, cultural and transport links between those wards currently falling within the London Borough of Enfield and those within the wards from Barnet and Haringey that would form the proposed new constituencies of, Chipping Barnet and Mill Hill, Finchley and Southgate and Hornsey and Wood Green.

3.6 The Panel unanimously agreed that the initial proposals were not therefore in the best interests of Enfield but reluctantly accepted that the task of coming up with alternative proposals to present to the Commission would be an extremely difficult task taking into account:

- the parameters set by the Parliamentary Voting System and Constituencies Act 2011; and
- the potential that any alternative schemes might then not be in the interests of all affected parties, and would also have a knock-on effect on neighbouring boroughs and across the North Thames Region as a whole.

3.7 The Panel resolved that a recommendation be presented to Council at its meeting on 9 November 2016 proposing that representations be made to the Boundary Commission for England setting out the Borough's general objections to the initial proposals.

3.8 Council is therefore being asked to consider whether the following representations should be made to the Boundary Commission:

3.8.1 "The London Borough of Enfield notes the initial proposals made by the Boundary Commission for England for the review of parliamentary constituency boundaries, which were published on 13 September 2016.

The Council further notes that the Commission must conduct the review in accordance with the provisions of the Parliamentary Voting System and Constituencies Act 2011, which requires that each constituency must contain between 71,031 and 78,507 parliamentary electors.

However, the Council and representatives of both political parties agree that the initial proposals, as they impact on all three of the existing constituencies within the borough, are not in the best interests of the people of Enfield and its surrounding area, and should therefore be re-considered.

In making this statement, the Council does not consider it is able to offer specific alternative proposals. It does not have the specialist resources available to undertake such complex re-calculations, which the Commission does, and even if it did, the necessary political independence of the review might be compromised.

Notwithstanding these points, the Council urges the Boundary Commission to re-consider its initial proposals as they currently impact on the wards specifically within the existing Enfield Southgate constituency for the following reasons:

- We do not believe that sufficient consideration has been given to the social and cultural differences between the communities based in the three wards currently located within the Enfield Southgate constituency (Southgate, Southgate Green and Winchmore Hill) that it is proposed to combine with the five wards from Barnet to form the new Finchley and Southgate constituency. There is a lack of any natural community connection or social cohesiveness across this new constituency.
- The tenuous nature of public transport links and accessibility across the proposed Finchley and Southgate constituency. Currently wards within the Enfield Southgate constituency are linked via strong transport connections in terms of both the London Underground Piccadilly line and Transport for London (TfL) rail services, which reinforce the strong existing residential, commercial and social ties across the constituency. Existing public transport links across the proposed new constituency lack any natural synergy and reinforce the artificial nature of the constituency created.
- The lack of any shared identity between Southgate and Finchley and confusion likely to be caused for residents and local councillors in terms how they relate to their local M.P. The main community, commercial and residential links between residents living in wards within the current Enfield Southgate constituency remain focussed within the London

Borough of Enfield rather than within Barnet or Haringey (in the case of the proposal affecting Bowes wards). The proposals also have the potential to disenfranchise local residents in the wards affected. This is felt to be especially relevant in terms of both Cockfosters and Bowes wards, as geographically these areas will form the minority interest within the new constituency boundaries for the M.P.s. As a result it is felt neither the proposed Chipping Barnet and Mill Hill or Hornsey and Wood Green constituencies will be seen as constituencies primarily serving the constituents of Enfield.

- The Borough regrets that the historical tie of Southgate to Enfield will be irreparably severed, creating significant administrative issues for the Borough Council. Under the current proposals there will now be five rather than the current three M.P.s with a constituency interest in the London Borough of Enfield. Taken alongside the increasing level of population growth being experienced within Enfield and across Outer London as a whole it is not felt that the proposals sufficiently respect the existing local government boundaries or that the best interests of the borough will be served by representation being split across five rather than the three constituencies as they currently exist which have a majority interest in the London Borough of Enfield.
- In addition, the Council is concerned about the proposed relocation of the Palmers Green ward into the new Edmonton constituency. The argument is made in the report that “We believe that this reconfiguration provides for improved road connections within the constituency, particularly with the Bush Hill Park ward that lies to the west of the A10.” The borough feels that this justification fails to recognise the significant historical, social and community links between Palmers Green and Southgate, which can be demonstrated by the fact that the former Southgate Town Hall site is located within this ward. The proposed change also fails to take account of the lack of a natural connection between Palmers Green and Edmonton, especially when taking account of the A10 as a major geographical division and fact that some of the wider area commonly referred to as Palmers Green extends beyond the ward of that name meaning the area as a whole would be divided between constituencies.

The London Borough of Enfield therefore urges the Boundary Commission for England to re-consider its initial proposals in light of the statements made above in order to better reflect the needs of the local area and which will result in three Enfield-focussed constituencies.”

#### **4. ALTERNATIVE OPTIONS CONSIDERED**

The Council is not obliged to make representations to the Boundary Commission but the Commission has published its initial proposals for consultation by all interested parties.



## **5. REASONS FOR RECOMMENDATIONS**

To determine whether Council should be recommended to make representations to the BCE.

## **6. COMMENTS OF THE DIRECTOR OF FINANCE RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS**

### **6.1 Financial Implications**

There are no direct financial implications other than Officer time in the preparation of supporting information.

### **6.2 Legal Implications**

The Boundary Commission must undertake its review of parliamentary constituency boundaries in accordance with the provisions of the Parliamentary Voting System and Constituencies Act 2011, including taking into account representations made by interested parties. Schedule 2 requires the Boundary Commission to take into account when drawing up proposal for new constituencies “any local ties that would be broken by changes in constituencies”.

## **7. KEY RISKS**

The re-designation of parliamentary constituency boundaries will have an effect on the relationship of MPs with the Council. At present, 3 MPs have a direct interest in the Borough; the Commission’s initial proposals will increase this representation to 5, 3 of whom will also have an interest in neighbouring local authority areas.

## **8. IMPACT ON COUNCIL PRIORITIES**

### **8.1 Fairness for All**

To ensure fairness for all, appropriate democratic representation is required at all levels.

### **8.2 Growth and Sustainability**

To generate growth and sustainability, appropriate democratic representation at all levels is required.

### **8.3 Strong Communities**

The development and maintenance of strong communities is enhanced by effective democratic representation at all levels.

**9. PERFORMANCE MANAGEMENT IMPLICATIONS**

The designation of effective and appropriate parliamentary constituency boundaries assists the local authority in continuing to deliver high quality services across the borough.

**10. EQUALITY IMPACT IMPLICATIONS**

An equality impact assessment has not been undertaken at this stage in relation to the BCE consultation proposals.

**11. PUBLIC HEALTH IMPLICATIONS**

The development and monitoring of public health is enhanced by effective democratic representation at all levels.

**Background papers:**

Boundary Commission for England's initial proposals for the review of parliamentary constituency boundaries published on 13 September 2016

## **Council Questions 9 November 2016**

### **Question 1 from Councillor Jemal to Councillor Fonyonga, Cabinet Member for Community Safety and Public Health**

There has been much discussion in Enfield locally about knife crime and Government action. Can the Cabinet Member tell the Council if the Government action has materialised?

### **Question 2 from Councillor Neville to Councillor Taylor, Leader of the Council**

Members of the Council will have read last week of the arrest of Mr Alistair Baird, Managing Director, Barratt London, by officers of the Complex Fraud Team of the Metropolitan Police, "on suspicion of bribery over possible misconduct in awarding contracts". Members will know that Barratt has been chosen as the Council's development partner in respect of Meridian Water, the largest housing scheme of its kind in the UK. The Council will obviously want to be satisfied that Mr Baird's arrest is not in any way connected with the negotiation, tendering processes and award of the contract for Meridian Water. In order that the Council can be so satisfied, will the Leader formally set up an independent inquiry, if necessary using the services of the Council's external auditors?

### **Question 3 from Councillor Barry to Councillor Lemonides, Cabinet Member for Finance and Efficiency**

Can the Cabinet Member for Finance and Efficiency advise what the cost both financially and in staff time of dealing with objections to this year's statement of accounts have been?

### **Question 4 from Councillor Neville to Councillor Taylor, Leader of the Council**

Councillor Erbil was recently convicted of an offence of provoking violence under section 4, Public Order Act 1986 for which he was sentenced to six weeks imprisonment, suspended for two years, and ordered to pay £1080 in fines and costs. Councillor Erbil wrote to all members telling them that he was punished for "a verbal altercation". In fact the court record shows that he was given a custodial sentence because he had produced a hammer from his car and threatened the other party in the altercation.

Does the Leader of the Council agree with me that on these facts, and having regard to the two previous convictions for fraud last year, Nesimi Erbil is totally unsuitable to be an elected councillor and that he should resign forthwith to allow the people of Lower Edmonton the chance to elect a new councillor?

### **Question 5 from Councillor Levy to Councillor Orhan, Cabinet Member for Education, Children's Services and Protection**

The Government has a policy of creating more secondary modern schools. Can the Cabinet Member tell us how many secondary modern schools will the Government want to see in Enfield?

**Question 6 from Councillor Neville to Councillor Taylor, Leader of the Council**

In the event that Councillor Erbil does not resign following his convictions, will Councillor Taylor join with me in formally reporting Councillor Erbil to the Councillor Conduct Committee?

**Question 7 from Councillor Doyle to Councillor Oyken, Cabinet Member for Housing and Housing Regeneration**

Could the Cabinet Member for Housing and Housing Regeneration tell us what the likely impact of a forced sale of high value Council housing would be explaining to us how it would work in Enfield?

**Question 8 from Councillor Neville to Councillor Taylor, Leader of the Council**

Kent County Council has just launched a six week consultation on its budget, much earlier than usual because of the financial challenges facing the County Council.

Does the Leader propose to give Enfield residents and businesses a similar opportunity rather than waiting until the New Year, particularly having regard to the projected £7.9million revenue overspend?

**Question 9 from Councillor Pite to Councillor Orhan, Cabinet Member for Education, Children's Services and Protection**

Can the Cabinet Member update the Council on the Government resettlement plan for Unaccompanied Asylum Seeker Children (UASC) in Enfield?

**Question 10 from Councillor Vince to Councillor Taylor, Leader of the Council**

Can Councillor Taylor tell the Council what the Administration's and London Council's position is on accepting Syrian children from Calais, bearing in mind his previous comment "that he will act on this when called upon"?

**Question 11 from Councillor Stafford to Councillor Brett Cabinet Member for Community, Arts & Culture**

Damien Green, the new Government Minister for the Department for Work and Pensions, signalled that austerity was over in a recent statement. But the reality is that spending reviews carried out in 2015 have done most of the damage already, particularly to the income of those in poverty and who are disabled. Can the Cabinet Member for Communities, Arts and Culture advise us how this has impacted upon Enfield?

**Question 12 from Councillor Dines to Councillor Orhan, Cabinet Member for Education, Children's Services and Protection**

Would the Cabinet Member please update the Council on how many conversations she has had in the last month with the Wren Academy about their proposed school in Enfield?

**Question 13 from Councillor Chibah to Councillor Sitkin, Cabinet Member for Economic Development and Business Development**

Can the Cabinet Member for Economic Development and Business Development assure the Council that if the Council participates in the 2017 MIPIM event (the World's Leading Property Market) that it will be at no cost to the Council taxpayer?

**Question 14 from Councillor Dines to Councillor Sitkin, Cabinet Member for Economic Regeneration and Business Development**

Can the Cabinet Member for Economic Development and Business Development tell me how many different landowners there are in the Meridian Water masterplan area including how much money has been paid out to each landowner since 2010?

**Question 15 from Councillor Abdullahi to Councillor A Cazimoglu, Cabinet Member for Health and Social Care**

Given the problems in the local Enfield health economy does the record of the Government in relation to the NHS and Social Care give the Cabinet Member comfort?

**Question 16 from Councillor Dines to Councillor Fonyonga, Cabinet Member for Community Safety & Public Health**

I and many concerned residents of Enfield would like to know how the issue of speeding on the A10 is being tackled by the authorities involved. Can Councillor Fonyonga please tell me how many meetings, providing dates and minutes, have been held by either her or her council officers since she was appointed, with the following organisations, where this was a specific item on the agenda:

- The Enfield Borough Police
- London Transport Police (units responsible for policing TfL Roads)
- Barnet Council
- Haringey Council
- Broxbourne Council
- Hertfordshire County Council

**Question 17 from Councillor Hurman to Councillor Anderson, Cabinet Member for Environment**

A recent BBC survey suggested that rejected recyclable material has increased by 84% since 2011. Could the Cabinet Member please update councillors on the position in Enfield?

**Question 18 from Councillor Dines to Councillor Fonyonga, Cabinet Member for Community Safety & Public Health**

Can you inform me as to what actions officers are now taking, following the work that Councillor Brett and myself had undertaken together to try and get a resolution to the problem of speeding on the A10, and provide copies of the briefing note that was

prepared for you by officers on your appointment as Cabinet Member concerning this matter?

**Question 19 from Councillor N Cazimoglu to Councillor Fonyonga, Cabinet Member for Community Safety and Public Health**

I note that on the front page of the Enfield Gazette and Advertiser (19 October 2016) the Deputy Leader of the opposition poses in front of an empty tennis court to oppose the changes to the tennis courts on Great Cambridge Road. Given the proposals of the Council have the support of the Lawn Tennis Association how much significance should be given to Councillor Laban's comments?

**Question 20 from Councillor Dines to Councillor Oykenner, Cabinet Member for Housing & Housing Regeneration**

Can I please be told how many properties Housing Gateway has purchased since January 2016 on a ward by ward basis?

**Question 21 from Councillor Ekechi to Councillor Fonyonga, Cabinet Member for Community Safety and Public Health**

Can the Cabinet Member tell us what the recently recruited Council funded police officers in Enfield are currently working on?

**Question 22 from Councillor Neville to Councillor Taylor, Leader of the Council**

I understand that shortly before or during the summer recess you met with Valerie Shawcross at City Hall to discuss Cycle Enfield, in particular as it applies to Enfield Town, where of course there was an overwhelming objection to your Administration's proposals for the Enfield Town Centre. Can you tell the Council the purpose and more particularly the outcome of that meeting?

**Question 23 from Councillor Simon to Councillor Orhan, Cabinet Member for Education, Children's Services and Protection**

Across London there has been a recent rapid rise in care cases. Can the Cabinet Member advise us of the position in Enfield setting out the impact it is having on her department?

**Question 24 from Councillor Laban to Councillor Oykenner, Cabinet Member for Housing & Housing Regeneration**

Can the Cabinet Member for Housing and Housing Regeneration inform the Council what the plans are for the Mottingham Hall community facility in Edmonton, including details of the usage rate this year?

**Question 25 from Councillor McGowan to Councillor Brett Cabinet Member for Community, Arts & Culture**

Can the Cabinet Member for Community, Arts and Culture inform the Council how many Enfield residents have been affected by benefit sanctions?

**Question 26 from Councillor Laban to Councillor Anderson, Cabinet Member for Environment**

Does the Cabinet Member for Environment agree with Labour Councillors in Barnet who are calling for residents to be given a choice between tarmac and paving slabs for pavement resurfacing?

**Question 27 from Councillor Savva to Councillor Taylor, Leader of the Council**

At the Conservative Party Conference, the Conservative Welsh Leader, when addressing the conference from the platform said, 'we will make breakfast – Brexit – a success'. For Enfield residents does Brexit appear to have certainty of outcome or is the Government's approach a "Dog's Breakfast"?

**Question 28 from Councillor Laban to Councillor Taylor, Leader of the Council**

What steps are the Leader of the Council taking to ensure the £7.9 million overspend is substantially reduced before the end of this financial year?

**Question 29 from Councillor During to Councillor Oyken, Cabinet Member for Housing and Housing Regeneration**

Could the Cabinet Member for Housing and Housing Regeneration tell us what the likely impact on the Housing Revenue Account (HRA) on "Pay to Stay" in Enfield will be, including how many tenants are likely to be affected?

**Question 30 from Councillor Laban to Councillor Anderson, Cabinet Member for Environment**

There have been mixed messages from officers regarding the provision of Christmas Trees this year, therefore, would the Cabinet Member for Environment commit to providing a real Christmas tree in Enfield Town this festive season?

**Question 31 from Councillor Jagge to Councillor Anderson, Cabinet Member for Environment**

Can the Cabinet Member please provide an update on the work of the Council's Trading Standards Service?

**Question 32 from Councillor Laban to Councillor Anderson, Cabinet Member for Environment**

Will the Cabinet Member commit to not closing off any more roads during this Council term?

**Question 33 from Councillor Kepez to Councillor A Cazimoglu, Cabinet Member for Health and Social Care**

Can the Cabinet Member for Health and Social Care tell us what partnership work the local authority is doing with the Enfield Clinical Commissioning Group (ECCG) to work with providers of residential and nursing care to ensure they are Mental Capacity Act / Deprivation of Liberty Compliant?

**Question 34 from Councillor Laban to Councillor Anderson, Cabinet Member for Environment**

Do you agree that it was unacceptable that applications for a permit to allow large vehicles into Barrowell Green could, up until recently, following a complaint by a colleague, only be made online?

**Question 35 from Councillor Keazor to Councillor Taylor, Leader of the Council**

Can the Leader provide an update on the NHS led Sustainability and Transformation Plan for North Central London?

**Question 36 from Councillor Laban to Councillor Achilleas Georgiou, Deputy Leader of the Council**

Could the Deputy Leader of the Council state how many generic email addresses, for example development.control@enfield.gov.uk, have more than 50 emails unread?

**Question 37 from Councillor Hasan to Councillor Orhan, Cabinet Member for Education, Children's Services and Protection**

Would the Cabinet Member update the Council of the extensive work of KRATOS, the Children in Care Council, and in doing so, join me in congratulating them on their commitment and hard work.

**Question 38 from Councillor Smith to Councillor Taylor, Leader of the Council**

Would the Leader of the Council provide details of the number of Enfield Council owned companies, currently operating, including providing the following information for each individual company:

- The company name
- The names of their directors
- Their annual expenditure for 2015/16
- Their outstanding debt as of September 2016
- Their outstanding loans as of September 2016



**Question 39 from Councillor Dogan to Councillor Sitkin, Cabinet Member for Economic Development and Business Development**

Would the Cabinet Member for Economic Regeneration and Business Development update the Council on the outcome of Energetik's heat supply agreement discussions with the North London Waste Authority?

**Question 40 from Councillor Laban to Councillor Oykener, Cabinet Member for Housing & Housing Regeneration**

Please could the Cabinet Member for Housing and Housing Regeneration inform the chamber of the costs so far, for the legal case against FECA in terms of their lease on the shop unit in Mottingham Road?

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## **Council: 9 November 2016**

### **Review of Political Balance and Council Proportionality Arrangements**

Contact: Asmat Hussain – Monitoring Officer (020 8379 6438)

#### **1. Background**

- 1.1 Following the recent change in the political composition of the Council, as a result of Councillor Nesimi Erbil becoming an Independent Member, Council is being asked to note the change in its political balance and proportionality arrangements.

#### **2. Review of Political Balance & Proportionality**

- 2.1 The last full proportionality review of the Council was undertaken at the Annual Council Meeting (11 May 2016). The current list of seats now includes the recent amendment to the Public Transport Consultative Group reducing the number of members from 11 to 8 and the recent change in the political make up. Following the latest change, the membership of the Council now stands as follows:

- Labour: 40 members – which equates to an overall % in terms of Council membership of 63.5%
- Conservatives: 22 members – which equates to an overall % in terms of Council membership of 35%
- Independent Member: 1 member - which equates to an overall % in terms of Council membership of 1.5%

- 2.2 Given the above change in membership, there has been a need to review the overall allocation of seats on Committees and other relevant bodies to take account of the revised % set out above. It should be noted, that although the political balance on the Council now includes one Independent Member, there is no requirement to include that member within the proportionality review as they do not constitute a “political group” under the requirements of Section 15 of the Local Government & Housing Act 1989.

- 2.3 Taking account of the change to the Public Transport Consultative Group there are 163 seats available for allocation between the Groups. Before the changes set out in the report Labour had 105 seats with the Conservative Group allocated 58. As a result of the new political balance on the Council the overall % of seats that Labour are now entitled to has been reduced by 2, which will give them a total

allocation of 103 and equate to 63.1% of available seats. The Conservative Group allocation remains unchanged.

- 2.4 In order to comply with the revised proportionality requirement, the Majority Group have advised they will be vacating one seat on two bodies: details to be confirmed.
- 2.6 The associated changes to committee membership will be provided on the Council update sheet tabled at the meeting and set out under Agenda Item 14.2 (Committee Memberships).

### **3. Recommendation**

Council is being asked to note the change in political balance and proportionality on the Council and to agree the proposed changes in committee membership.